

# Application for an extension of stay in the Isle of Man as the partner of a person who is present and settled in the Isle of Man

In accordance with paragraph 34 of the Immigration Rules, this form is a specified form for the purpose of the Immigration Rules and must be used for all applications made on or after the date shown on this page for the purposes stated on this page.

#### Who should apply using this form?

This form should be completed by a spouse, civil partner or unmarried partner of:

- a British citizen or person who is settled in the Isle of Man,
- a person who has indefinite leave to remain and is settled in the Isle of Man,
- an EU, EEA or Swiss national who has limited leave to remain under the EU Settlement Scheme (Appendix EU to the Immigration Rules), or
- a Turkish national who has limited leave to remain under the terms of the ECAA or Appendix ECAA Extension of Stay,

and is applying for further leave to remain in the Isle of Man under Appendix FM to the Immigration Rules.

Dependant children under the age of 18 may be included in this application form if they are making their application for further leave to remain at the same time as the main applicant.

Dependants aged 18 or over must complete their own application form, unless they were initially granted leave as a child at a time when they were under 18 and they remain dependant on you, in which case they may be included in this application form. In order to still be considered dependant, they must not be married or in a civil partnership, must not have formed an independent family unit and must not be leading an independent life.

All applicants included in this form must already be resident in the Isle of Man.

#### The fee

If you are a single applicant on form FLR(M) and no dependants are applying with you, there is a fee of £1,033.

If one or more dependants are applying with you, the fee increases by £1,033 for each dependant as shown in the table below. Please Tick the relevant box:

Number of applicants	Fee	Tick
Yourself and 1 dependant	£2,066	
Yourself and 2 dependants	£3,099	
Yourself and 3 dependants	£4,132	
Yourself and more than 3 dependants:  Add £1,033 to the amount above for each additional dependant. Please specify the number of dependants here and the fee to be paid.		

Please complete in BLOCK CAPITALS and in black ink.

Spouse, civil partner or unmarried partner of:

a British citizen,

a person
who is
present
and settled
in the Isle
of Man,

an EU, EEA or Swiss national with limited leave under the EU Settlement Scheme, or

a Turkish national who has limited leave under the terms of the ECAA or under Appendix ECAA Extension of Stay

Form valid for use from 16 January 2024 Fees notes

#### **Payment methods**

You must pay by one of the following methods:

Cheque - made payable to 'Isle of Man Government'

Postal Order - made payable to 'Isle of Man Government'

Debit Card - (only 'in person' applications at the Isle of Man Immigration Service)

Cash - (only 'in person' applications at the Isle of Man Immigration Service)

#### **Consideration process**

The consideration process will not begin until the payment has cleared. Payments made by cheque may take 5 business days to clear. Payments made by debit cards or postal orders will clear immediately.

Should the application be withdrawn at any time during the consideration process the fee will not be refunded.

#### Consequence of failing to pay the specified fee

If the applicant fails to pay the specified fee in full the application may be rejected as invalid.

If the specified fee is not paid at the time of application a request in writing will be made to you stating the fee and date by which it is to be paid. This will be 10 working days from the day the request is sent. If by that date the fee is not paid, the application will be rejected as invalid.

This form should be completed **fully** and returned, together with the relevant supporting documentation\* to:

Isle of Man Immigration Service Customs and Immigration Division Government Office Bucks Road Douglas Isle of Man IM1 3PN

#### **Disclaimer**

Missing documentation could result in your application being delayed or refused.

Your passport will be returned to you once a decision has been made on your application.

Information on the Isle of Man Immigration Service processing times can be found on www.gov.im/immigration.

Your passport will be held by the Isle of Man Immigration Service until a decision has been made on your application. You should not book any travel until you have received a decision on your visa application and have had your passport returned to you. The Isle of Man Immigration Service does not accept any responsibility for travel that is booked by you.

Where a person whose application or claim for leave to remain is being considered requests the return of their passport for the purpose of travel outside the common travel area, the application for leave shall, provided it has not already been determined, be treated as withdrawn on the date that request is received by the Isle of Man Immigration Service— See Part 1 Paragraph 34J of the Immigration Rules.

Customs and Immigration is a Division of the Treasury, a Department of the Isle of Man Government.

<sup>\*</sup>please read the form carefully. Submission of false documents or information( whether or not material to the application, and whether or not to the applicant's knowledge), and failure to disclose material facts will lead to refusal of the application. Missing documentation could result in your application being delayed or refused.

# Application for Leave to Remain (Marriage/Partnership)

Section 2 Applican	t's details
Title (Mr, Mrs, Ms, Miss, Other)	
Full name (main name first)	
Nationality	
Date of birth	D D / M M / Y Y Y Y
Any other names you have been known by	
Current address in the Isle of Man	
Email address	
telephone number(s)	Home

**Immigration Service Use Only** 

### Section 2 Applicant's details (continued)

#### **Your Proof of Identity**

Paragraph 34 of the immigration rules requires applicants to provide proof of identity, in the form of a valid passport or, if the applicant does not have a valid passport, their most recent passport.

If the applicant does not have either of the above, a valid travel document.

Please select the type of document Enclosed	Valid Passport  Most recent Passport  Valid Travel Document	
Document number		
If the a document listed al relevant details. For exam	pove is not included with this uple a police station reference	s application, please provide an explanation including e number if the document has been stolen.

**Proceed to Section 3** 

#### **Section 3** Partner's details

<b>Your partner's details.</b> Unled or unmarried partner who is either	ess otherwise stated, the word 'partner' in this form means your spouse, civil partner, ther a British citizen or is settled in the Isle of Man.				
Partner's full name					
Nationality					
Date of birth	D D / M M / Y Y Y Y				
Relationship to you					
Are they any of the below:  • a British citizen or person who is settled in the Isle of Man,  • a person who has indefinite leave to remain and is settled in the Isle of Man,  • an EU, EEA or Swiss national who has limited leave to remain under the EU Settlement Scheme (Appendix EU to the Immigration Rules), or  • a Turkish national who has limited leave to remain under the terms of the ECAA or Appendix ECAA Extension of Stay,					
Their name at birth if different names by which they have been	, and other en known.				
Section 4 Dependan	t Children				
If you have any dependant chi	ldren under 18, please give their details below. Continue on another sheet if necessary.				
Child's full name					
Nationality					
Date of birth	D D / M M / Y Y Y Y				
Relationship to you					
Relationship to your partner					
Who pays for their support?					
Do they live with you in the Is	le of Man? Yes No				
Are they applying for an extension of stay as a child dependant using this application form?  Yes  No					
Child's full name					
Nationality					
Date of birth	D D / M M / Y Y Y Y				
Relationship to you					
Relationship to your partner					
Who pays for their support?					
Do they live with you in the Isl	e of Man? Yes No				
Are they applying for an exten	sion of stay as a child Yes No				

#### **Section 4** Other dependants

If you have any other dependants (that are not your child dependants under 18), then please give their details below. Continue on another sheet if necessary.

