

**Endowment Funds Application Form
for request of Financial Assistance**

Section one – Applicants details

Title	
First name	
Surname	
Relationship to pupil(s)	
Contact address	
	Postcode:
Phone number	
Email address	

Section two – Pupil(s) details

Name of pupil(s)	
Age of pupil(s)	
Pupils' school	

Section three – Endowment request details

Description of what funds requested are for, including total costs	
Reasons why seeking financial assistance	
Total amount of funds requested	
How much are you able to contribute towards the total cost	
Benefits currently receiving (if any)	
Total household income	

Section four – Additional writing space

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Section five – Declaration

I confirm that I have not had a previous application approved for financial assistance through the endowment funds scheme during the 2022-2023 academic year.

I understand if eligible any monies received will be a contribution and will not meet the full cost of what is required.

I understand if eligible any monies received will be a one off payment and does not constitute a commitment to any further endowment funding from the Department in the future.

I confirm the details supplied within this endowment funds application are true and correct to the best of my knowledge.

I consent for my information to be shared with DESC Corporate Services Administration team and if appropriate DESC Inclusion and Safeguarding Division and the Head Teacher at the pupils school.

Signature	
Print Name	
Date	

GDPR Information:

Legal basis	The data subject has given consent to the processing of his or her personal data for one or more specific purposes.
Shared with	DESC Corporate Services Administration team and if required the Inclusion and Safeguarding Division and the pupils school.
Retention period	Current academic year plus one year
Privacy notice	https://www.gov.im/about-the-government/departments/education-sport-and-culture/privacy-notice/#accordion

Send completed form to:

Post:

Department of Education, Sport and Culture
Thie Slieau Whallain, Foxdale Road, St John's
Isle of Man, IM4 3AS

or

Email:

Admin.DESC@gov.im