

Department of Local Government and the Environment
Rheynn Reiltys Ynnydagh as y Chymmyltaght

Public Health Act 1990
Collection and Disposal of Waste Regulations 2000

NOTIFICATION OF AN EXEMPT ACTIVITY

Notice of intention to carry out an exempt activity falling in Regulation 8 Schedule 5

For Office Use Only	
First Notice: Yes/No	Renewal Notice: Yes/No
Previous Reference No.	
Date Received:	Date of Enquiry:
Date Entered onto Register	

Please complete this form if you wish to give notice to the Department of Local Government and the Environment, herein referred to as the Department, of your intention to carry on a Paragraph 12 exempt activity under the following provisions of Schedule 5 of The Collection and Disposal of Waste Regulations 2000 or to give notice of a request that a registration of such an exempt activity be renewed.

This notice should be received by the Department at least 21 days before the activity is due to begin. A separate form must be filled out for each activity. The Department will either:

- (i) enter the particulars of the exempt activity on the register and confirm this in writing to you; OR
- (ii) serve on you a notice of refusal stating that registration is refused and giving reasons for that decision.

Before completing this form:

Please note that this form should only be used to register an activity which is exempt under Paragraph 12 of Schedule 5 of The Collection and Disposal of Waste Regulations 2000 (see Appendix 2).

1. Contact details of the Establishment or Undertaking i.e. the Person, Company or Organisation that will carry on the Exempt Activity.
Name:
Address:
Postcode
Telephone
Contact Name & Designation:
Registered Office Address:

2. Agent Details.
This section must be filled in where you are applying to register an exemption on behalf of another person, company or organisation. If not applicable go on the section 3.
Company / Name:
Address:
Postcode:
Telephone:
Contact Name & Designation:
Registered Office Address:

3. Are you giving notice of a new Exempt Activity or of a renewal of a previously registered exempt activity?		
		Yes / No
(i) Are you giving notice of an activity under Schedule 5	12(a) Sewage Sludge	
	12(b) Any Waste	
(ii) Is your intention to carry on an Exempt Activity that has not previously been registered or was registered and has subsequently been removed from the register?		
(iii) Is your request to renew the registration of an existing registered exempt activity?		
If Yes, exemption reference:		
Amount of waste used in the previous 12 months:		
Give date current exemption was registered:		
Have any details of the exemption changed?		

4. The Treatment Activity	
(i) Treatment Frequency Per Year:	
(ii) Intended start date of treatment:	
(iii) Intended completion date of treatment:	
(iv) Total quantity of waste to be spread per hectare (provide your answer in tonnes of wet weight)	
(v) Rate of application (tonnes wet weight or cubic metres/ha):	
(vi) Give the area (hectares) intended to be treated:	
(vii) Description of the treatment activity and method of application e.g. deep soil injection:	
(viii) Give a 6 figure Grid Reference of a key point of the treatment area and provide a plan identifying whole treatment area:	

5. Description of the Waste involved in the Exempt Activity	
(i) Type of waste:	
(ii) 6 digit European Waste Catalogue Code:	
(iii) Physical form (e.g. liquid/solid):	
(iv) Process from which it arose:	
(v) Has the waste been mixed with other wastes? If yes, please provide details including percentage of each constituent.	
(vi) Quantity of waste to be used (tonnes) per annum:	
(vii) Please identify any potential risks to the environment associated with the inherent hazards of the waste and any preventative measures that will be put in place to protect the environment. Additional sheets may be appended if required.	

6. Description of any Waste Storage pending the Exempt Activity	
N.B. Storage includes anywhere deposited greater than 12 hours prior to use.	
(i) Intended start date of storage:	
(ii) Intended completion date of storage:	
(iii) Address of storage location:	
(iv) National Grid Reference:	
(v) Method and type of storage (Give availability for liquids):	
(vi) Total quantity of waste to be stored (in tonnes wet weight):	
(vii) Is storage	Yes / No
Within 10 metres of any inland or coastal waters?	
Within 50 metres of any spring, well or borehole used for water supply other than domestic supply?	
Within 250 metres of any spring, well or borehole used for domestic water supply?	
Secure	
(ix) What reasonable precautions will be taken to ensure that the waste cannot escape from storage and members of the public are unable to gain access to it?	

7. Description of the Land which will be Treated	
(i) Type of land (e.g. agricultural, railway, woodland etc	
(ii) Address of treatment location:	
(iii) Are you the occupier of the land where the activity is to be carried on?	
(iv) Will the activity be carried out with the consent of the occupier of the land?	
If no please indicate why you are entitled to carry out the activity:	
(v) Identify any wastes, including agricultural wastes, previousl used to treat the land in the 6 months prior to the date of the intended treatment (include type of waste, approximate quantity, method of application):	
(vi) What is the purpose of the treatment?	Agricultural Improvement (Go to 8)
	Ecological Improvement (Go to 10)

8. Individual Field Assessment – A copy of this page should be completed for each field.	
Field Number / Identified & Size (ha)	
(i) Current crop / use	
(ii) Planned crop / use	