Dependants aged 18 or over must complete their own application form, unless they were initially granted leave as a child at a time when they were under 18 and they remain dependant on you, in which case they may be included in this application form. In order to still be considered dependant, they must not be married or in a civil partnership, must not have formed an independent family unit and must not be leading an independent life.

Dependant's full name		
Nationality		
Date of birth	D D / M M / Y Y Y Y	
Relationship to you		
Relationship to your partner		
Who pays for their support?		
Do they live with you in the Is	le of Man? Yes No	
Are they applying for an extension of stay as a child dependant (over the age of 18) using this application form?  Yes  No		
Dependant's full name		
Nationality		
Date of birth	D D / M M / Y Y Y Y	
Relationship to you		
Relationship to your partner		
Who pays for their support?		
Do they live with you in the Is	le of Man? Yes No	
Are they applying for an exter dependant (over the age of 18	sion of stay as a child Yes No	

Applicants between the ages of 18 and 64 must prove that they are able to speak and understand English to a sufficient level. Applicants who do not fall within this age bracket are not required to complete this section.

Any dependant children applying for further leave to remain using this form (including dependant children over the age of 18) do not need to meet this requirement.

#### Note 1

Unless you are exempted, you must demonstrate that you can speak and understand English to an acceptable level. If you are not a national of a majority English-speaking country (see *Appendix 2* to this form) you will need to pass an acceptable English language test with a test provider approved by the UK Home Office for this purpose (see *Appendix 4* to this form), or produce specified evidence that you have an academic qualification which is deemed to meet the recognised standard of a Bachelor's degree in the Isle of Man or UK (see *Appendix 3* to this form).

5.1	Have you met the English language requirement in a previous application for entry clearance or leave to remain as a partner?	Yes	No
5.2	Are you from a majority English Speaking country that is listed under <i>Appendix 2</i> to this form ?  If <b>Yes</b> please proceed to <b>Section 6.</b> If <b>No</b> Please proceed to <b>5.3</b>	Yes	No
5.3	Have you completed a degree that was taught in English <b>and</b> is deemed by Ecctis to meet or exceed the recognised standard of a Bachelor's, Master's degree or PHD, and who has also confirmed that the degree was taught or researched in English to level A2 (or if you answered <b>No</b> to <b>5.1</b> , level A1) of the Common European Framework of Reference for Languages or above?	Yes	No
	If <b>Yes</b> please proceed to <b>Section 6.</b> If <b>No</b> Please proceed to <b>5.4</b>		
5.4	Have you completed a speaking and listening qualification at A2 level (or if you answered <b>No</b> to <b>5.1</b> , level A1) at a Secure English Language Test (SELT) centre?	Yes	No
	If <b>Yes</b> please proceed to <b>5.5.</b> If <b>No</b> Please proceed to <b>5.6</b>		
5.5	Please provide details of your English Language Test.		
	Please provide the name of the approved English language test provider that you have taken your test with		
	Provide the unique electronic reference number(s) provided by the awarding body:		
	Proceed to Section 6		

#### Note 2

Please see the list of approved English language tests on gov.uk at : <a href="https://www.gov.uk/english-language/approved-english-language-qualifications">https://www.gov.uk/english-language/approved-english-language-qualifications</a>

You must provide your SELT unique electronic reference number provided by the awarding body as evidence of your test with your application.

Applicants who took an approved test before 6 April 2015 may continue to rely on that test (if it was in Appendix O on 5 April 2015) to meet the English Language requirement in a partner or parent application as long as they submitted their application before 6 November 2015.

5.6  Note If you	Are you claiming an exemption from the English language requirement because a physical or mental condition prevents you from taking an English language test?  (See Note 2)  If <b>Yes</b> please proceed to <b>Section 6.</b> If <b>No</b> Please proceed to <b>5.7</b> are claiming exemption due to a medical or mental condition, you must provide a qualified doctor's letter or similar tisfactory evidence to show why your condition prevents you from being able to meet the English language re-
quire	ement. An exemption will only be agreed where such satisfactory evidence has been provided.
5.7	Are you claiming an exemption from the English language requirement because exceptional compassionate circumstances prevent you from taking an English language test or because paragraph EX.1 of Appendix FM to the Immigration Rules applies to you?
If you langu	u have answered <b>Yes</b> to <b>5.7</b> , please set out below how your circumstances prevent you from taking an English uage test. Continue on a separate sheet if necessary.

English Language Requirement (continued)

Section 5

<b>6.1</b> Have you met your partner in person?	Yes	No		
<b>6.2</b> Have you lived continuously with your partner in the Isle of Man since your most recent grant of leave?	Yes	No		
If <b>Yes</b> please provide all addresses you have lived at with your partner since your most re on another sheet if necessary) and proceed to <b>6.4</b> .  If <b>No</b> please provide all addresses that you and your partner have lived at (whether in the proceed to <b>6.3</b>	_	•		
From DD/MM/YYYY to	D D / M	M / Y Y Y	Υ	
From DD/MM/YYYY to	D D / M	M <b>/</b> Y Y Y	Υ	
From DD/MM/YYYY to	D D / M	I M / Y Y Y	Υ	
6.3 Please set out the reasons why you and your partner have not lived continuously together in the Isle of Man since your most recent grant of leave (continue on a separate sheet if necessary).				
<b>6.4</b> Are you currently married to or in a civil partnership with your partner? If <b>Yes</b> proceed to <b>6.7</b> . If <b>No</b> proceed to <b>6.5</b> .	Yes	No		
<b>6.5</b> Are you currently a fiancé(e) or proposed civil partner of your partner?	Yes	No		
6.6 Have you been in a relationship akin to marriage with your partner for 2 years?  Yes  No				
6.7 Do you intend to live with your partner in the Isle of Man permanently?  Yes  No				
If <b>No</b> please set out your future intentions for living with your partner below.				

