



Department of Health and Social Care

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*Rheyyn Slaynt as Kiarail y Theay*

**Isle of Man**  
Government

*Reiltys Ellan Vannin*

## **Regulation of Care Act 2013**

### **Childminding**

Kym Moore

### **Announced Premises Inspection**

Undertaken: 27 September 2021

### **Desk-top inspection**

Undertaken: 20 April 2021

*Registration and Inspection Team,  
Ground Floor, St George's Court,  
Hill Street, Douglas, Isle of Man, IM1 1EF.*

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**Part 1 - Service Information for Registered Service**

**Name of Service:**

Kym Moore

**Telephone No:**

07624 241593

**Care Service Number:**

ROCA/P/0256

**Conditions of Registration:**

The registered person must not look after more than 6 (six) children at any one time under the age of 8 (eight) years, including the childminders own children,

Of these 6 (six) children:

No more than 2 (two) children must be under the age of 1 (one) year

No more than 3 (three) children must be under the age of 5 (five) years

The garden area must not be used as it is not secure.

**Date of latest registration certificate:**

11 May 2021

**Date of any additional regulatory action in the last inspection year (ie improvement measures or additional monitoring):**

None

**Date of previous inspection:**

16 May 2019

10 May 2021 (premises registration inspection)

**Name of Inspector:**

Becci Réa

**Part 2 - Descriptors of Performance against Standards**

Inspection reports will describe how a service has performed in each of the standards inspected. Compliance statements by inspectors will follow the framework as set out below.

**Compliant**

Arrangements for compliance were demonstrated during the inspection. There are appropriate systems in place for regular monitoring, review and any necessary revisions to be undertaken. In most situations this will result in an area of good practice being identified and comment being made.

**Substantially compliant**

Arrangements for compliance were demonstrated during the inspection yet some criteria were not yet in place. In most situations this will result in a requirement being made.

**Partially compliant**

Compliance could not be demonstrated by the date of the inspection. Appropriate systems for regular monitoring, review and revision were not yet in place. However, the service could demonstrate acknowledgement of this and a convincing plan for full compliance. In most situations this will result in requirements being made.

**Non-compliant**

Compliance could not be demonstrated by the date of the inspection. This will result in a requirement being made.

**Not assessed**

Assessment could not be carried out during the inspection due to certain factors not being available.

Recommendations based on best practice, relevant research or recognised sources may be made by the inspector. They promote current good practice and when adopted by the registered person will serve to enhance quality and service delivery.

**Part 3 - Inspection information**

The Inspection report is based on the information provided as part of the pre inspection desk top analysis and the findings of the inspection visit.

The purpose of this inspection is to check the service against the service specific minimum standards – Section 37 of The Regulation of Care Act 2013 and The Regulation of Care (Care Services) Regulations 2013 part 3, regulation 9.

Inspections concentrate on specific areas on a rotational basis and for most services are unannounced.

The inspector is looking to ensure that the service is well led, effective and safe.

**Summary from the last inspection****Number of requirements from last inspection:**

None

**Number met:**

Not applicable

**Number not met:**

Not applicable

**All requirements not met will be addressed within this inspection report**

**\*Please note that any requirement carried forward for three consecutive inspections will lead to the service being served an improvement notice.\***

## Part 4 - Inspection Outcomes, Evidence and Requirements

### Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 2- Organisation

2.1 - The maximum number of children between 0 years and 7 years the childminder may look after, when working alone, is six; this is dependent upon the required space standards being met. In addition a childminder must have regard to the numbers allowed within the following age bands:

- no more than 2 children under the age of 1 year;
- no more than 3 children, in total, under the age of 5 years.

The numbers within the age bands above can be exceeded to take account of exceptional circumstances; such as to provide for siblings, or other continuity of care issues that are considered to be in the best interests of the child. Each circumstance will be considered on its individual merit and the ability of the childminder to provide evidence to support their request. The maximum number of six children cannot be exceeded at any time.

NB: These ratios may be decreased as well as increased if a childminder's circumstances warrant such a change.

Childminders cannot exceed six children aged 0-16 on the premises at any one time. This includes minded children, childminder's own children and any other children who may visit the home.

#### Our Decision:

Compliant

#### Reasons for our decision:

Upon arrival there were three children present and their ages evidenced that the conditions of registration were being adhered to. By the end of the inspection, only one child remained as two of the children were collected by their respective parents.

Written evidence seen during the inspection showed that child ratios are being maintained on other days.

#### Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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#### Requirements:

None

#### Recommendations:

None

### Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9) Standard 3 – Care, Learning and Play

3.2 - The childminder must select resources and provide activities, play opportunities and first-hand experiences which allow children to build on their natural curiosity as learners, develop their language and mathematical thinking, use their imagination and develop social relationships.

#### Our Decision:

Compliant

#### Reasons for our decision:

During the premises inspection, it was observed that the children have access to a wide range of play resources and are being offered a variety of planned activities that will promote of all areas of learning and development. The inspector noted the resources available were all appropriate for the ages of the children attending and that there were resources in place ready for the children's next stage of learning.

The children are taken on daily trips to different social groups as well as outings to the NSC, local parks and woodlands.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 4 – Physical Environment**

4.2 - All exit doors must be secured against unsupervised exit by children but easily accessible in the case of an emergency.

**Our Decision:**

Compliant

**Reasons for our decision:**

The inspector was unable to verify the front door was locked prior to knocking as the childminder already had the door open. After entering the premises, the inspector observed the door being locked and the key the placed on a hook by the door to ensure it was accessible but out of the reach of the children.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 4 - Physical Environment**

4.8 - Rooms must be maintained at a minimum of 18°C. Where children are less active the temperature of the environment must be regulated accordingly.

