



**NOTIFICATION OF  
SEPARATION  
BY A MARRIED PERSON OR  
CIVIL PARTNER**

**The Treasury**  
Yn Tashtey  
**Income Tax Division**  
Government Office, Douglas  
Isle of Man, British Isles  
IM1 3TX

Telephone (01624) 685400  
Fax (01624) 685351  
Website [www.gov.im/incometax](http://www.gov.im/incometax)

You should complete this form to notify the Income Tax Division if you have separated from your spouse or partner in order that you are assessed correctly and that your tax code is as accurate as possible.

A booklet which provides information regarding the effect of separation on your tax affairs can be found on [Guidance Note GN13](#). If you require further details you can contact the Income Tax Division as follows:

Write to:           Income Tax Division  
                      Government Office  
                      Douglas  
                      Isle of Man  
                      IM1 3TX

Email:             [incometax@itd.treasury.gov.im](mailto:incometax@itd.treasury.gov.im) or by using the 'contact us' facility on the Income Tax Division website at [www.gov.im/incometax](http://www.gov.im/incometax)

Please complete the details below and overleaf and send the form to the Income Tax Division as soon as possible.

Your full name

Your address

  
Post Code

Your tax  
reference no.

Your spouse's  
/partner's full  
name

Your spouse's  
/partner's full  
address

  
Post Code

1. DATE OF SEPARATION
2. IS IT LIKELY TO BE PERMANENT?
3. ARE THERE ANY CHILDREN OF THE MARRIAGE/PARTNERSHIP?
4. WHO HAS CUSTODY OF THE CHILDREN?

5. IF ANY OF THE FOLLOWING DEDUCTIONS ARE CURRENTLY PAID JOINTLY PLEASE ADVISE HOW THEY WILL BE PAID IN FUTURE:
- MORTGAGE INTEREST
- OTHER LOAN INTEREST

IF AMOUNTS BEING PAID CHANGE AS A RESULT OF YOUR SEPARATION, IT WOULD BE HELPFUL IF YOU COULD FORWARD AN ESTIMATE OF THE NEW AMOUNT PAYABLE FOR THE CURRENT YEAR

**EVIDENCE OF THESE PAYMENTS MAY BE REQUIRED AT THE END OF THE TAX YEAR.**

6. HAVE YOU APPOINTED AN AGENT TO ACT / CONTINUE TO ACT ON YOUR BEHALF FOR INCOME TAX PURPOSES?

IF "YES" PLEASE PROVIDE / CONFIRM THEIR NAME & ADDRESS:

Post Code

7. YOUR SPOUSE/PARTNER'S PRESENT EMPLOYER:
- |  |
|--|
|  |
|  |

**IF YOU AND YOUR SPOUSE/PARTNER BECOME RECONCILED PLEASE NOTIFY THE INCOME TAX DIVISION IMMEDIATELY.**

Please note that personal details on this form will be shared between the Income Tax and Social Security Divisions of the Treasury for the purposes of maintaining your Income Tax, National Insurance and Social Security records.

**Privacy Notice:** To find out more about how we collect and use personal information, contact our office or visit our website [www.gov.im/treasuryprivacynotice](http://www.gov.im/treasuryprivacynotice). We will send you a paper copy if you telephone us or write to us using the contact details provided on this form.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_