



Department of Environment, Food & Agriculture

Rheynn Chymmyltaght, Bee as Eirinys

Agriculture and Fisheries Grant Scheme

Agri-Environment Initiatives Grants Grant Application Form

5/08: EDUCATIONAL VISITS

Please refer to the Guidance Notes which tell you the rules and conditions of the Scheme, before you fill in this form. You can find this information on our website: www.gov.im/agandfishgrantscheme

Please write clearly and use BLOCK CAPITALS.

For Official Use Only

File Ref:

Section 1. General Information

- 1.1 AB Number
- 1.2 Name
- 1.3 Business/Organisation Name
- 1.4 Email
- 1.5 Contact Numbers

Section 2. Required Information

2.1 Total number of visits planned:

2.2 Please provide the details of the planned visits:

School/Group Visiting	Date of Planned Visit	School/Group Visiting	Date of Planned Visit

2.3 Please provide the name of the tour leader:

Section 3. Declaration

Please read all the following information:

- 3.1 I have read the Scheme Guidelines concerning this Scheme and relating to this application, I understand and will comply with all the conditions set out in the Agriculture and Fisheries Grant Scheme 2016 (as amended).
- 3.2 Where items are of a capital nature, I accept that I am responsible for the design, erection and completion and for their subsequent performance, durability and safety.
- 3.3 I have obtained all necessary consents, including planning permission and owner's/landlord's consent where appropriate.
- 3.4 I declare that all work will be carried out in accordance with relevant Health & Safety legislation.
- 3.5 I understand that acceptance of this application does not in any way signify that the project is eligible for support or that funding has been approved towards it.
- 3.6 I confirm that I am aware that checks can be made to the relevant authorities to verify this declaration and that any person who knowingly or recklessly makes a false statement, shall be guilty of an offence and be liable on summary conviction to a fine not exceeding £5,000. [Agriculture & Fisheries (Miscellaneous Provisions) Act 1998 Ch 7]. A false or misleading statement may also mean that approval may be revoked and any grant may be withheld or recovered with interest.
- 3.7 I/we confirm that I am an authorised person to make this application and that this business is trading lawfully and is not operating in contravention of any statutory requirement relating to this trade or business. The business' conduct (to the best of my knowledge) is not detrimental to the environment of the Isle of Man, nor is it likely to bring the Department into disrepute.
- 3.8 I/we on behalf of the company, am/are authorised by the company and hereby apply for Government assistance as described above. I/we declare that the information given in this application is correct and that the business undertakes to comply with the terms and conditions and to execute any undertaking or further document which may be required.
- 3.9 I/we declare that I have disclosed to the Department the beneficial owners of the company/business.
- 3.10 I/we confirm that the business is conducted lawfully in the Island, and those jurisdictions in which it trades.
- 3.11 I/we confirm that no person involved in control of the company/business is disqualified for holding appointment as a director or a company secretary anywhere in the world; is the subject of outstanding executions in the Island; has criminal convictions whether imposed by a court in the Island or elsewhere for offences, which if committed in the Island are punishable with custody, regardless of the sentence actually imposed. (In determining whether a person has criminal convictions, any conviction which is spent for the purposes of the Rehabilitation of Offenders Act 2001 (or would be had the conviction occurred in the Island) must be disregarded.)
- 3.12 I/We agree to confirmatory checks being made to establish that I/the company have no outstanding statutory payments, such as I.T.I.P, Company Tax, National Insurance Contributions of V.A.T.
- 3.13 I/We give you permission for any checks to be made to ascertain if I/we are in receipt of benefits with the Department of Health Social Care and any other Government Departments, Statutory Boards, services or agencies relevant to the information given on this application form.

- 3.14 I/We acknowledge that if this application for financial assistance is successful, the financial assistance or part of it (at the Department's discretion) may become repayable in a number of circumstances including if this application or any supporting documentation relevant thereto is shown to have been false, misleading or inaccurate in any material respect.
- 3.15 I/We understand that the support offered by 3rd Party contractors through Department Scheme does not constitute advice. I/We acknowledge it is then up to the applicant to seek independent advice and/or make its own decisions.
- 3.16 I/We agree to supply future information if required for reports, employees numbers and other relevant financial information which relates to active contracts between the business and the Department, upon the request of the Department.
- 3.17 I/We confirm that the business satisfies the probity requirements set out in this declaration and has an appropriate anti-bribery policy as required by section 10 of the Bribery Act 2013.
- 3.18 Acknowledge the Department may publish beneficiaries' information at its discretion.
- 3.19 The Department is subject to the Freedom of Information Act 2015 and other obligations under law which requires us to act transparently and which grant certain rights of access to the public to information held by us. This means that whilst we will respect the sensitivity of the information you provide, there may be legal requirements which oblige us to disclose the information.

Section 4. Data Protection

Please read the information before signing below.

- 4.1 The Department of Environment, Food & Agriculture is a Controller for the purposes of the 2018 data protection legislation and will only process your personal information in accordance with its principles. The information requested here is required in the public interest in order for the Department to Administer the Fisheries Grant Scheme 2016.
- 4.2 Some of the information you provide, such as your name, address and contact details may be shared within DEFA, with other Government departments, boards or offices for the purposes of statutory functions and in the public interest.
- 4.3 We will only hold your data for as long as it is needed to administer this (and possible future) application and in accordance with our privacy policy and document retention policy.
- 4.4 If you wish to know more about your rights our Data Protection Officer can be contacted at DPO-DEFA@gov.im / tel. 686781. DEFA's Privacy Notice may be found here <https://www.gov.im/about-the-government/departments/environment-food-and-agriculture/privacy-notice/>

I have read and understand the Scheme Guidance, the Declaration and the Data Protection information and I confirm that I wish to proceed with the application on this basis.

Signature

Print Name

Date

Authorisation

Delivery Partner

Comments:

Approved: Approved/Rejected

Signature

Date

DEFA

Comments:

Approved: Approved/Rejected

Signature

Date