



**Isle of Man  
Government**

*Reillys Ellan Vannin*

# Road Transport Licensing Committee

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**Chair: Mr Graham Curphey**

This Slieau Whallian, Foxdale Road, St John's, Isle of Man, IM4 3AS  
Tel: (01624) 651564 Email: [rtlc@gov.im](mailto:rtlc@gov.im) Website: [www.gov.im/rtlc](http://www.gov.im/rtlc)



## Application to Create/Modify an Operating Centre

If you are applying as a new Operator or to modify existing Operating Centre details (e.g. to add an additional Operating Centre)

1. Name of Operator

2. Address of Operator

If the Operating Centre is going to be a different address than the one detailed in Section 2), please list the address of the Operating Centre in Section 3a) below. In Section 3b) please tell us what the relationship is between the owner of the address in Section 3a) and the Operator.

3. a) Address

b) Relationship

4. How may PPV drivers reside at the proposed operating centre?

5. How many PPV's are currently kept at this operating centre?

6. How many PPV's are you intending to keep at this operating centre?

7. What is the passenger capacity of the PPV(s)? *Please tick as appropriate*

Private Hire or Ply for Hire car  
(taxi) (up to 8 passenger  
seats)

Minibus  
(between 9 and 16 passenger  
seats)

Coach/Bus  
(17 plus passenger seats)

8. Will other PPV drivers be required to call at the Operating Centre other than the main driver as detailed in Question 3 above?

Yes

No

If yes please provide further details as to times and frequency:

9. Will there be visitors, clients or extra traffic calling at the property?

Yes

No

If yes please provide further details as to times and frequency:

10. Is there off road parking at the operating centre?

Yes

No

If yes please provide further details:

11. How many other vehicles, apart from the PPV(s), are normally kept at the operating centre? .....

12. Is the PPV to be either maintained or cleaned at the operating centre?

Yes  No

If yes please provide further details:

**Please note that a copy of this form will be passed to DEFA Planning and Building Control Directorate for assessment to be made whether it may be necessary to seek formal planning approval for a 'change of use' at the operating centre. If you have any query in this matter please contact the Planning Office at DEFA, Murray House, Mount Havelock, Douglas, IM1 2SF**

To the best of my knowledge and belief all the information given in this form is true, and I herewith acknowledge that if I have wilfully stated anything herein knowing it to be untrue and inaccurate, or which I do not believe to be true, I may render myself liable to prosecution and may render any subsequent correspondence void.

I understand that if there is any change to the above details, I will immediately inform the RTALC and the DEFA Planning and Building Control Directorate in writing.

Signature of Applicant ..... Date .....

## DECLARATION

### WARNING: ANY FALSE DECLARATION MAY RESULT IN PROSECUTION

I understand that it is an offence to give false information on this application form. I understand that personal details about me will be held on computer, subject to the requirements of the Data Protection Act 2018. I also understand that information on ALL forms relating to the RTALC may be shared with Police Forces, Tax Officials, HMRC and other investigative bodies in relation to any false declaration, crimes and pending convictions/court proceedings including both financial and professional. I also understand that, in the event of the Police commencing an investigation whereby I am a potential suspect, information may be shared between the RTALC and Police for safeguarding/crime prevention purposes. All information shared will be done so under the terms of the Data Protection Act 2018 and the Freedom of Information Act 2015.

## PERSONAL INFORMATION

You may request erasure, restrictions or amendment of your details at any time if you no longer wish us to process your application. Full details of how and why the RTALC processes your personal information are contained in our Privacy Policy which is available here <https://www.gov.im/about-the-government/statutory-boards/road-transport-licensing-committee/privacy-notice/> or a hard copy can be sent if you prefer.