



Isle of Man
Government

Department of Environment, Food & Agriculture

Rheynn Chymmyltaght, Bee as Eiryns

NAME/ADDRESS

Agriculture and Lands Directorate

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Agricultural Business No:

Agricultural Development Scheme Claim Form

May 2022

Prior to completing this form, refer to Chapter 2 of the Agricultural Development Scheme (ADS) Farmers' Handbook at www.gov.im/ads/farmershandbook and read the accompanying guidance notes carefully.

The information you enter on this ADS Claim Form must reflect your holding on **4th May 2022** and must be completed and **returned to the offices of the Department of Environment, Food and Agriculture before 5pm on 11th May 2022.**

Please note that incorrectly completed forms or forms sent to the wrong address without appropriate postage will not be processed and may result in you incurring a late submission penalty.

Penalties will be applied to all claims submitted after 5pm on 11th May 2022 in line with the schedule published on the Department website and also in the Farmers' Handbook. Any Claim Forms received **after 5pm on 8th June 2022 will not be eligible for any payments for the 2022 Scheme year.**

Please complete the form IN CAPITAL LETTERS AND BLACK INK then review, sign and date the declaration on the last page.

DECLARATION

- I confirm that I am an **'active farmer'** in accordance with GC15/08.
- I confirm that I am aware of the Farmers' Handbook published on the Department website.
- I have read and understood all of the relevant guidance information relating to the Agricultural Development Scheme and declare that the information given in this application is correct and complete to the best of my knowledge.
- I confirm that the land in this application (and on the attached field sheets) is at my disposal on 4th May 2022 and I understand that I will be responsible for meeting the Cross Compliance requirements on this land for the 2022 Scheme year.
- I declare that in respect of any claim for payment made on this form, I am eligible under the Terms and Conditions of the Agricultural Development Scheme 2019.
- I understand that if I have deliberately or carelessly given any inaccurate information then I could render myself liable to prosecution.
- The Department is subject to the Freedom of Information Act 2015 and other obligations under law which require us to act transparently and which grant certain rights of access to the public to information held by us. This means that whilst we will respect the sensitivity of the information you provide, there may be legal requirements which oblige us to disclose the information.

DATA PROTECTION

- The Department of Environment, Food & Agriculture (DEFA) is a controller for the purposes of the Data Protection Act 2018 and requires the information on this form in the public interest on the basis of the Agricultural Development Scheme 2019.
- Your personal information will be held by DEFA for the purposes of processing this application and we will keep these details for six years, after which it will be deleted from our records.
- You may request erasure, restriction or amendment of your details at any time if you no longer wish us to process your application. Full details of how and why DEFA processes your personal information are contained in our privacy policy <https://www.gov.im/about-this-site/terms-and-conditions/privacy-policy/>
- You have the right to lodge a complaint with the Information Commissioner (IC) if you think the Department is acting outside of the Data Protection Act 2018. The IC can be contacted here <https://www.inforights.im/>
- The Data Protection Officer can be contacted on 686781 or by email at DPO-DEFA@gov.im

CONTACT DETAILS

Please provide an email address and telephone number in the box below. If any of your other contact details have changed please inform us via email: agriculture@gov.im or ring 685844.

e-mail

Telephone Number

Tick the box if you wish to apply for the Young Farmers Supplement

Signature

Print Name

Date