

Application Form for a Temporary Road Closure etc. for Works

pursuant to section 3 of The Road Traffic Regulation Act 1985

- Important:
1. Application forms must be received no later than 28 days in advance of the work.
 2. A plan of the affected area with details of proposed signage must be included with this application.

Please complete in BLOCK CAPITALS and in black ink.

Details

Temporary closure Suspension of parking (Please tick as appropriate)

Other Please specify

Name of road Town/Parish

From junction with

To junction with

Date from / / Date to / /

Times if closure is for one day or less

Has preliminary discussions already been held with Highway Services **Yes** **No** (tick as appropriate)

Is this an extension to a previous application - give previous Notice number

Alternative route

Vehicles prohibited **Yes** **No** Pedestrians prohibited **Yes** **No** (tick as appropriate)

Request from

Contact telephone no. for advert

Contact email address

Firm undertaking work

Office address
(to which invoice will be sent)

Type of work

Any other restrictions of traffic (e.g. parking restrictions, etc.) that need to be suspended?

Any other comments

In consideration of the Department of Infrastructure granting a highway closure or road traffic restriction I agree to comply with the conditions overleaf and any special conditions or restrictions which the Department may impose when granting permission. I understand that a failure to comply with such conditions may result in permission being revoked.

Signed

(Print name)

Date / /



Putting the Customer First

Conditions

Before you apply, make sure you are familiar with our road closure conditions. Full details can be found on our website at www.gov.im/doi. The following provides a summary of those conditions:

Application period

- All application forms must be received no later than 28 days before the commencement of the road closure or traffic restriction.
- Applicants are advised to take account of the time we will require to assess the feasibility of the closure.

Traffic management plan

- A traffic management plan must be submitted with this application to illustrate the extent of the closure or restriction, diversion route and signage to be used.
- All signage (including signs, barriers and lamps) must be erected and maintained in accordance with this plan, the Safety at Street Works and Road Works - Code of Practice (Oct. 13) and the Traffic Signs Regulations and General Directions.

Public communication plan

- It is the applicant's responsibility to consult with and give notice to those affected as early as possible. When this takes place may depend on the impact of the work. In all cases, this must not be later than 14 days before the commencement of the closure whenever possible.
- A public communication plan must be submitted with this application. It should outline who is affected and when and how information will be given. The relevant local authority should be notified in all cases.
- Failure to communicate the impact of your work could lead to refusal of this application or future applications. Any approval in principle already given may also be revoked.

Further conditions

- All costs incurred by the Department in the implementation of the road closure must be paid by the applicant.
- Requests for extensions must be made at least 28 days prior to the end of the existing closure, or as early as possible, by submission of a new application form.
- The granting of a closure does not absolve the applicant for the need to apply for a skip permit, scaffold permit or approval to open up the carriageway. Prior to the re-opening of a highway to traffic the applicant **must** inform the Department's Control Room by phone on 850000; or 672000 if outside normal working hours. This should be at least two hours before the re-opening of the road. It would be preferable if 24 hours' notice is given.

Send completed form to:

Regulations Section, Highway Services, Sea Terminal Building, Douglas, IM1 2RF; or
By email to: highways@gov.im

You can phone (01624) 686904 if you need any further help or support with your application.

For office use only

Comments:

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Road closure approved: Signed Date / /

Comments:

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Notice approved: Signed Date / /