Section 6

You and your partner

Se	ction 6 You and your partr	ner (continued)				
6.8	5.8 Is your relationship with your partner genuine and subsisting? For example, does your marriage, civil partnership or relationship akin to marriage still exist at the date of application?  Yes  No					
6.9	Are you and your sponsor related ou	tside of your relationship?	Yes No			
If \	/es, please provide exact details of thi	s relationship.				
6.1	.0 Have you or your sponsor previous	y been married/in a civil partnership?	Yes No			
If Y	<b>Yes</b> please give details below, and prov	vide evidence that the previous marriage /	partnership is no longer subsisting as			
par	t of your application.					
		First marriage / civil partnership				
		You (if applicable)	Your Sponsor (if applicable)			
а	Name of other/former partner					
b	Nationality of other/former partner					
С	Date of marriage/civil partnership					
d	Place of marriage/civil partnership					
е	Date of divorce (if applicable)					
	Second marriage / civil partnership					
		You (if applicable)	Your Sponsor (if applicable)			
а	Name of other/former partner					
b	Nationality of other/former partner					
С	Date of marriage/civil partnership					
d	Place of marriage/civil partnership					
е	Date of divorce (if applicable)					
	Third marriage / civil partnership					
		You (if applicable)	Your Sponsor (if applicable)			
а	Name of other/former partner					
b	Nationality of other/former partner					
С	Date of marriage/civil partnership					
d	Place of marriage/civil partnership					
е	Date of divorce (if applicable)					

Please continue on a separate sheet if necessary.

Calculating the relevant income threshold

The financial requirement that you must meet will vary according to the number of child dependants being sponsored for leave to remain in the Isle of Man as part of this application, for these purposes 'child' is a dependant who is under the age of 18, or was under the age of 18 years when they were first granted entry under this category. You must also take into account any child dependants under the age of 18 that your sponsor is already sponsoring in the Isle of Man.

- Children who are British citizens or not subject to Isle of Man immigration control do not need to be considered when calculating the financial requirement.
- Children who are applying for leave as part of this application must be considered when calculating the financial requirement you must meet.
- You must add the number of these children to the number of any your sponsor is already sponsoring in the Isle of Man.

6A.1	What is the financial requirement you are required t	o meet? Tick relevant box.			
	Applying with no child dependant - an	income before tax of at least £1	8,600 a year		
	Applying with one child dependant - an	income before tax of at least £2	2,400 a year		
	Applying with two child dependants - an	income before tax of at least £2	4,800 a year		
	Applying with three child dependants - an	income before tax of at least £2	7,200 a year		
	If applying with over three children please indicate t as the financial requirement that you will need to me				
	If you are applying with more than three dependent strate an income before tax of at least £27,200 a ye additional child.	children, you must demon- ear plus £2,400 for each	£		
Exer	emption from meeting the financial requirement	ts.			
6A.2	2 Are you claiming exemption from meeting the finar	ncial requirement?	Yes No		
	If <b>Yes</b> complete <b>A)</b> and <b>B)</b> below then proceed to <b>6</b> If <b>No</b> proceed to <b>6A.3</b>	C.1			
You may not need to meet the financial requirement where your partner is receiving one or more of the following benefits:  Disability living allowance Severe disablement allowance Industrial injury disablement benefit Attendance allowance Carer's allowance.					
If you are exempt from the financial requirement, you must be able to demonstrate that you are able to maintain and accommodate yourself, your partner and any dependants adequately without recourse to public funds.					
<b>A)</b> Pl	Please indicate what your weekly net income is (i.e. after tax and national insurance contributions)	£			
are	Please indicate what your weekly housing costs	£			
(i.	i.e. what needs to be spent on accommodation	utam, avidanaa			
l.,	Documentary evidence				

You will need to submit evidence that your partner is in receipt of one of the specified benefits. Please submit

- Documentation from the Treasury Social Services Division, confirming you or your partner is or was in receipt of the benefit in the 12-month period prior to the date of application; and
- Personal bank statements for the 12-month period prior to the date of application showing the income was paid into the person's account.

You will also need to submit evidence of your sources of income. Please refer to the relevant Documentary evidence boxes in **6A** for your sources of employment in order to determine what evidence you will need to submit with this application.

Meeting the financial requirement

You must indicate how you meet the financial requirement. You only need to provide evidence of the income and/or cash savings required to show you meet the financial requirement.

Some categories can be combined with others to meet the financial requirement. You should complete all sections you need to rely on to meet the financial requirement – see **Note** below for further information.

6A.3 From the list below, please indicate the financial source(s) and the amount of income you and/or your partner wish to rely on to meet the financial requirement.

Income from salaried employment	- Cor	mplete Section <b>6A.3A</b>	Current annual salary	£
Indicate which option(s) you are rely	ing on	Category <b>A</b> (page 13)	or Category <b>B</b> (page 13)	
Income from self-employment	- Cor	mplete Section <b>6A.3B</b>	Current annual salary	£
Indicate which option(s) you are relyi	ng on	Category <b>F</b> (page 15)	or Category <b>G</b> (page 15)	
Income not from employment	- Cor	mplete Section <b>6A.3C</b>	Current annual salary	£
Indicate which option(s) you are rely	ring on	Category <b>C</b> (page 16)		
Income from Pension and permitted Benefits	- Cor	mplete Section <b>6A.3D</b>	Current annual salary	£
Indicate which option(s) you are rely	ing on	Category <b>D</b> [page 17]		
Cash savings	- Cor	mplete Section <b>6A.3E</b>	Total cash savings	£
Indicate which option(s) you are rely	ring on	Category <b>E</b> (page 18)		
		1	Total Amount £	

#### Note

If the total income does not meet the financial requirement you must meet, you can expect your application to be refused, unless you are exempted from meeting the financial requirement or where applicable you have enough cash savings (category E) to cover the difference on the basis set out at 6A.3E. Please note income from self-employment cannot be combined with savings to meet the financial requirement.

For each financial source you rely on to meet the financial requirement you should submit the relevant evidence as specified in the Documentary Evidence boxes with your application.

You and your partner's total combined income from salaried employment?	£	
When combined does your annual income and your partner's annual income from current employment meet or exceed the financial requirement you must meet?	Yes	No
You or your partner must have been employed by the same employer for 6 months prior to the application and your combined total earnings must meet the specified amount at 6A.3A (xiii) for this 6 month period. If not, does you and your partner's income from salaried employment received in the 12 months prior to application meet or exceed the financial requirement you must meet?	Yes	No

#### **Documentary evidence**

In order to demonstrate that the financial requirement is met from salaried employment, please submit with your application the following for both you, your partner or both:

- Payslips covering 6 months prior to the date of application, where you have been employed by your current employer for at least 6 months prior to the date of application, or payslips covering 12 months prior to the date of application where you have been employed by your current employer for a period of less than 6 months.
- A letter from your employer confirming your employment, gross annual salary, length of employment, period over which you have been (or were) paid the level of salary relied upon in this application, and the type of employment (permanent, fixed-term contract or agency).
- Personal bank statements corresponding to the same period(s) as the payslips referred to above, showing the salary has been paid into an account in the name of you and your partner.

