



Department of Infrastructure



**Isle of Man
Government**

Public Estates & Housing Division

Telephone (01624) 685955 Fax (01624) 686250

Instruction to your Bank or Building Society to pay by Direct Debit

Reiltys Ellan Vannin

Please fill in the whole form including the official use box using a ball point pen and send it to:

Department of Infrastructure Housing Division Markwell House Market Street Douglas Isle of Man IM1 2RZ
--

Name(s) of Account Holder(s)

Bank/Building Society account number

--	--	--	--	--	--	--	--	--	--

Branch sort code

--	--	--	--	--	--

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Reference Number

D	O	I	R	E	N	T													
---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--

Originators Identification Number

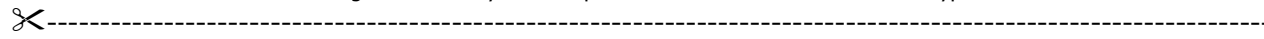
6	5	8	9	3	7
---	---	---	---	---	---

FOR DEPARTMENT OF INFRASTRUCTURE OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society.
Property Address _____
Frequency (tick one box only):
<input type="checkbox"/> weekly each Monday
<input type="checkbox"/> 1 st of month <input type="checkbox"/> 15 th of month <input type="checkbox"/> 25 th of month

Instruction to your Bank or Building Society.
Please pay the Isle of Man Government Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Isle of Man Government and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Address
Date

Banks and Building Societies may not accept Direct Debit Instructions on some types of Accounts



This guarantee should be detached and retained by the Payer:

The Direct Debit Guarantee	
<i>This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.</i>	
<i>If there are any changes to the amount, date or frequency of your Direct Debit the Isle of Man Government will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request the Isle of Man Government to collect a payment, confirmation of the amount and date will be given to you at the time of the request.</i>	
<i>If an error is made in the payment of your Direct Debit by the Isle of Man Government or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when the Isle of Man Government asks you to.</i>	
<i>You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.</i>	