ITIP EMPLOYERS REGISTRATION FORM - PARTNERSHIPS

NAME

TRADING NAME

ADDRESS

Post Code

CORRESPONDENCE ADDRESS
(If different from above)

Post Code

<table>
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<tr>
<th>Telephone</th>
<th>Mobile</th>
<th>Email</th>
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NATURE OF BUSINESS

PARTNERS DETAILS

Please provide the full name and address of all partners. If there is insufficient please attach a separate sheet to the form.

Partners Details

Name

Address

Post Code

Name

Address

Post Code

Name

Address

Post Code

HAVE YOU ENGAGED EMPLOYEES? (see note 1 overleaf)

If YES, please confirm date of engagement

A Form T20 or T21 should be enclosed with this application for each employee engaged.

Number of T20 and T21 Forms enclosed

If NO, please confirm the likely date of engagement

T30(x)
Please confirm if you have a computerised payroll:

- Bureau User
- Bureau (provides service to user)
- Software Written in House
- Purchased Software

IF YOU HAVE ENGAGED AN AGENT TO DEAL WITH YOUR EMPLOYER TAX AFFAIRS, PLEASE CONFIRM THE FOLLOWING: *(see note 2 below)*

AGENT NAME ___________________________________________

AGENT ADDRESS ___________________________________________

Post Code

Telephone

Mobile

Email

DECLARATION

I confirm that the information given is, to the best of my knowledge and belief, true and correct.

Signed ................................................................. Date ........................................

Print Name .................................................................

IMPORTANT INFORMATION

1. An employer is obliged to notify the Income Tax Division of the intention to become an employer within 14 days of making their first payment to an employee. Failure to notify within the specified time may result in a penalty of £250 being charged.

2. An employer is obliged to submit a T20 or T21 form in respect of each employee engaged within 14 days of their engagement. This form should be fully and accurately completed. Failure to submit a completed form within the specified time may result in a penalty of £250 being charged.

3. Full details of your obligations as an employer with regard to record keeping, return submission, making of payments and general compliance can be found in the employer’s guide, which can be found at www.gov.im/incometax.

For Official Use Only

☐ Client Pick Up and T20/T21 Linked

Package Issued: ☐ Letter  ☐ Remittance Card

☐ File Created

T30(x)