

Public Sector Pensions Authority PSPA6 Application for Refund of Pension Contributions

Part 1.1 – About Yourself

PSPA Scheme Reference	
Name of Pension Scheme	
Name	Address
<input type="text"/>	<input type="text"/>
Date of Birth	<input type="text"/>
<input type="text"/>	<input type="text"/>
Email Address	<input type="text"/>
<input type="text"/>	<input type="text"/>
	<input type="text"/>

Part 1.2 – Your Identification Documents *please tick and sign below*

I confirm I have provided either an **original or certified copy** of my driving licence/passport* as required to confirm my date of birth and identity.

Part 2 – Payment Details

Bank/Building Society Account Details

Name(s) of Account Holder (either applicants own account, or a joint account with someone else)

Full Name and Address of Bank or Building Society (IOM, UK or Channel Islands only)

Branch Sort Code

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Account or Building Society Roll Number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Part 3 – Your Declaration

I DECLARE that I understand that claiming a refund of the contributions discharges the Scheme of all future liability of any entitlement for me and my dependent survivors. By signing this form I confirm that the information I have provided is correct and complete, and that I would like the PSPA to proceed with my refund of contributions in full and final settlement of any liability in the Scheme.

Signature	<input type="text"/>	Date	<input type="text"/>
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Please return the completed application Form to: Public Sector Pensions Authority, 3rd Floor Prospect House, 27-29 Prospect Hill, Douglas, Isle of Man IM1 1ET.

Note: Refund payments are made on Fridays only and your payment should be made within 3 weeks of receipt of this form and validated documents.

Application to Claim a Refund of Pension Contributions - Guidance Notes for Applicants

IMPORTANT – Please read these notes carefully before you complete this form, then return it to the PSPA. These notes only set out the Rules of your scheme briefly. For further details you should refer to your scheme member guide which can be downloaded from the PSPA website at www.pspa.im.

The Scheme Guide will explain what else you can do instead of having a refund of your contributions. For example you may be able to transfer your membership rights to another scheme. Briefly, you can have a refund of contributions if your total membership in the scheme or relating to this period of service is less than 2 years. Do not complete this form until your employer has agreed and confirmed to you in writing the date of your last day of employment. If you are claiming a refund of contributions from 2 or more active memberships in the Unified Scheme that relate to 2 or more concurrent employments, please complete one Benefits Claim Form for each membership.

Part 1 - About Yourself

Please enter your PSPA reference number and the name of your Scheme. It will usually be stated on any correspondence from us. Please enter your contact details. **Please ensure you enclose a copy of your ID. If ID is not received it may delay the payment of your refunded contributions.**

Part 2 – Payment Details

You must fully complete this section in all claims.

Part 2 Bank/Building Society Details

Please carefully enter your bank account details.

Your benefits will only be paid into a bank or building society account. Payments will only be made to IOM, UK or Channel Islands bank accounts that are capable of receiving secure electronic payments of funds.

Your refund will be paid directly into your bank or building society account. It is important to note that the PSPA aim to pay out the lump sum on the Friday following your retirement date and within 21 days of receiving your claim form.

Important Note: We would encourage all members to check with the pension administrators when your refund will be paid, before making any financial commitments.

Part 3 – Declaration

You must read the declaration before you sign and date the application form. You must read the retirement information in our Scheme Guides and any associated factsheets if you are unclear on any of the points in this section.

Where can I find more information? You can find more information using the resources on our website at www.pspa.im

How we use your information: The PSPA will use the information that you have provided on this form for administering your Scheme membership and processing payment of your pension benefits. We may share your information to administer and pay your pension, enable us to prevent and detect fraud and mistakes, or as required by law. For more information about whom we share your information with and how long we keep your personal data and your rights, please refer to our Privacy Notice on our website at www.pspa.im