Please refer to Appendix FM-SE to the Immigration Rules for further information on the evidence that you are required to submit in order to demonstrate that the financial requirement is met from salaried employment.

If you answered **No** to any of the above two questions continue to **6A.3C** 

If you answered **Yes** to any of the above two questions continue to **6A.4** 

#### 6A.3B INCOME FROM SELF-EMPLOYMENT — (CATEGORY F & CATEGORY G)

(Only complete this section if you and/or your partner are self employed).

This section contains the **<u>category F & category G</u>** ways to meet the financial requirement.

		You	Your partner
(i)	Are you or your partner self employed at the date of application?		
(ii)	How long have you/your partner been self-employed?		
(iii)	What is the name of your/your partner's self employed company?		
(iv)	What is the address, phone number and email of your/your partner's self employed company?		
(v)	Is your/your partner's company in the Isle of Man or overseas?		
(vi)	Are you/your partner registered as self-employed in the Isle of Man with Isle of Man Treasury?		
(viii)	What is the nature of your/your partner's self employed business?		

# 6A.3A INCOME FROM SALARIED EMPLOYMENT — (CATEGORY A & CATEGORY B)

Only complete this section if you and/or your partner are working

This section contains the **<u>category A & category B</u>** ways to meet the financial requirement.

		You	Your partner
(i)	Are you /your partner currently employed?		
(ii)	What is your/your partner's job title?		
(iii)	Have you/your partner been in employment with the same employer and earning the amount specified in (xiii) below continuously for 6 months prior to the date of the application? ( <u>Category A</u> )		
(iv)	If you answered no at (iii) have you/your partner been in other employment in the 12 months prior to the date of this application other than your/their current employment? ( <b>Category B</b> )		
(v)	What date did you/your partner commence your/their current employment?		
(vi)	What type of employment is you/your partner's current employment? (temporary employment/permanent employment)		
(vii)	If you/your partner answered yes at (iv), what type of employment was your/your partner's earlier employment?		
(viii)	Please provide the dates you/your partner commenced and finished in that earlier employment in the 12 months prior to this?		
(ix)	What is the name of your/your partner's current employer?		
(x)	And, if either you or your partner answered 'yes' at (iv), what is the name of your/your partner's earlier employer?		
(xi)	Contact details of your/your partner's current (and, if you/your partner answered 'yes' at (vi), earlier) employer/employment - address, phone number, email address.		
(xii)	What was your/your partner's job title with your/their earlier employer?		
(xiii)	What is your/your partner's annual income from your/their current employment before tax $(£)$ ?		
(xiv)	And, if you/your partner answered 'yes' at (iv), what was your/your partner's total income from salaried employment before tax $(£)$ in the 12 months prior to the date of this application?		

Complete either (ix) or (x) depending on how you intend to meet the financial requirement.

(IX) ( <u>category r</u>	(ix)	(category	<u>F</u>
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(a)	How much income did you/your partner earn from self employment in the last financial year?		£ Your partner
(b)	Does your/your sponsor's combined self employment earnings in the last financial year equal or exceed the financial requirement you must meet?	Yes	go to <b>6A.4</b>
	must meet:	No	go to <b>6A.3C</b>
(c)	Does your/your partner's combined self employment earnings in the last financial year equal or exceed the financial requirement when combined with other specified income for the same financial year?	Yes	go to <b>6A.3C</b> and <b>6A.3D</b> where applicable
	You cannot combine self employment with savings to meet the financial requirement.	No	go to <b>6A.3C</b>
(x) (	category G)		
(a)	What was your/your partner's average income from self-employment in the last two financial years?		£ Your partner
(b)	Does your/your partner's average self employment earnings from the last two financial years equal or exceed the financial	Yes	go to <b>6A.4</b>
	requirement you must meet?	No	go to <b>6A.3C</b>
(c)	Does your/your partner's self employed income for the last two financial years meet or exceed the financial requirement when combined with other financial requirement when combined with	Yes	go to <b>6A.3C</b> and <b>6A.3D</b> where applicable
	other specified income for the relevant financial year or years? You cannot combine self employment with savings to meet the financial	No	go to <b>6A.3C</b>

#### **Documentary evidence**

In order to demonstrate that the financial requirement is met from self-employment, please submit with your application the following for you, your partner or both:

- Evidence of the amount of tax payable, paid and unpaid for the last full financial year.
- An annual self-assessment tax return to the Isle of Man Treasury and a Statement of Account, both covering the
  last full financial year, or for the last two such years where those documents show the necessary level of gross income as an average of those two years.
- Proof of registration with the Isle of Man Treasury as self-employed (if available).
- Each partner's Tax Identification Number and/or the Tax Identification Number of the partnership or visa.
- (Where you hold a separate business bank account), bank statements for the same 12-month period as the tax return(s).
- Evidence of ongoing self-employment, through the provision of at least one of the following:
  - A bank statement dated no earlier than 3 months of the date of application, showing transactions relating to ongoing trading; or
  - Evidence dated no earlier than 3 months of the date of application for the renewal of a licence to trade or of ongoing payment of business rates, business-related insurance premiums, employer National Insurance contributions, or franchise payments.
- At least one of the following:

requirement.

- If the business is required to produce annual audited accounts, such accounts for the last full financial year, or if
  the business is not required to produce annual audited accounts, unaudited accounts for the last full financial
  year and an accountant's certificate of confirmation, from an accountant who is a member of an Isle of Man Recognised Supervisory Body);
- A certificate of VAT registration and the VAT return for the last full financial year (a copy or print-out) confirming the VAT registration number, if the turnover requires VAT to be paid;
- Evidence to show appropriate planning permission or local planning authority consent is held to operate the type/ class of business at the trading address (where this is a local authority requirement); or
- A franchise agreement signed by both parties.

Please refer to Appendix FM-SE to the Immigration Rules for further information on the evidence that you are required to submit in order to demonstrate that the financial requirement is met from self-employment.

