

Application Form and Conditions for a Temporary Road Traffic Notice

pursuant to Section 3 of The Road Traffic Regulations Act 1985.

- Important:**
1. A minimum of twenty eight days notice must be given from receipt of Application.
 2. A plan of the affected area with details of proposed signage must be included with this Application.

Please complete in **BLOCK CAPITALS** and in black ink.

Details

Temporary closure Suspension of parking (Please tick as appropriate)

Other Please specify

Name of road Town/Parish

From junction with

To junction with

Date from / / Date to / /

Times if closure is for one day or less

Has previous discussion been held with the Highways Operations Section **Yes** **No** (tick as appropriate)

Is this an extension to a previous application - give previous Notice number

Alternative route

Vehicles prohibited **Yes** **No** Pedestrians prohibited **Yes** **No** (tick as appropriate)

Request from

Contact telephone no. for advert

Contact email address

Firm undertaking work

Office address
(to which invoice will be sent)

Type of work

Any other restrictions of traffic (e.g. parking restrictions, etc.) that need to be suspended?

Any other comments

In consideration of the Department of Infrastructure granting a Road Traffic Notice, I agree to comply with the conditions overleaf and any special conditions or restrictions which the Department may impose when granting permission.

Signed

(Print name)

Date / /



For office use only

Comments:

.....
.....
.....

Position Signed Date / /

Comments:

.....
.....
.....

Position Signed Date / /

Standard Conditions

It is the duty of the applicant to ensure:

- a) All requests for a Temporary Road Traffic Notice should be submitted 28 days in advance.
- b) A minimum of 7 days must occur between the date of the advertisement and the coming into operation date.
- c) A map based plan must be submitted with this application to indicate the exact extent of the affected area and how traffic will be managed whilst the Notice is in operation (e.g. signage being used and where). This plan is subject to approval by the Department. Once approved, all signs, barriers and lamps are to be erected and maintained in accordance with this plan. In general, these must be in accordance with the Safety at Street Works and Road Works - Code of Practice (Oct. 13) and The Traffic Signs Regulations and General Directions 2002.
- d) Any variation from the Road Traffic Notice, or the signage, is to be notified to Highway Services for approval prior to them taking place.
- e) Laminated copies of the Notice are prominently and securely displayed on relevant temporary signs at each end of, and side roads or accesses to, the affected area.
- f) Notice is given to all affected persons, properties and businesses well in advance of the commencement of the work. The applicant, at the same time as making the request for the Notice **must** also liaise with all relevant emergency services, bus vanning, the refuse collection authority, the local authority and any other relevant authority.
- g) All costs incurred by the Department in the implementation of the road closure Notice must be paid by the applicant.
- h) The applicant shall indemnify the Department of Infrastructure, its officers and servants against all proceedings, claims, demands, charges, expenses, damages or penalties arising from the works and the closure or from any defects or omissions therein or from the acts or defaults of the applicant or any contractors, servants or agents employed by him.
- i) Requests for extensions to a Notice must be made at least 28 days prior to the end of the existing Notice, or as early as possible, by submission of a new application form.
- j) The granting of a Notice does not absolve the applicant for the need to apply for a skip permit, scaffold permit or approval to open up the carriageway.
- k) Prior to the re-opening of a highway to traffic the applicant **must** inform the Department's Control Room (Tel: 850000). This should be at least two hours before the re-opening but preferably 24 hours notice should be given.

Send completed form to: Regulations Section
Highway Services
Department of Infrastructure
Sea Terminal Building
Douglas, IM1 2RF
Tel: 01624 686904
Email: Margaret.McHale@gov.im