



**Isle of Man  
Government**

*Reiltys Eilan Vannin*

# The Treasury *Yn Tashtey*

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## **CONTRACTOR'S NOTIFICATION FORM - PARTNERSHIPS**

NAME \_\_\_\_\_

TRADING NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

Post Code \_\_\_\_\_

CORRESPONDENCE ADDRESS

*(if different from above)*

\_\_\_\_\_

Post Code \_\_\_\_\_

Telephone	_____	Mobile	_____	Email	_____
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NATURE OF BUSINESS \_\_\_\_\_

### PARTNERS DETAILS

*Please provide the full name and address of all partners. If there is insufficient space please attach a separate sheet to the form.*

#### Partners Details

Name \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_

HAVE YOU ENGAGED SUBCONTRACTORS? *(see note 1 overleaf)*

If **YES**, please confirm date of engagement \_\_\_\_\_

A Form C20 (Subcontractors Commencing) should be enclosed with this application for each subcontractor engaged.

Number of C20 Forms enclosed \_\_\_\_\_

If **NO**, please confirm the likely date of engagement \_\_\_\_\_

IF YOU HAVE ENGAGED AN AGENT TO DEAL WITH YOUR CONTRACTOR TAX AFFAIRS, PLEASE CONFIRM THE FOLLOWING: \_\_\_\_\_

AGENT NAME \_\_\_\_\_

AGENT ADDRESS			Post Code		
Telephone		Mobile		Email	

**DECLARATION**

I confirm that the information given is, to the best of my knowledge and belief, true and correct.

Signed ..... Date .....

Print Name .....

**IMPORTANT INFORMATION**

1. A contractor is obliged to notify the Income Tax Division of the intention to become a contractor within 14 days of making their first payment to a subcontractor. Failure to notify within the specified time may result in a penalty of £250 being charged.
2. A contractor is obliged to submit a C20 (Subcontractor Commencing) form in respect of each subcontractor engaged within 14 days of their engagement. This form should be fully and accurately completed. Failure to submit a completed form within the specified time may result in a penalty of £250 being charged.
3. Full details of your obligations as a contractor with regard to record keeping, return submission, making of payments and general compliance can be found in the contractor's guide (GN21), which can be found at [www.gov.im/income tax](http://www.gov.im/income tax)

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**For Official Use Only**

Client Pick Up and C20 Linked

Package Issued:  Letter  Remittance Card  C11s & Serial Numbers \_\_\_\_\_

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