#### **INCOME NOT FROM EMPLOYMENT — (CATEGORY C)** 6A.3C

This section contains information relevant to the category C way to meet the financial requirement. Do not include pension income here. Please only include income from assets that you and your sponsor continue to own at the date of this application.

		Your income	Partner's income	In joint names
(i)	Source of income			
(ii)	Contact details for source of income (e.g. address of rental property, financial institution in which funds are held)			
(iii)	Account reference details			
(iv)	Amount of income in the last 12 months. Include pre-tax amount where possible.			
(v)	Amount of income in the last financial year if self employed. Include pre-tax amount where possible.			
	(Category F applicants only)			
(vi)	Average amount of income in the last two financial years if self employed. Include pre-tax amount where possible.			
	( <u>Category G</u> applicants only)			

If you and/or your partner	have more than one s	source of non-empl	oyment income,	you must provide the	full details and
submit the specified evider		·	•	•	

Т	<sup>-</sup> otal	combined	annual	income	not 1	from	empl	ovme	nt

£		

If, taken separately or together yours and your partner's income from employment (at 6A.3A) and your and your partner's Income from self employment (at 6A.3B) equals or exceeds the financial requirement you must meet, proceed to **6A.4**. If not proceed to **6A.3D**.

#### **Documentary evidence**

In order to demonstrate that the financial requirement is met from non-employment income, please refer to the following paragraphs of Appendix FM-SE to the Immigration Rules:

- To evidence property rental income—paragraph 10(a);
- To evidence dividends or other income from investments, stocks, shares, bonds or trust funds—paragraph 10(b);
- To evidence interest from savings—paragraph 10(c);
- To evidence maintenance payments (from a former partner)—paragraph 10(d);
- To evidence a maintenance grant or stipend (not a loan) associated with study or research—paragraph 10(g);
- To evidence ongoing insurance payments—paragraph 10(h).

#### INCOME FROM PENSIONS AND PERMITTED BENEFITS — (CATEGORY D) 6A.3D

This section contains information relevant to the category D way to meet the financial requirement. Maternity, bereavement and pension benefits received by you and/or your partner may count towards the financial requirement. You should also include private and state (IOM and foreign) pension income in this section.

	In your name	In partner's name
(i) Name of benefit		
(ii) Date when benefit was first paid		
(iii) National Insurance number		
(v) Amount of income received from benefit in the last 12 months.		
(vi) Average amount of income received in the last 2 financial years if self employed Include pre-tax amount where possible (Category 'F' applicants)		
(vii) Average amount of income received in the last 2 financial years if you and your sponsor are self employed. Include pre-tax amount where possible (Category 'G' applicants)		
(viii) Amount of income received from state IoM and foreign) and private pensions in the last 12 months. Include pre-tax amount where possible		

If you	or you	r partner	receives	more than	one bene	efit which c	an count t	towards the	e financial ı	requirement,	you must
próvido	e the f	ulİ details	and sub	mit the spe	ecified evid	dence for e	ach benef	fit.		•	•

You and your partner's total annual income from pension and permitted benefits.

£
---

#### **Documentary evidence**

In order to demonstrate that the financial requirement is met from income from pensions and permitted benefits, please submit with your application the following for you, your partner or both:

- To evidence a pension, both:
  - Official documentation from either the Treasury Social Services Division (in respect of the basic state pension), or an overseas pensions authority or a pension company, confirming pension entitlement and amount; and
  - At least one personal bank statement in the 12-month period prior to the date of application showing payment of the pension into the person's account.
- To evidence Isle of Man maternity or bereavement allowance, both:
  - Department for Health and Social Care documentation confirming you or your partner is or was in receipt of the benefit in the 12-month period prior to the date of application; and
  - Personal bank statements for the 12-month period prior to the date of application showing the income was paid into he person's account.

#### 6A.3E CASH SAVINGS — (CATEGORY E)

This section contains the  $\underline{\text{category E}}$  way to meet the financial requirement.

If yo (alth Relet (i) ex (ii) h (iii) a (iv) a	Note  If you cannot meet the financial requirement through income, you can use relevant cash savings to enable you to do so (although cash savings cannot be combined with income from self-employment).  Relevant cash savings are those which you and/or your partner hold which (i) exceed £16,000. The first £16,000 of cash savings you hold cannot be used; (ii) have been held by you and/or your partner for at least 6 months prior to the date of this application; (iii) are held at the date of application; and (iv) are under the control of and available to be used by you and/or your partner. Only complete this section if your cash savings meet all these criteria.							
Any amo of th Exan savir Exan	Calculating how much of your cash savings may be counted towards meeting the financial requirement Any amount of cash savings above £16,000 which you wish to rely on must be divided by 2.5 in order to calculate the amount of cash savings that you may count towards meeting the financial requirement. Set out below are 2 examples of the calculation that you should carry out: Example 1. You have cash savings of £62,500. $(62,500 - 16,000) \div 2.5 = 18,600$ . In this example £18,600 of your cash savings may be counted towards meeting the financial requirement. Example 2. You have cash savings of £25,000. $(25,000 - 16,000) \div 2.5 = 3,600$ . In this example £3,600 of your cash savings may be counted towards meeting the financial requirement.							
Indic	ate which option you are relying on:							
	gory E alone		7					
	gory E combined with other income (except self-emp	loyment)	]					
		In your name	In partner's name	In joint names				
(i)	Name of financial institution where funds are held							
	Contact details for financial institution where funds are held.							
. ,	Source of funds (e.g. regular savings from salary). You must declare any money which has been given to you by a third party.							
, ,	If applicable, detail the name, address and relationship of any third party who is the source of all or part of the funds.							
. ,	If applicable, please state in what form these funds are held and provide full details below e.g. bank account/cash/investments etc.							
(vi)	Are the cash savings under the control of the account	unt holder?	Yes	No				
(viii)	Amount in account.		£					
(ix)	Amount in account for last 6 months and at the dat	e of application.	£					
	If you and/or your partner have more than one say specified evidence for each.	rings account you mus	st provide the full det	ails and submit the				
(x)	Total cash savings that may be used (having completed the calculation set out above)							

