

## **PRIOR INFORMATION NOTICE**

### **Assistance of Passengers with Reduced Mobility (PRMs) at the Isle of Man Airport**

The Department of Infrastructure ("the Department") wishes to explore the market, to identify interest from experienced contractors to provide services for the assistance of Passengers with Reduced Mobility (PRMs) at the Isle of Man Airport (Ronaldsway).

Passengers travelling to and from the Isle of Man with disabilities both seen and hidden should have the opportunities for air travel comparable to other passengers. The Isle of Man Airport have the responsibility to ensure high quality assistance is given and the passenger is not at a disadvantage from their arrival/departure point.

#### **Responding to this Prior Information Notice**

Interested parties are invited to submit a brief summary of their experience, capability and proposed solution which should cover:

- How effective the interested party are in the current market ( this could include recommendations from current clients)
- Infrastructure and effective implementation ( is the interested party already an expert in the required field, if not a summary of successful implementations)
- Effective implementation of regulation

By responding to this request it must be understood that, at this stage, the Department are only exploring options, no commitment is intended or implied and this request may or may not progress through to a competitive tender exercise. An invitation to tender may follow this Prior Information Notice, but the Department is not under any obligation to issue invitations to responders to the Notice.

Please be aware that neither the Department, Procurement Services nor any other part of Isle of Man Government, or any other organisation assisting the Government with the procurement process, will accept any liability or any charges for expenses or losses incurred by any interested party as a result of responding to this enquiry.

In order to participate in this exercise, your organisation must be registered on the Isle of Man Government's Procurement Portal. If you have not previously registered, please visit <https://intendhost.co.uk/iomg/asp/Home> and select 'Register' from the menu on the right hand side of the Home Page.

Once you have registered your organisation you should select this project from the list of 'Current Tenders' and 'View Details' then click 'Express an Interest' at the bottom of the page. Once you have expressed an interest, the 'PIN Documents' tab will become available. Select this tab and 'Opt In' at the bottom of the page and the 'Form of Acknowledgement (RFI/PIN)' document will become available to complete. In order to submit your PIN response you will need to complete the 'Form of Acknowledgement (RFI/PIN)' document, upload your PIN Response document and click 'Submit Return' before the deadline as detailed below.

Should you have any difficulty in using the website or registering your interest in this way, please contact [procurement@gov.im](mailto:procurement@gov.im).

Expressions of interest must be submitted through the above Portal by **29<sup>th</sup> Feb 2024**.