

Student Awards Application Form 2020/21

For 1st Year Undergraduate or Postgraduate Students (off-Island courses)

**All applications are considered in accordance with The Education (Student Awards) Regulations
Please read the guidance notes at www.gov.im/student-grants before completing this form.**

1. Student's details

Surname	<input type="text"/>	Title	<input type="text" value="Mr / Mrs / Miss / Ms / Dr"/>			
Forenames	<input type="text"/>					
Age at 31/08/2020	<input type="text"/>	Date of birth (dd/mm/yy)	<input type="text" value="/ /"/>			
National Insurance Number (must be provided)	<input type="text"/>					
Status	Unmarried <input type="checkbox"/>	Married <input type="checkbox"/>	Cohabiting <input type="checkbox"/>	Divorced <input type="checkbox"/>	Separated <input type="checkbox"/>	Widowed <input type="checkbox"/>
Home address	<input type="text"/>					
	<input type="text"/>					
	<input type="text" value="Postcode"/>					
Home telephone number	<input type="text"/>	Mobile telephone number	<input type="text"/>			
Email	<input type="text"/>					

This must be the student's personal email address, not a shared one. If the student does not possess a personal email address, please leave blank.

Date residency in the Isle of Man commenced (dd/mm/yy)

If you will not have been resident at the above address for the 4 year period immediately prior to beginning the course, please provide details of previous addresses, with dates of residence, in Section 5.

Has your residency in the Isle of Man been solely for the purposes of education? **Yes** **No**

Is this your first application for support from Student Awards? **Yes** **No**
If no, please provide details in Section 9.

2. Course details

Name of University/College	<input type="text"/>					
Establishment address	<input type="text"/>					
	<input type="text"/>					
	<input type="text" value="Postcode"/>					
Qualification (BA, BSc etc)	<input type="text"/>	Course title	<input type="text"/>			
Date studies start this year	<input type="text" value="/ / 2020"/>	Length of course (years)	<input type="text"/>			

5. Previous Addresses / Employment / Travel / Other

If you will not have been resident at the address given in Section 1 for the 4 years immediately prior to beginning your course, please provide details of previous addresses, together with dates of residence, below.

Address	Date from	Date to

Please give details in date order for the past 4 years (commencing with the most recent) of employment, unemployment, travel and all periods not otherwise accounted for. **Submit an additional sheet if necessary.**

From	To	Name and address of Employer / Details of Travel etc.	Nature of

6. Independent Student Status

Students satisfying the criteria defined in 4 (1) of The Education (Student Awards) Regulations will be regarded as being of Independent Status. The income of a partner or spouse of an Independent student will be taken into account when calculating an award but the student's parents are not classed as contributors for this purpose.

If you wish to claim Independent Status, please tick the box against any of the following criteria that apply to you.

- I have no living parents
- I will have attained the age of 25 years before the start of the course
- I am married or in a civil partnership
- I will have been out of full-time education for 3 years or more before the start of the course
- I will have been looked after by the Department of Health and Social Care, within the meaning of the Children & Young Persons Act 2001, for the 12 months immediately prior to the beginning of the course
- I will have been irreconcilably estranged from both of my parents for at least 12 months before the start of the course

The Department may ask you to provide additional documents in order to verify your claim (e.g. a copy of your marriage certificate to verify that you are married or a copy of your passport to verify your age).

The spouse/cohabitant/civil partner of an independent student is required to complete Sections 13-17 of this form. However, there is no need for the Parent(s)/guardian(s), their spouse, cohabitant or civil partner, of an independent student to complete these sections.

7. Student Income (details of paid employment are not required)

Will you be in receipt of any income, other than from paid employment, during the 2019/20 academic year? If yes, please provide details below:

Yes No

Type of Income	Source	Estimated Amount 01-Sep-20 to 31-Aug-21

(Note: this includes income from scholarship, sponsorship, bank interest, pensions, trusts and other unearned income, but doesn't include income from paid employment, direct financial support provided by your family or maintenance grants payable by Student Awards).

8. Bank Details / Maintenance Grants

All maintenance grant payments will be made by BACS. If you are applying for a maintenance award, you must complete the section below so that payment can be made directly into your bank account.

Bank Name	<input type="text"/>
Account Name	<input type="text"/>
Account Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Bank Sort Code	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>

9. Additional information relating to this application (optional)

This section is optional but any additional information you provide here may help the Department to determine your eligibility for support where there are changing or unusual circumstances (e.g. recent or impending changes in your work or personal circumstances, reasons for choosing to study overseas or at a specific institution, additional details regarding periods of absence from the Isle of Man or residency status, etc.).

Additional information

10. Data Release Consent

The Department occasionally receives requests for student contact details from companies on the Island regarding employment opportunities. It also receives similar requests from the Job Centre and the Careers Office. Please tick the appropriate box(es) to indicate your preference as to the release of your personal contact details.

- I would like my personal contact details to be released to companies on the Island.
- I would like my personal contact details to be released to the Job Centre/Careers Office for more general release.
- I would like my personal email address to be shared with the employed.im website so that I can take advantage of the services that they offer (www.employed.im).
- I do not wish my personal contact details to be released at all.

11. Student Tuition Fees Loan Application

All undergraduate and post-graduates starting their studies in the 2020/21 academic year will be required to pay a contribution of £2,500 towards their academic fees. The Department is offering a loan facility to all undergraduate and postgraduate students commencing a degree course off-Island during the 2020/21 academic year to cover the £2,500 student fees contribution.

Do you wish to apply for a student tuition fees loan to fund your fees contribution?

Yes No

Important Notes:

- Loans are only available to fund the £2,500 student tuition fees contribution and not for any other purposes.
- Students applying for a loan must return their signed loan agreement prior to commencing their studies.
- Students not taking out a student tuition fees loan will be required to pay their fees contribution directly to the institution.
(see Student Loans Factsheet for further details).

