

In Confidence

Minutes of a meeting of the Public Sector Pensions Authority (PSPA) on 9 December 2019
2019 at 10.30 am in the PSPA Meeting Room, Prospect House, Douglas

Present:

PSPA

Mr J B Carter (Chairman)
Hon C C Thomas, MHK (Vice Chairman)
Mrs J Poole-Wilson MLC
Mr I Wright
Mrs D Halsall

In Attendance:

Mr I T Murray
Mr I W C Burnett, (Secretary)
Ms K C Brondon
Mrs J Mooney (Assistant Secretary)

Apologies:

Minute No. **Minute**

77/19 **Conflicts of Interest**

There were no other conflicts of interest declared in addition to those previously recorded.

78/19 **Minutes**

The minutes of the meeting of 13 November 2019 were approved and signed by the Chair.

79/19 **Matters Arising**

- i. Cost Sharing: The consultation exercise has commenced and closes on 2 March 2020. Notification of the Consultation has been as broad as possible, and it will be included in the internal email from the Chief Secretary every week and will also be advertised on the payslips issued in January and February 2020. A paper to Treasury is being prepared.
- ii. Public Sector Pensions (Amendment) Bill 2019: The Bill has progressed through second reading; clauses; and 3rd reading at Legislative Council and is now with the Attorney General's Chambers. The Appointed Day Order will be 1 April 2020.
- iii. The Judicial Pension Amendment Scheme: the proposed Scheme is out for consultation until 10 January 2020 and responses are awaited. It will be considered again at the meeting of the Board on 15 January 2020. Contributions will rise from 1 April 2020. As agreed at the last meeting it was confirmed that the Chairman had the delegated authority to sign the Amending Scheme at or in advance of the relevant Board meeting once the appropriate consent to the Scheme was received.

80/19 **Risk Register Review**

The Board reviewed the Risk Register in full and noted that, with regards to Risk no. 7A, an update to the Council of Ministers regarding a Voluntary Defined Contribution Scheme was in hand. It was also noted that, in relation to Risk no. 7, the issue of deficiencies in supply side data was impacting on the PSPA's ability to provide adequate information to the Treasury.

81/19 Governance Workshop Update

The Assistant Secretary distributed individual learning needs analysis templates to the members of the Board for their completion and return by 17 December 2019 in order that appropriate training material may be established for the first session in January 2020.

82/19 Administration Issues

The Board received a report (paper ref 27/19) from the PSPA Compliance Manager and the OHR Director of HR Services dated 28 November 2019. The Board was advised that OHR had not responded in relation to the outcome of the meeting with their software suppliers on 29 November 2019. The Executive considered that there was an acceptance from the payroll side that the reports cannot be provided in the form the PSPA wants and it remains to be seen what the reports that can be produced will look like.

The Executive advised the Board that the AFI and MFI necessary to produce the Annual Benefit Statements had been received at the end of November (the data was usually received by the end of June). Given the reconciliation and verification work that needed to be undertaken with this data it was anticipated that the earliest the Annual Benefit Statements could be issued would be March/April 2020, so they would effectively be a year out of date. The Board considered that the Statements should be issued, even though they would be very late, and that members should be notified of the delay in their production.

83/19 Strategy Report

The Board considered a memorandum from the Chief Executive dated 28 November 2019 which provided an update on the report entitled "Review and Consideration of Future Challenges for the Public Sector Pensions Authority" which had been considered by the Board in December 2018. The Board noted the progress that had been made during the year, particularly in relation to the staffing issues.

84/19 Quarterly Performance Report – Quarter 2, 2019/20

The Board noted the Performance Report for the second quarter of 2019/20, ending 30 September 2019. In particular it was noted that the level of work outstanding remained high and that this was largely attributable to the lack of receipt of necessary data from third parties. It was also noted that the increase in contribution levels had had a positive impact on the cash flow position.

85/19 Board meetings for 2020

The Board considered the proposed dates for meetings for 2020 and it was agreed that the Assistant Secretary would circulate them; co-ordinate responses in terms of availability; and then issue calendar appointments for the confirmed dates.

86/19 Any Other Business

- i. The Operations Director advised that Declaration of Entitlement to receive a Public Sector Pension forms were due to be issued to pensioners resident outside of the Isle of Man on Friday 13 December 2019.
- ii. The Board was also advised that a UK based company had been appointed to handle the Annual Benefit Statement mailings for the next five years following a formal "Quick Quote" procurement process.

Date of next meeting

Provisionally, the next meeting will be held on Wednesday 15 January 2020

commencing at 2.30pm.

There being no other business the meeting closed at 12.10pm.

Date