

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP HELD ON
TUESDAY 11 JUNE 2013 AT 10.00 AM IN THE KING ORRY ROOM, CHIEF
SECRETARY'S OFFICE, GOVERNMENT OFFICE**

Present: Mr W Greenhow, Chief Secretary
Mr N Black, Chief Executive, Department of Community, Culture and Leisure
Mr C Corlett, Chief Executive, Department of Economic Development
Mr S Dobson, Chief Executive, Department of Education and Children
Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture
Mr D Killip, Chief Executive, Department of Health
Mr M Kelly, Chief Executive, Department of Home Affairs
Mr I Thompson, Chief Executive, Department of Infrastructure
Mrs Y Mellor, Chief Executive, Department of Social Care
Dr M Couch, Chief Financial Officer, Treasury
Mr C Kniveton, Chief Executive, Business Change Management Group
Mr J Callister, Chief Officer, Office of Human Resources
Miss M Norman, Acting Head of Chambers Management, Attorney General's Chambers

In attendance: Mrs A Martin, Director of Performance and Delivery
Mr D Davies, Director, Transforming Government Programme
Miss R Dawson, Policy & Research Officer

039/13 MINUTES OF THE MEETING OF 14 MAY 2013

Having been previously circulated the Minutes of the meeting of 14 May 2013 were agreed and signed by the Chief Secretary.

040/13 MATTERS ARISING

a. Review of Government Services

Minute 033/13

Mr Davies, Director, Transforming Government Programme updated the Group on the progress towards achieving the various stages in the process to review Government services for suitability for delivery by alternative means.

b. Performance Management Website

Minute 035/13

Mrs Martin, Director of Performance and Delivery updated the Group on the progress of the Performance Management Website and the associated targets and corporate objectives.

041/13 REVIEW OF COUNCIL OF MINISTERS AWAY DAY ON MONDAY 10 JUNE 2013

The Group discussed the Council of Ministers /Chief Officer Group Workshop on how to support continued growth of the economy which was held on 10 June 2013.

042/13 DEPARTMENTAL IMPLEMENTATION OF COST IMPROVEMENT PROGRAMME

10.30am Attendance by Caldric Randall, Chief Internal Auditor and Jo O'Donnell, Internal Audit Division.

Mr Randall advised the Group that the Internal Audit Division would be undertaking audits of the implementation of Cost Improvement Programmes to provide assurance over the arrangements being put in place by Departments to deliver:

- budget rebalancing measures;
- efficiency initiatives; and
- cost reductions.

It was agreed that regular updates would be provided to the Group by the Chief Internal Auditor.

Dr M Couch, Chief Financial Officer, Treasury left the meeting at 11.45 am.

043/13 HUMAN RESOURCES – UPDATE FROM CHIEF OFFICER

a. Issues relating to the retirement and subsequent re-employment of public servants

Minute 026/13

Mr Callister gave an update on the retirement and subsequent re-employment of public servants. The Group noted that Council of Ministers had approved the draft Re-employment Policy subject to a formal consultation exercise.

044/13 LEGISLATIVE PROGRAMME 2012/13 AND 13/14

Paper 010/13

The Group considered a paper from the Attorney General's Chambers informing Chief Officers as to the current state of the Legislative Programme and seeking their direction as to drafting priorities. It was agreed that a meeting of the Legislation Working Group be arranged to allow a priority drafting list to be prepared and submitted to the Council of Ministers.

045/13 ANY OTHER BUSINESS

a. International Issues

The Chief Secretary updated the Group on the considerable amount of work ongoing to strengthen the Isle of Man's international reputation.

b. Bus Drivers Dispute

Mr Black, Chief Executive, Department of Community, Culture and Leisure supported the Chief Secretary in expressing thanks for all the support and assistance that had been received from Departments and officers during the latest strike action.

c. Incident at Bray Hill

The Chief Secretary praised the professionalism of everyone who responded to the incident at Bray Hill during Friday's Senior race. Mr Thompson, Chief Executive, Department of Infrastructure in particular praised the exemplary response of the Hospital Manager which allowed racing to resume quickly.

Mr Killip, Chief Executive, Department of Health advised that the contingency plan in place at Nobles Hospital to deal with major incidents had worked well.

d. Evaluation Services for Children

Mr Dobson, Chief Executive, Department of Education and Children advised that the Scottish Care Inspectorate had begun their inspection of children's services.

046/13 DATE OF NEXT MEETING

The Group noted that the date for the next monthly meeting was Tuesday 9 July 2013 in the King Orry Room, Third Floor, Government Office, Douglas.

The meeting closed at 12.15 pm

W. Alton

Chief Secretary

9/7/13

Date

