



"GOOD REPUTE" OF APPLICANT OPERATOR OR THE DESIGNATED TRANSPORT MANAGER

NAME OF THE PROPOSED OPERATOR OR THE DESIGNATED TRANSPORT MANAGER(S):

NOTE: Both the Operator and, if required, the Designated Transport Manager must each complete a separate form. If the person who is appointed as the Designated Transport Manager is already registered as a PPV Operator, then that person is required to complete this side of the form only.

Declaration of Relevant Convictions of Applicant Operator or Designated Manager

*The declaration of relevant convictions is subject to the provisions of the Rehabilitation of Offenders Act 2001 (Exceptions) Order 2001 by virtue of which **all** spent convictions are to be disclosed to the Road Transport Licensing Committee in relation to an application for a licence or registration to operate a Public Passenger Vehicle.*

Data Protection

You may request erasure, restrictions or amendment of your details at any time if you no longer wish us to process your application. Full details of how and why the RTLC processes your personal information are contained in our Privacy Policy which is available here <https://www.gov.im/about-the-government/statutory-boards/road-transport-licensing-committee/privacy-notice/> or a hard copy can be sent if you prefer.

Definition of Good Repute – see Guidance Notes Section 10

<p>1. Has the above named Applicant been convicted of any offence under the law of the Island or of any part of the United Kingdom which led to the applicant being given a sentence of custody for a term exceeding 3 months, a fine exceeding £2,500, a community service order requiring the performance of work for more than 60 hours, or a punishment in the United Kingdom corresponding to any of those?</p>	<p>PLEASE TICK</p> <p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
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<p>2. Has the above named Applicant been convicted or cautioned for an offence under the law of the Island or of any part of the United Kingdom relating to drivers' hours of work and rest periods, the weight and dimensions of commercial vehicles, or road and vehicle safety, or under the Road Transport Act 2001 or any other law of the Island or any part of the United Kingdom relating to road transport which corresponds to any provisions of that Act?</p>	<p>PLEASE TICK</p> <p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
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If the answer is "YES" to either question 1 and/or 2, full particulars of ALL such convictions must be provided in the box below. If necessary, please provide details on a separate sheet and attach.

Details of convictions or any other relevant information

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PERSONAL INFORMATION – see Guidance Notes Section 1 and Section 2

You may request erasure, restrictions or amendment of your details at any time if you no longer wish us to process your application. Full details of how and why the RTLC processes your personal information are contained in our Privacy Policy.

I declare that to the best of my knowledge and belief the information provided on this form is true and correct.

Declaration by Applicant

I understand that it is an offence to give false information in order to obtain a PPV Driver licence. I understand that personal details about me will be held on computer, subject to the requirements of the Data Protection Act 2018. I also understand that information on ALL forms relating to the RTLC may be shared with Police Forces, Tax Officials, HMRC and other investigative bodies in relation to any false declaration, crimes and pending convictions/court proceedings including both financial and professional. I also understand that, in the event of the Police commencing an investigation whereby I am a potential suspect, information may be shared between the RTLC and Police for safeguarding/crime prevention purposes. All information shared will be done so under the auspices of the Data Protection Act 2018 and the Freedom of Information Act 2015.

I declare that I have checked the answers given in this application and that to the best of my knowledge and belief they are correct. I also declare that I am a fit and proper person as defined in the Road Transport Act 2001 (**see Guidance Notes Section 11**).

I understand that, if during the term of my PPV Driver licence I am convicted of, or receive a caution for, **any** offence I shall notify the RTLC of the relevant details in writing within **7 days**.

Full name of Operator

Signature

I am willing to act as Designated Transport Manager (as defined under section 63 of the Road Transport Act 2001) for the above named Operator and I undertake to notify the Committee in writing on the date that I cease to be Transport Manager for the Operator.

Full name of Transport Manager

Signature

Date commenced / will commence role of Transport Manager

Certificate of Character of Applicant Operator or Designated Manager

TWO REFEREES who have known the Applicant Operator or Designated Manager for at least THREE YEARS should sign the following Certificate. The referees should not be related: - (see the Notes below)

I, the undersigned, hereby certify that I qualify as a referee as to the character of:
(Name of the person proposed as the Applicant Operator or Designated Manager)

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and that I have known him/her personally for **at least three years**, that he/she is of good repute and I have read the completed declaration of convictions on the previous page. In my opinion, the person is suitable to be: -

Registered or licensed as an Operator of a Public Passenger Vehicle(s),

OR

A Designated Transport Manager responsible to the Operator for the operation of a Public Passenger Vehicle(s).

I certify that the Applicant has signed his/her name on this Certificate in my presence.

INFORMATION	REFEREE 1	REFEREE 2
FULL NAME & ADDRESS OF REFEREE (please print)		
POSITION OR TITLE OF REFEREE		
RELATIONSHIP OF REFEREE TO APPLICANT		
HOW LONG HAS THE REFEREE KNOWN THE APPLICANT?		
SIGNATURE OF REFEREE		
DATE		

NOTES

You must obtain two character references from referees who must complete the Certificate of Character section of this form. The referees should be British Citizens, British Subjects or Citizens of a Commonwealth country who have known you personally for at least 3 years, and must not be a relative.

STATUS

At least one referee must be either your current or last Employer, a Member of Tynwald, a Justice of the Peace, a Minister of Religion, an Advocate, Bank Official, Police Officer, School or College Teacher, Medical Practitioner, Established Civil Servant or a person of similar standing (not being a person holding any position in or connected with the Road Transport Licensing Committee).