

# Department of Agriculture, Fisheries and Forestry

*Rheynn Eirinys, Eeastaght as Keylljyn*

## Application for an Isle of Man Animal Transporter Authorisation for Type 2 Authorisations (valid for all journeys including over 8 hours)

Council Regulation (EC) No 1/2005 (Articles 10 and 11)

For Official Use Only

**BEFORE COMPLETING THIS APPLICATION PLEASE READ THE GUIDANCE NOTES ON THIS FORM ON PAGE 7 AND 8 AND THE SEPARATE GUIDANCE NOTES ON TRANSPORTER AUTHORISATIONS.**

1. This application should be completed in BLOCK CAPITALS using **black** ink.
2. Fields marked with an asterisk(\*) are mandatory. Your application will not be processed if these sections are not completed.
3. If there is not enough space for you to answer any question, or if you wish to add extra information in support of your application, please use extra sheets of paper and attach them to this application.

**PLEASE READ THE DECLARATIONS CAREFULLY, TOGETHER WITH THE DATA PROTECTION AND DATA SHARING STATEMENT BEFORE SIGNING AND RETURNING THIS APPLICATION.**

4. PLEASE **SEND COMPLETED APPLICATIONS BY POST TO:**

ANIMAL HEALTH DIVISION  
Department of Agriculture, Fisheries & Forestry  
Rose House  
51 – 59 Circular Road  
Douglas, Isle of Man  
IM1 1AZ

### **PART 1 – Applicant details**

1. **EITHER** (a) (for example if you are a sole trader, owner-operator)

Your surname*	
Your other names (in full)*	

Your date of birth*	Day	Month	Year

**OR** (b) (for example if the Authorisation is to be held by a company or partnership)

Name of the company or partnership*	
-------------------------------------	--

1a. **Trading names:** please list any trading names you operate under which will be used for transporting animals.

--

2. Your address for correspondence:\*

--

Parish:*		Postcode:*	
----------	--	------------	--

Telephone number:*		Fax number:*	
--------------------	--	--------------	--

Email Address:	
----------------	--

3. Your main operating address (if different from 2 above):

--

Parish:*		Postcode:*	
----------	--	------------	--

Telephone number:*		Fax number:*	
--------------------	--	--------------	--

**Please tick all boxes which apply**

4. Mode of Transport:*	road		sea		air		rail	
------------------------	------	--	-----	--	-----	--	------	--

5. Have you, or your company, ever held a Specific Authorisation under the Welfare of Livestock during Transport Order 1997 (Article 12) issued by DAFF?

YES  NO

If **'YES'** please give details if different to above:

Surname/Company name	Other names in full (if applicable)	Authorisation reference

**PART 2 – Offences and Convictions**

6. Does anyone who will be involved in the transportation of animals under this Authorisation, in any capacity, have a record of any conviction(s) or Caution(s) for any serious welfare infringement in the three years preceding the date of this application?

YES  NO

If **'YES'** please give details below of the infringement(s) and who was involved. Please attach separate sheets if necessary.

Surname Other names Date(s) of infringement(s)
Full details of the infringement(s) (including legislation breached, penalty imposed, name of court if convicted and enforcement authority involved)

Surname

Other names

Date(s) of infringement(s)

Full details of the infringement(s) (including legislation breached, penalty imposed, name of court if convicted and enforcement authority involved)

### **PART 3 – Declaration and signature**

#### **I declare that:**

- A** I am/we are\*\* responsible for the validity of the information given on this form, including information about other people;
- B** As the person(s) completing this form I/we\*\* have gained consent of the individual(s) named on this form and they are aware of how their personal data will be processed and for what purpose(s);
- C** If I/we\*\* give information that is false or misleading and I/we\*\* do this knowingly or recklessly, then I/we\*\* understand that this application may be refused, or if granted, subsequently revoked and that I/we\*\* may be prosecuted;
- D** I/we\*\* will transport in accordance with Council Regulation (EC) No.1/2005 on the protection of animals during transport (The Regulation) – once an Authorisation is issued;
- E** I/we \*\* understand that it is an offence to transport any animals which require an Animal Transporter Authorisation under the Regulation before an Authorisation is issued unless otherwise advised by DAFF;
- F** I/we \*\* will inform the office which issued the Authorisation of any changes in the details I have provided on this form within 15 days of those changes occurring and understand that if any information on my/our\*\* Authorisation Certificate changes my/our\*\* Authorisation Certificate will be revoked and a new one will need to be issued;
- G** I/we \*\* have sufficient and appropriate staff, equipment and operational procedures and that I/we\*\* will only entrust the animals transported in the course of my business to persons who have demonstrated their competence in accordance the Regulation;
- H** I/we \*\* will ensure a copy of my/our\*\* Authorisation is carried in the vehicle(s) at all times I am/we are\*\* transporting animals and the Authorisation will be made available to any Enforcement Officer within the British Isles or European Union if asked to do so.
- I** I/we\*\* understand the need to be able to trace and record the movements of road vehicles and to be able to contact drivers at any time during over 8 hour journeys. To this end I/we\*\* declare (i) that all drivers can be contacted by mobile phone at any time; (ii) all my/our\*\* vehicle(s) are fitted with a properly functioning tachograph where appropriate; (iii) (for vehicles carrying livestock or unregistered horses export journeys or travelling over 12 hours) any vehicles coming into service from 1 January 2007 will be fitted with a navigation system; and (iv) all my/our\*\* vehicles will be fitted with a navigation system as from 1 January 2009.
- J** I/we\*\* understand that all my/our\*\* drivers and attendants must have effective contingency plans in case of disruptions to travel or illness and injury of any animal. To this end all drivers/ attendants are given instructions (i) on where animals should be taken in case journeys are interrupted or curtailed for any reason, including breakdown, crash road closures, cancellation of ferry crossing etc (ii) sufficient and appropriate feed and liquid is carried both for the intended journey and in case of delays; (iii) have instructions on where to seek veterinary care in case animals fall ill or are injured; and (iv) that drivers and attendants will make these contingency plans available to any Inspector of a Competent Authority on request.