<ul> <li>Documentary evidence</li> <li>In order to demonstrate that the financial requirement is met from cash savings, please submit the following for you, your partner or both:         <ul> <li>Personal bank statements showing that at least the level of cash savings relied upon in the held in an account(s) in your name, your partner's name or jointly throughout the period of date of application.</li> </ul> </li> <li>A declaration by the account holder(s) of the source(s) of the cash savings.</li> </ul>	application has been
<b>6A.4</b> Taking into account your total permitted income (and cash savings where applicable and permitted) do you meet the financial requirements applicable to your application as stated at <b>6A.1</b> ?	Yes No
If Yes proceed to Section 6C. If No proceed to Section 6B.	
Section 6B Financial Requirements—Exceptional Circumstances	
You should only complete this section if after completing all applicable sections of 6 the financial requirement set out in 6A.1. If you <u>do</u> meet the financial requirement sproceed to 6C.	5A.3, you <u>do not</u> meet set out in 6A.1,
Note If you do not meet the financial requirement set out in <b>6A.1</b> by the means listed in Section <b>6A</b> , this section may be count towards meeting the financial requirement <u>if</u> there are exceptional or render refusal of your application a breach of Article 8 of the European Convention on Human refusal could result in unjustifiably harsh consequences for you, your partner or a relevant child Reference should be made to <u>paragraph 21A of Appendix FM-SE to the Immigration Rules</u> whe of evidence that should be submitted in order to support the additional sources of income that Section. All evidence should be submitted with this application.	ircumstances which coul Rights, because such d. en considering the types
<b>6B.1</b> Does a relative or friend of you or your partner, or both of you, regularly give you financial support?	Yes No
If <b>Yes</b> , how much do you receive each month?	£
If <b>Yes</b> , you should try to submit evidence that this is a genuine, credible and reliable source of may include (but is not limited to), a written guarantee signed on behalf of the third party, evid ty that their general financial situation is sufficient to guarantee continuing payment of this final continuing period of leave etc.	income. Evidence of this dence from the third par ancial support for the

You may include income from employment where at the date of application an offer of employment has been made, however the employment must be expected to commence within 3 months of the date of application in order to be considered. If this is the case, you should also submit documentary evidence of this, such as (but not limited to) the offer of employment, the employment advertisement, the hours to be worked and gross pay etc. If you are relying on income from self-employment, then you should submit documentary evidence to support your expected monthly earnings, such as (but not limited to) evidence of sustained self-employment, contracts for the provision of goods or services, an application to the appropriate authority for a licence to trade etc.

**6B.2** Are you in employment or self-employment in the Isle of Man?

6B.3 Is your partner in employment or self-employment in the Isle of Man?

If **Yes**, what is the net pay each month?

If **Yes**, what is their net pay each month?

No

No

Yes

Yes

£

£

Sect	on 6B Financial Requirements—Exceptional Circumstances (continued)	
6B.4	Is your home in the Isle of Man owned by you or your partner or both?	
	Owned by you or your partner or both?	
	Privately rented by you or your partner or both?	
6B.5	Do you or your partner pay any rent or mortgage for your home?	Yes No
	If <b>Yes</b> , how much each month?	£
6B.6	Are you receiving any public funds?	Yes No
	If <b>Yes</b> , how much each month?	£
	If <b>Yes</b> do you receive any of the following benefits? Please tick to confirm which of the receive.	e benefits (if any) you do
	Employed Person's Allowance  Attendance Allowance	
	Income Based Job Seekers Allowance Carer's Allowance	
	Disability Living Allowance Income Support	
	Child Benefit Housing provided under the	ne Housing Acts
	Incapacity benefit awarded under sub-section (2A) of section 30A of the Social Security and Benefits Act 1992	Contributions
6B.7	Taking into account your total permitted income from <b>6A</b> and combined with your total income from <b>6B.1, 6B.2, 6B.3 and 6B.6</b> , do you meet the financial requirements applicable to your application as stated at <b>6A.1</b> ?	Yes No
	oceed to Section 6C	
Sect	ion 6C Accommodation and maintenance	
To b	e completed by all applicants.	
6C.1	Where do you and your sponsor intend to live in the Isle of Man?	
	Address	
6C.2	How many bedrooms are there in the property?	
	How many bedrooms are there in the property?  Do you or your partner pay any rent or mortgage for your home?	Yes No
		Yes No

**Proceed to Section 7** 

It is mandatory to complete this section. If it is not completed, the application will be invalid and returned to you. Information given may be checked with other agencies.

Under the Rehabilitation of Offenders Act 2001 (Exceptions)(Immigration and Nationality) Order 2016, Sections 4 and 5 (1) of the Rehabilitation of Offenders Act 2001 Act do not apply, therefore for the purposes of this application you are required to **declare ALL convictions including those deemed as spent under the Rehabilitation of Offenders Act 2001.** 

It is an offence under section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which you know to be false or do not believe to be true. Information given will be checked with other agencies.

Only the main applicant must complete this Section. Any child dependants who are also applying for further leave to remain using this form do not need to complete this Section.

1.1 Do you have any Criminal Convictions in the Isle of Man, UK or other country (including traffic offences) or any civil judgements made against you?					
If <b>Yes</b> , you must give details b	pelow. Continue on another sheet if necessary. (see note below).				
First sentence					
Nature of offence					
Data contoured					
Date sentenced	DD/MM/YYYY				
Sentence given					
Country where sentenced					
Second sentence					
Nature of offence					
Date sentenced	D D / M M / Y Y Y Y				
Sentence given					
Country where sentenced					
Third sentence					
Nature of offence					
Date sentenced	D D / M M / Y Y Y Y				
Sentence given					
Country where sentenced					

#### **Section 8 Documentary Evidence**

The documents and photographs needed in support of an application, as well as those of any dependants included in your application, are listed below. You only have to provide those which are relevant to your case. Please tick the relevant box where a document has been provided.

**Please note** that, in some cases, we may have to ask for other documents in addition to those specified in this form.

All appl	icants
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Your current passport, with two clear pages back to back. If you first entered the UK/Isle of Man on a previous Passport, please also provide this Passport.	
Current or previous passports (where relevant) of each dependant applying for an extension of stay in the Isle of Man with you. Current passport should have two clear pages back to back.	
A full birth certificate (i.e. one which shows the parents' names) for each dependant child of your present marriage, civil partnership or relationship who is applying for an extension of stay with you in the Isle of Man.	
Evidence of meeting the financial requirement.	