**Our Decision:**

Compliant

**Reasons for our decision:**

The temperature of the room used by the minded children was checked during the premises inspection and found to be within the required range.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 5 – Safety**

5.28 - The childminder must have a valid driving licence.

**Our Decision:**

Non-compliant

**Reasons for our decision:**

During the premises inspection it was determined that the childminder's driving licence had not been updated with her new address when she moved premises in May 2021.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

One

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 6 – Health**

6.4 - The childminder must ensure that any animals on the premises are safe to be in the proximity of children and do not pose a health risk. Parents must be made aware of all animals kept on the premises and have signed their acknowledgement of this.

**Our Decision:**

Not assessed

**Reasons for our decision:**

There were no animals at the premises, therefore this criteria was not assessed.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

Not applicable



**Recommendations:**

Not applicable

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 6 - Health**

6.6 - Medicines must be stored in their original containers, clearly labelled and inaccessible to children

**Our Decision:**

Compliant

**Reasons for our decision:**

Suitable arrangements were in place to ensure family medication is stored separately from medicines belonging to minded children.

The childminder stated that she only accepts medications that are in their original container and clearly labelled with the respective child's name.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 10 – Behaviour**

10.1 - The childminder and staff must help children to learn about what is right and wrong.

**Our Decision:**

Compliant

**Reasons for our decision:**

The childminder was observed to be a positive role model who had clear boundaries in place and was seen to be consistent and fair in her approach.

A copy of the childminder's behaviour policy was submitted during the desktop inspection and by following the procedures set in the policy, the children's awareness of right and wrong would be developed through praise, valuing the child and listening to what they say, consistency, explanation, distraction and removal should the need arise.

**Evidence Source:**

Observation	✓	Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 12 - Safeguarding**

12.2 - The childminder must have attended safeguarding training prior to registration and attend refresher training, as a minimum, every 3 years. The online option can be taken up once the full safeguarding course has been attended.

**Our Decision:**

Compliant

**Reasons for our decision:**

Evidence was seen during the premises inspection to show that Safeguarding training had been refreshed in May 2021.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.1 - Individual records of each child must contain:

- their full name and address;
- their date of birth;
- their photograph;
- contacts in the case of an emergency;
- GP contact;
- authorisation for outings and travel in vehicles and other appropriate permissions and parental consents;
- details of who will collect the child, including photographs where appropriate;
- known medical conditions;
- dietary requirements and preferences;
- first language/ additional language;
- any cultural needs;
- any social/emotional and/or behavioural needs;
- permission to seek emergency medical treatment or advice.

**Our Decision:**

Compliant

**Reasons for our decision:**

A copy of the blank form given to parents to complete prior to their child starting at the setting was submitted as part of the desktop inspection. The document was found to contain all the required information.

During the premises inspection, the inspector was able to confirm that an easily accessible digital photograph of each child was available.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.4 - Records relating to individual children must be shared with the child's parent/s and regular reviews of information are carried out with parents and records to be amended accordingly. Review dates must be recorded.

**Our Decision:**

Compliant

**Reasons for our decision:**

The inspector was informed that parents have access to their own child's records on request and that a review has not yet taken place. The childminder's first review is planned for October 2021 and the inspector was shown the review form that will be given to the parents to complete.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.8 -The Department's Registration & Inspection Team must be informed at the earliest opportunity of those matters required to be notified under Regulations 10 & 12 of the Regulation of Care(Care Services) Regulations 2013.

- Requirement to Notify DHSC of death, illness and other events;
- Notification of Change of Purpose (age ranges and additional needs etc).

**Our Decision:**

Compliant

**Reasons for our decision:**

The childminder explained that she was aware of the need to notify the Registration and Inspection Team in regards to communicable illnesses or when serious incidents occur.

Discussion was had in regards to completing the Notification of Events form available on-line to ensure the most current version of the form is being used.

**Evidence Source:**

Observation		Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.11 - The childminder must carry public liability insurance for the provision. The insurance must cover any circumstance of a child/children suffering harm whilst being looked after at the service, including circumstances where an allegation is made against the childminder.

**Our Decision:**

Compliant

**Reasons for our decision:**

Evidence was seen to show that the appropriate Public Liability insurance is in place.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.12 - Where the childminder uses their car for transporting children the car insurance must cover this activity.

**Our Decision:**

Compliant

**Reasons for our decision:**

Evidence was submitted to show that appropriate vehicle insurance was in place.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	
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**Requirements:**

None

**Recommendations:**

None

**Other areas identified during this inspection /or previous requirements which have not been met.**

No other areas were identified as a result of this inspection.

A post inspection feedback poster was sent to the childminder in order to gain feedback from the parents using her service. All feedback received was positive and parents stated they were pleased with the care being provided and the variety of activities carried out with the children. One parent stated they found the childminder's communication 'great so I always know how \*\*\*\* day has been.'

**Evidence Source:**

Observation	✓	Records	✓	Feedback	✓	Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**The inspector would like to thank the childminder and service users for their co-operation with this inspection.**

**If you would like to discuss any of the issues mentioned in this report or have identified any inaccuracies, please do not hesitate to contact the Registration and Inspection Team.**

**Inspector:** Becci Réa

**Date:** 29 September 2021

**Provider's Response**

**From:** Kym Moore

I / we have read the inspection report for the inspection carried out on **27 September 2021** and confirm that there are no factual inaccuracies in this report.

I/we agree to comply with the requirements/recommendations within the timescales as stated in this report.

**Or**

I/we am/are unable to confirm that the contents of this report are a fair and accurate representation of the facts relating to the inspection conducted on the above date(s)

**Signed**  
**Childminder**  
**Date**

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