\*\* delete as appropriate

Signature*		Date*			
Full name*					
Position*					

**You should keep a copy of this form**

**Date Protection Act - Fair Processing  
Notice**

WIT 2 (Rev. 12/06)

The information may be supplied to:

DEFRA; SEERAD; NAWAD; the Department of Agriculture and Rural Development, Northern Ireland (DARDNI); the Department of Agriculture and Fisheries, Jersey; and the State Agriculture and Countryside Board, Guernsey as appropriate for enforcement and statistical purposes.

DAFF may contact you to advise and consult you on any changes in welfare in transport rules.

## **GUIDANCE NOTES ON COMPLETING THE APPLICATION FORM**

You must complete the mandatory sections and other sections, if applicable, as accurately as possible. If you provide false or misleading information your application may be refused, or if issued subsequently revoked. It is also an offence under the relevant Welfare of Animals (Transport) Order for which you may be prosecuted. Further guidance on transporter authorisations and the requirements of Council Regulation, (EC) No. 1/2005 on the protection of animals during transport, is available from DAFF and Defra ([www.defra.gov.uk/animalh/welfare](http://www.defra.gov.uk/animalh/welfare)).

### **Part 1 – Applicant Details**

#### **Question 1 – This section is mandatory**

This section asks you to provide the name under which the Animal Transporter Authorisation should be issued. This can either be the name of an individual, or the name of a company or partnership.

#### **Question 1a – This section should only be completed if applicable**

This section asks you to provide any trading names under which you will also transport animals under this Authorisation, if applicable.

#### **Question 2 – This section is mandatory**

This section asks for your full correspondence address, including Parish and postcode and contact details

#### **Question 3 – This section should only be completed if applicable**

This section asks you to provide the address and contact details of your main operating address, if different from your correspondence address.

#### **Question 4 – This section is mandatory**

This section asks you to specify which mode of transport (e.g. road, sea, air or rail) you wish to be authorised for. Authorisations will be limited to those specified. Applicants can if

they wish be authorised for more than one mode of transport.

#### **Question 5 – This section should only be completed if applicable**

To aid the processing of your application it would be helpful to know if you have ever held a Specific Transporter Authorisation under the Welfare of Animals (Transport) Order 1997.

### **Part 2 – Offences and Convictions**

#### **Question 6 – This section should only be completed if applicable**

If there is anyone who will be involved in transporting animals who has a Conviction or Caution record of any animal welfare offence in the last three years from the date of application it must be declared on the application form. You must declare

- The name of the individual or company that has the record
- The legislation breached
- The penalty imposed, including any Restriction/ Disqualification Order with details of its start/end date
- When the offence was committed
- Name of the court if there was a conviction
- Date of Conviction/date of issue of Caution
- Who took the enforcement action

In considering applications for Transporter Authorisation any record of a Caution or Conviction under the legislation will generally be taken as grounds for refusing an application, or making an authorisation conditional.

However, evidence of action taken to avoid a repetition of the offence(s) may be taken into account, as will the seriousness of the offence(s) and any infringements that have not resulted in Convictions or Cautions (such as written and verbal warnings and any Statutory Notices served).

### **Part 3 – Declaration and Signature**

This section asks you to declare that the conditions described have been, or will be, met by you and those covered by the Authorisation. Applications will not be processed if the form has not been signed.

The application form for type 2 long journey Authorisation contains two additional declarations (I & J).

#### **Declaration I – Tracking vehicles during journeys**

- Applicants are required to give details of how they trace and record the movement of their vehicles and how they contact their drivers. The Regulation does not define this but as a minimum it is expected that the driver can be contacted at any time by mobile phone and, where transport Regulations require it, that there is a properly functioning tachograph. Applicants are required to confirm they meet these minimum requirements through declaration I (i) and (ii).

- Further requirements on tracking vehicles apply to transporters of unregistered horses and livestock travelling longer than 12 hours or outside the UK. Transporters are required to demonstrate that they use a satellite tracking system that records details of journeys as set out in the journey logs, plus the opening and closing of the loading flap. Applicants are

advised that they should have a satellite tracking facility in new vehicles by January 2007 and in the rest of their vehicles from 1 January 2009. Applicants are asked to confirm they meet this requirement through declaration I (iii). Further guidance on this aspect is contained within Defra's general guidance on the Regulation.

#### **Declaration J – Contingency Plans**

- It is essential that transporters have contingency plans in case the animals fall ill or are injured, or in case of unforeseen delays, breakdowns or accidents. The Regulation requires transporters to document their contingency plans in case of emergencies. Applicants are required to meet certain minimum requirements (i.e. drivers and attendants are given instructions (i) on where animals should be taken in case journeys are interrupted or curtailed for any reason, including breakdown, crash, road closures, cancellation of ferry crossing etc. (ii) sufficient and appropriate feed and liquid is carried both for the intended journey and in case of delays; (iii) have instructions on where to seek veterinary care in case animals fall ill or are injured; and (iv) that they will make these contingency plans available to any inspector of a Competent Authority on request. Applicants are asked to confirm they meet this requirement as stated in declaration J.