Fnalish	Language	Requirem	ent
Lugusu	Language	require iii	CIIL

You must provide one of the following (please tick to confirm which you are submitting with this application):	
If you passed an acceptable English Language test provided by a test provider approved by the Home Office for this purpose you must evidence this by providing a SELT unique electronic reference number. Please tick this box to confirm that you have provided the relevant information about the test in Section 5 of this form; or	
A certificate showing that you have been awarded an appropriate acceptable academic qualification, showing your name, the title of the award, the date of the award and the name of the awarding institution. Where this was awarded by an educational establishment outside the Isle of Man or UK, then a document from Ecctis which confirms that the qualification meets or exceeds the recognised standard of a Bachelor's or Master's degree or PhD in the UK and was taught or researched in English to level A1 or A2 (as the case may be) of the Common Framework of Reference for Languages or above must also be provided; or	
If you are awaiting graduation or no longer have the certificate and cannot obtain a new one, an academic transcript and an academic reference from the institution that awarded your academic qualification. Where this is to be/was awarded by an educational establishment outside the Isle of Man or UK, then a document from Ecctis which confirms that the qualification meets or exceeds the recognised standard of a Bachelor's or Master's degree or PhD in the UK and was taught or researched in English to level A1 or A2 (as the case may be) of the Common Framework of Reference for Languages or above must also be provided; or	
A passport or travel document showing that you are a national of a majority English speaking country listed under Appendix 2 to this form.	
<b>Note:</b> If you are unable to provide your passport or travel document, you may only submit other evidence of your nation in certain circumstances.	nality
These circumstances are;	
Where your passport has been lost or stolen.	
Where your passport has expired and been returned to the relevant authorities.	
In these circumstances, we may accept the following pieces of evidence as proof of nationality:	
Your current national identity document.	
An original letter from your Home Government or Embassy confirming your full name, date of birth and nationality.	
If you are unable to provide your national passport, please explain the reason below. Continue on a separate she paper if necessary.	et of
A doctor's letter or similar document if you are claiming exemption from taking the English language test because of a mental or physical condition.	
Any satisfactory evidence you wish to submit in support of your request to be exempted from the English language requirement on the basis of exceptional compassionate circumstances.	

C		0
Se	[0]	ıð

١	/c	ur	part	ner's	status

Please tick to confirm that you have provided your partner's showing that they are a British citizen, a person who is preseleave to remain as an EU, EEA or Swiss citizen under the EU remain as a Turkish national under the terms of the ECAA or are unable to provide this, see Note below about other suital below.	ent and settled in the Isle of Man, limited Settlement Scheme or limited leave to Appendix ECAA Extension of Stay. If you	
<b>Note:</b> If your partner is a British citizen without a past (showing the parents' names), accompanied by at least one the UK for the last three years. Anyone born in the UK on or a parent is a British citizen or settled in the UK, Isle of Man of need evidence of the nationality or immigration status of you satisfied that your partner is a British citizen.	other formal document as evidence of ordina after 1 January 1983 will only be a British cit or Channel Islands at the time of birth. In tha	ry residence in izen by birth if t case, we will
If your partner is a non-British citizen without a pass they have been granted indefinite leave to enter or remain in Swiss citizen under the EU Settlement Scheme or limited lea ECAA or Appendix ECAA Extension of Stay, accompanied by residence in the Isle of Man for the last 3 years.	n the Isle of Man, limited leave to remain as a ve to remain as a Turkish national under the	an EU, EEA or terms of the
The following are examples of formal documents that may be three years: notice of income tax coding, driving licence, but Insurance or National Health Service registration issued by the authority.	ilding society savings books/bank statements,	National
Spouses and Civil Partners		
Please tick to confirm that you have submitted a marriage concertificate with your application if you are a spouse or civil page		
If you have been married or in a civil partnership before, document free to marry your present spouse or to form a civil partner. (See note below) List any such document(s) below.	cument(s) showing that you rtnership with your present	
If your partner has been married or in a civil partnership bef that they were free to marry you or to form a civil partnershi List any such document(s) below.	ore, document(s) showing ip with you. (See note below)	
<b>Note:</b> The document(s) must be formal document(s) other confirmation of the legal dissolution of the relationship Appendix FM-SE of the Immigration Rules	such as a decree absolute or final dissol o) or a death certificate as specified in paragra	ution (or aph 22-26 of

			•				
<b>L</b> \	"	anco	<u> </u>	CO-	2	hita	tion
_	/IU		· UI	LU-	II a	vila	tion

Six items of correspondence addressed to you and your partner at the same address as evidence that	
you have been living together since your last grant of leave in this category, or from the date you first	
started living together up to a maximum of two years. See Note below.	

#### Note

The items of correspondence should be addressed to you jointly or in both your names. Examples of acceptable items are listed below.

The dates of the items of correspondence should be spread evenly over the whole 2 years. They should be from at least 3 different sources. If you do not have enough items in your joint names, you may also provide items addressed to each of you individually if they show the same address for both of you.

For example—four items of correspondence in joint names to the same address and two items addressed to each partner at the address. In total eight items would need to be submitted. If you and your partner have no bills or correspondence in joint names, you will need to submit twelve items (six each) of correspondence, evidencing that you reside together at the same address.

If you and your partner lived with relatives or friends for some or all of the 2-year period, please provide a letter from the relative(s) and/or friend(s) confirming this.

If you did not live together for any part of the 2-year period, tell us the reasons for this and whether you stayed in contact with each other during this time, and provide any relevant supporting evidence.

Please give an explanation on a separate sheet if you cannot provide six items; if the items are not addressed to both of you; or if they do not cover the 2-year period.

#### **Examples of acceptable items of correspondence**

Letters or other documents from government departments or agencies, for example Isle of Man Treasury, Income Tax, Department for Social care, Driving Licences and TV Licensing.

Letters or other documents from your GP, a hospital or other local health service about medical treatments, appointments, home visits or other medical matters.

bank statements/letters

building society savings books/letters

rates bills or statements

electricity and/or gas bills or statements

Telephone bills or statements

mortgage statements/agreement

tenancy agreement(s)

telephone bills or statements

You and your partner must now complete Section 9.

You and your spouse or civil partner must now read the declarations below and sign them. They must be signed by you (the applicant) and your spouse or civil partner and not by a representative or other person acting on your behalf.

#### By the Applicant:

I hereby apply for leave to remain in the Isle of Man for myself and any dependant children listed in this application form on the basis of my relationship with the person who has signed the declaration below.

#### I declare that:

- we are married and that we are living together as spouses and intend to do so permanently;
- that we are the civil partners of one another and that we are living together as civil partners and intend to do so permanently; or
- we are still living together in a relationship akin to marriage, and that we intend to do so permanently.

The information I have given in this application is complete and is true to the best of my knowledge.

If there is a material change in my circumstances or any new information relevant to my application becomes available before it is decided, I will inform the Isle of Man Immigration Service immediately.