Individual Field Assessment					
Will the waste be spread as per the PEPFAA Code?			Yes		No
Maximum Field Slope (any part of field to be treated)	<5°		5 - 10°		>15°
Proximity to watercourse/ditches: (nearest part of field)			<10m		>10m
Proximity to spring, well or borhole: (nearest part of field)			>50m		<50m
Proximity to drinking water supply: (nearest part of field)			<250 m		>250 m
Proximity to dwelling: (nearest part of field)			<50m		>50m
Does the waste have a potentially strong odour?			Yes		No
Depth to water table: (Average)	>1m		0.5m – 1m		<0.5 m
Is the field within an area of conservation value?			Yes		No
Are buffer strips to be established in this field?			Yes		No
Have field drains been installed?			Yes		No
Give soil type?					
Office Use Only	Field Acceptable		Yes		No

9. Details of the Benefit to Agriculture (Certificate of Agricultural Benefit)

This section must be completed by a suitably qualified person; it may be reproduced and completed by a third party (external suitably qualified person). To be acceptable it must be submitted at the same time as the rest of the notification.

Additional sheets may be appended if required. It should also be completed for renewals, see guidance in Appendix 1.

(i) What makes you a suitably qualified person?	
Name:	
Signature:	
Date:	
Company & Position:	

Please refer to the Data Protection Notice at the back of this form.

What is the aim of using this waste?	Yes	No
(ii) Will the waste increase crop yield/quality?		
(iii) Will the waste improve the chemical properties of the soil (e.g. pH)?		
(iv) Will the waste improve the physical properties of the soil (e.g. tilth)?		
(v) Will the waste improve the biological properties of the soil?		
(vi) Will the waste improve any soil moisture deficit/		
(vii) Will the waste have any other benefits?		

(viii) For each of the stated aims (Questions ii – vi Section 9) you answered yes to, explain, using the results of chemical analysis, how the application of the specified waste will deliver agricultural benefit. You should detail optimum crop requirements, what the waste supplies and also when the crop requires the benefit associated with the waste.

10. This Notice shall be accompanied by the following Documents

Please tick box where included.

(i) For initial notification the following documents shall be provided:	Please tick where included
(a) A plan of each place at which the exempt activity will be carried on showing the boundary of that place and the locations within that place at which the exempt activity is to be carried on and where storage will take place. To aid assessment please mark on watercourses and buffer strips if appropriate.	
(b) An analysis of the wastes to be used and the soil which is to be treated. (see guidance in Appendix 1 for detailed requirements)	
(ii) Where the purpose of the treatment is ecological improvement the following document must be supplied:	
(a) A certificate describing how the treatment will result in ecological improvement. The statement shall be prepared by or based on advice from a person with appropriate technical or professional expertise.	
(b) An assessment of the risk of pollution caused by the use. (see guidance in Appendix 1 for detailed requirements)	
(iii) For renewals the following documents should be supplied:	
An analysis of the wastes to be used and the soil which is to be treated. (see guidance in Appendix 1 for detailed requirements)	
(iv) For renewals with minor changes the following document must also be supplied:	
Please provide details of how the particulars given in your notice, plan and documentation prior to first registration have been revised and are no longer accurate. A minor change would include issues such as contact detail change or reduction in field numbers.	

The Data Protection Act 2002

The Department of Local Government and the Environment (the Department) is responsible for maintaining and improving the environment and regulating environmental issues. It has a duty to discharge its functions to protect and enhance the environment and to promote conservation and recreation. The information provided will be processed by the Department to deal with your application, to monitor compliance with the licence/permit/registration conditions, to process renewals, and for maintaining the relevant public register(s).

If you would like to know what we do with your personal information and your rights in relation to it, our Privacy Policy can be found here <https://www.gov.im/about-the-government/departments/environment-food-and-agriculture/environment-directorate/fisheries-division/privacy-notice/>

Our Data Protection Officer can be contacted on 686781 or at DPO_DEFA@gov.im

We may also process and/or disclose it in connection with the following: offering/providing you with our literature/services relating to environmental affairs, consulting with the public, public bodies and other organisations (e.g. Health and Safety at Work Inspectorate, Local Authorities, Emergency Services) on environmental issues carrying out statistical analysis, research and development on environmental issues, providing public register information to enquirers investigating possible breaches of environmental law and making any resulting action preventing breaches of environmental law, assessing customer satisfaction and improving our service.

We may pass this information on to our agents/representatives who may ask to do any of these things on our behalf. You should ensure that any persons named on this form are informed of the contents of this Data Protection Notice.

Important Please Note: It is an offence for a person to make a statement which he/she knows to be false or misleading in a material particular, or to recklessly make a statement which is false or misleading in a material particular.

11. Declaration of Notice (The declaration must be signed by applicants or their agents)

I/we certify that, to the best of my/our knowledge, the information provided in this form and any associated documents are correct.

Signature	
Name	
Date	
Company Name	

12. Declaration of Renewal Notice (The declaration must be signed by applicants or their agents who are giving notice of renewal of a registered exempt activity)
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I/we that, confirm that the particulars in this renewal notice and the plan and documentation which accompany it remain accurate except where I/we have provided revised information.

Signature	
Name	
Date	
Company Name	