



**Isle of Man
Government**

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The Treasury *Yn Tashtey*

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CONTRACTOR'S NOTIFICATION FORM - COMPANIES

NAME _____

TRADING NAME _____

REGISTERED OFFICE _____

CORRESPONDENCE ADDRESS
(if different from above) _____

			Post Code	
Telephone		Mobile		Email

NATURE OF BUSINESS _____

COMPANY OFFICIALS

Please provide the full name and address of the company secretary and of all company directors. If there is insufficient space please attach a separate sheet to the form.

Company Secretary Details

Name _____

Address _____

Post Code _____

Company Director Details

Name _____

Address _____

Post Code _____

Name _____

Address _____

Post Code _____

HAVE YOU ENGAGED SUBCONTRACTORS? *(see note 1 overleaf)*

If **YES**, please confirm date of engagement _____

A Form C20 (Subcontractors Commencing) should be enclosed with this application for each subcontractor engaged.

Number of C20 Forms enclosed _____

If **NO**, please confirm the likely date of engagement _____

IF YOU HAVE ENGAGED AN AGENT TO DEAL WITH YOUR CONTRACTOR TAX AFFAIRS, PLEASE CONFIRM THE FOLLOWING: _____

AGENT NAME _____

AGENT ADDRESS _____

Telephone		Mobile		Email	Post Code
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DECLARATION *(To be completed by a company director or company secretary)*

I confirm that the information given is, to the best of my knowledge and belief, true and correct.

Signed Date
Company secretary or director

Print Name

IMPORTANT INFORMATION

1. A contractor is obliged to notify the Income Tax Division of the intention to become a contractor within 14 days of making their first payment to a subcontractor. Failure to notify within the specified time may result in a penalty of £250 being charged.
2. A contractor is obliged to submit a C20 (Subcontractor Commencing) form in respect of each subcontractor engaged within 14 days of their engagement. This form should be fully and accurately completed. Failure to submit a completed form within the specified time may result in a penalty of £250 being charged.
3. Full details of your obligations as a contractor with regard to record keeping, return submission, making of payments and general compliance can be found in the contractor's guide (GN21), which can be found at www.gov.im/incometax.

For Official Use Only

Client Pick Up and C20 Linked

Package Issued: Letter Remittance Card C11s & Serial Numbers _____

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