

The Department of Environment, Food & Agriculture (DEFA) is a controller for the purposes of the Data Protection Act 2018 and related legislation and requires the information supplied by this application in the public interest to comply with obligations under the Town and Country Planning Act 1999 and its subordinate Orders and Regulations.

Your personal information will be held by DEFA for the purposes of processing this application and to ensure compliance with the provisions of the Town & Country Planning Act 1999.

All applications made under these obligations are available online with most personal contact detail redacted. Any hard copy, where we hold it, will retain all detail.

Your application will be published via our viewing platforms as is required by statute. It will also be shared with DOI Highways, the Local Authority and (where relevant) Manx National Heritage. Where necessary we will share your contact detail as part of the consultation with the DEFA Environmental Protection Unit and Manx Utilities.

Details under these applications are retained indefinitely in order to maintain the application register as required under the Town and Country Planning Act 1999. Contact detail will be removed 7 years after a decision becomes final.

Full details of how and why DEFA P&BC processes your personal information are contained in our [P&BC Privacy Notice](#) available on our website.

If you would like further information on how your personal information is processed and your rights please contact the Department's Data Protection Officer on 686781 or by email at DPO-DEFA@gov.im

-☐ hereby enclose two copies of the following:

23. Statement

- this application form
 - all **supporting plans and documentation** which must include
 - a **location** Up to date and at a scale of 1:500 to 1:1250 or greater if required
 - a **site plan** of not less 1:500
- and**
- **A schedule of drawings/plans.**

Notification of this application will be forwarded to the Local Authority in which the site is situated and, where not an application relating to windows, the Network Planning Officer, DOI Highway Services.

If applicant owns or controls any **additional** land within the vicinity of the application, please indicate the additional land in blue on the site location plan.

To the best of my knowledge and belief, all the information given in this application is true, and the documents provided herewith are accurate.

Signature of Applicant or Agent

Dated

If signing on behalf of a company, please clearly state your relationship.

Should this application be unsupported by adequate and clear site maps and plans outlining all the works proposed, the Department retains the right to reject acceptance and return the application.

Note: no works may be commenced until such time as:

- a) after receipt of your planning Decision Notice, the time period for requesting an appeal has expired and no such appeal has been requested, or**
- b) any Appeal has been completed.**

Planning and Building Control Directorate Department of Environment, Food and Agriculture
Murray House, Mount Havelock, Douglas, Isle of Man, IM1 2SF