I understand that documents provided in support of this application will be checked for authenticity, and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the Isle of Man.

I understand that all information given by me will be treated in confidence and will be processed by Isle of Man Treasury for the purpose of determining my visa application.

Data will be processed in accordance with the Data Protection Act 2018 and the GDPR and LED Implementing Regulations 2018. Privacy Notices can be found at www.gov.im/immigration.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make, to a person acting in execution of any of these Acts, a statement or representation which I know to be false or do not believe to be true, or to obtain or seek to obtain leave to remain in the Isle of Man by means which include deception.

Signed		Date	D D / M M / Y Y Y Y
By the applicant's spouse, civil partner or unmarried partner:			
<ul> <li>I confirm that I am the spouse, civil partner or unmarried partner of the applicant. I declare that:</li> <li>we are married and that we are living together as spouses and intend to do so permanently;</li> <li>that we are the civil partners of one another and that we are living together as civil partners and intend to do so permanently; or</li> <li>we are still living together in a relationship akin to marriage, and that we intend to do so permanently.</li> </ul>			
I am aware that it is an offence under the Immigration Act 1971 to make, to a person acting in execution of the Act, a statement or representation which the maker knows to be false or does not believe to be true.			
Signed		Date	D D / M M / Y Y Y Y

#### Appendix 1 - Majority English-speaking countries - nationality

If you are a national of a majority English-speaking country, you will not be required to take the test.

The Isle of Man Immigration Service considers the following countries to be majority English-speaking countries:

Antigua and Barbuda; Australia; The Bahamas, Barbados; Belize; The British Overseas Territories; Canada; Dominica; Grenada; Guyana; Jamaica; New Zealand; St Kitts and Nevis; St Lucia; St Vincent and the Grenadines; Trinidad and Tobago; United States of America.

#### Appendix 2 - Majority English-speaking countries - Academic Qualifications

If you hold an academic qualification equivalent to a Bachelor's degree in the UK which was taught in English, you will not be required to take the English language test.

Where the academic qualification was taught in one of the majority English-speaking countries listed below we will assume it to have been taught in English:

Antigua and Barbuda; Australia; The Bahamas, Barbados; Belize; Dominica; Grenada; Guyana; Ireland; Jamaica; New Zealand; St Kitts and Nevis; St Lucia; St Vincent and the Grenadines; Trinidad and Tobago; the UK; United States of America.

#### Appendix 3 - Academic Qualifications taught in English

Academic qualifications taught in countries other than the UK and the designated English-speaking countries listed above may also be accepted if you are able to provide evidence to show that the qualification was taught in English and that it is recognised by National Academic Recognition Information Centre for the UK Ecctis as equivalent to a UK Bachelor's degree.

Oualifications awarded outside of the UK must be recognised by Ecctis as equivalent to a UK Bachelor's degree, You must provide a letter from UK NARIC stating that your qualification meets this standard.

Master's degrees and PhDs will not be accepted as evidence. This is because UK Ecctis is only able to assess whether a Bachelor's degree (and not a Master's degree or PhD) was taught in English.

#### Appendix 4 - The English Language Test

What does the English language test involve?

Suitable English language tests assess your ability to speak and understand English. In the test, you will need to demonstrate a basic command of English (speaking and listening) at a minimum of level A2 (or A1 as the case may be) of the Common European Framework of Reference. This is a basic level, which is judged to require 40 to 50 hours tuition for most learners. Someone assessed at level A2 can understand and use simple, everyday expressions and very basic phrases.

You will not need to demonstrate your reading and writing skills.

**Where can you take the test?**You can find the list of acceptable tests and approved test providers via the recognised English test qualification link on the Home Office website: https://www.gov.uk/english-language/approved-english-language-qualifications Only tests on this list taken with the approved test providers will be accepted as evidence for the English language requirement.

**Booking the test** 

To book the test, contact the test centre directly. Contact details can be found on the list of approved test providers. If you have a disability, the test centre can provide the test in a format to meet your particular needs. Tell the centre about any such needs when you book the test - and also about any medical condition in case it affects the amount of time you need for the test.

#### **Appendix 4 - The English Language Test** (continued)

Is there a charge for the test?

Yes. The cost of the test will vary according to your test provider and country. You will need to pay for your own English language test. The test provider will be able to advise you on the cost of the test and methods of payment accepted.

#### Taking the test

At the test centre you will be asked to confirm your identity by producing your passport or national identity document.

#### The test result

Your test provider will provide you with the results of your test. You should contact your provider for details on the waiting time for the results of your test.

#### What if you fail the test?

If you fail the test, you can retake it any number of times. You will have to pay the current fee every time you take it.

# What if you can't pass an English language test before applying for leave to enter/remain in the Isle of Man?

If you cannot obtain the relevant qualification before submitting your application for leave to enter or remain in the Isle of Man, and you are not exempt from taking the test, you will not qualify for leave to enter or remain as the partner of a British citizen or person settled in the Isle of Man.

If you apply for leave your application will be refused without any refund of the application fee.

## **Application Form Help Text**

#### Submitting a valid application

All applications must:

- be completed in full and submitted to the Immigration Service at the address on page 2 of this application form;
- the correct application fee must be paid;
- provide proof of identity as set out in Section 1 of this application;
- Complete all sections of this application form as instructed within each section.

#### Supporting evidence

This application form details required supporting documents or evidence that must be submitted with this application.

Applicants must ensure that all of the necessary supporting documentation needed to verify compliance with the Immigration Rules is provided at the time the application is submitted.

The decision maker may contact the applicant in order to request correct documentation if it is no submitted as specified.

Any documentary evidence that the applicant provides should be original (unless otherwise stated).

Where a document is not in English, the original must be accompanied by a full translation that can be independently verified. The translation must be dated and include

- confirmation that it is an accurate translation of the original document;
- The full name and original signature of the translator or authorised official of the translation company;
- The translator or translator's contact details and;
- if the applicant is applying for leave to remain or indefinite leave to remain, certification by a qualified translator and details of the translator or translation company's credentials.

#### **Data Processing**

I understand that all information given by me will be treated in confidence and will be processed by the Treasury for the purpose of determining my visa application.

Data will be processed in accordance with the Data Protection Act 2018 and the GDPR and LED Implementing Regulations 2018. Privacy Notices can be found at <a href="https://www.gov.im/immigration">www.gov.im/immigration</a>

(Data Protection Officer: DPO-Treasury@gov.im Tel: 01624 686791)