12. Declaration of Student (Please read carefully before signing)

I, the undersigned, declare that:

- To the best of my knowledge and belief, the information given in this form is correct and complete.
- I have read the official guidance to student finance and understand the conditions of this award.
- I agree to provide any corroborative evidence the Department of Education, Sport and Culture may think necessary in processing this application.
- I agree that the Department of Education, Sport and Culture may approach my Institute directly to obtain any relevant information relating to my studies for which I received financial support.
- I agree to inform the Department of Education, Sport and Culture of my final result once I have completed the course.
- I authorise the Department of Education, Sport and Culture to validate my income, or other information relevant to this Student Awards application for the 2020/2021 academic year, with the Treasury.
- If the Department of Education, Sport and Culture makes an award to me, I undertake that if the award or any part of the award becomes repayable, I shall repay to the Department such part of the award as the Department may determine under the Education (Student Awards) Regulations in force at the time, if and when called upon to do so.
- I hereby agree and accept that, in order to provide a Loan the Department may need to verify my identification and/or credit history and that the Department may use third parties in order to carry out credit reference and/or identification checks or carry out such checks itself and/or that the Department may refer any unpaid debts to a

If you are an Independent student, the Department needs to verify your income details. You must submit a copy of your 2019/2020 'Resident Assessment Notice' to this office as soon as possible. .

Signature of Student

Print Name

**Tax Reference
Number**

Date

PART 2 - CONTRIBUTORS' FINANCIAL ASSESSMENT AND DECLARATION

To be completed and signed by each of the contributors to this application.

13. Contributors

The contributors to this application should be identified below.

The 'Guide to Student Finance' clarifies who is classed as a contributors but, in general, for dependent students, this will normally be their parents (but may include step-parents, parents' partners, etc.) or, for independent students who are married or co-habiting, their partner/spouse is considered to be a contributor. Independent students who are not married or co-habiting are considered to have no contributor and part 2 of the form can be left blank.

Note: if the contributors wish to complete their financial details independently, a separate financial assessment form can be provided by the Department upon request.

Contributor 1

Title	<input type="text"/>
Surname	<input type="text"/>
Forenames	<input type="text"/>
Relationship to Student	<input type="text"/>
Address	<input type="text"/>
Telephone	<input type="text"/>
Email	<input type="text"/>

Contributor 2

Title	<input type="text"/>
Surname	<input type="text"/>
Forenames	<input type="text"/>
Relationship to Student	<input type="text"/>
Address	<input type="text"/>
Telephone	<input type="text"/>
Email	<input type="text"/>

If only one parent or guardian is listed, please explain why.

14. Dependent Children

Please provide details of any other children who will be dependent upon you as at 1st Sept 2020

Full names	D.O.B.	School/College	If receiving a grant, name of awarding Authority

15. Total Income from all sources for the year ended 5 April 2020

a) Employment Are you employed? **Yes** **No**

If **Yes**, please complete the following including overtime, commission and bonuses.

Relationship to Student	Occupation	Employers name	Gross Income
Total Gross Income			£

b) Self-employment

Have you received income from a business/partnership or self-employment? **Yes** **No**

If **Yes**, please enclose a copy of your **accounts, balance sheet and tax computation**, and complete the following.

Relationship to Student	Trade/Profession/Vocation	Business name	Net Profit/Loss
Total Net Profit/Loss			£

c) Business Income

Do you have a part or controlling interest in a company or trust? **Yes** **No**

If **Yes**, please enclose a copy of your **accounts, balance sheet and tax computation**, and complete the following.

Relationship to Student	Company/Trust Name and Address	% of Interest in Company/Trust	Company/Trust Profit/Loss
Total Net Profit/Loss			£

d) Other Sources of Income

	Relationship to Student	State Source of Income	Income Received
Unearned i.e. income from a bank, building society or dividends.			£
			£
			£
Pension i.e. retirement, widows etc, but excluding disability.			£
			£
			£
Maintenance received			£
Child Benefit			£
Other: Please detail any other income not stated elsewhere and any other taxable benefits.			£
			£
			£

16. Charges on Income during year ended 5 April 2020

Superannuation / pension fund contributions
Mortgage interest (on owner occupied property only)
Interest on loans
Domestic assistance (due to incapacity of both parents)
Maintenance paid (please provide copy of Court Order)
Charitable donations
Professional subscriptions / tool or clothing allowance

Father/Guardian/etc	Mother/Guardian/etc
£	£
£	£
£	£
£	£
£	£
£	£
£	£

17. Declaration of Contributors (Please read carefully and sign)

I, the undersigned, declare that:

- To the best of my knowledge and belief, the information given in this form is correct and complete.
- I have read the official guidance to student finance and understand the conditions of the award.
- I agree to provide any corroborative evidence that the Department of Education, Sport and Culture may think necessary in processing this application.
- I authorise the Department of Education, Sport and Culture to approach The Treasury to validate my income, or other information relevant to this Student Awards application for the 2020/2021 academic year, or at any time during which a student award granted pursuant to this application may be repayable.
- If the Department of Education, Sport and Culture makes an award in respect of the student to whom this application relates, I undertake that if the award or any part of it becomes repayable, I and the student shall be jointly and severally liable to repay to the Department such part of the award as the Department may determine under the Education (Student Awards) Regulations at the time in force, if and when called upon to do so.

Important: All applications require the Department to verify the income details of all contributors prior to paying any grants awarded as a result of this application. To avoid delays in payment, please ensure a copy of the 2019/2020 'Resident Assessment Notice' for each contributor is forwarded to the Student Awards office as soon as possible.

Signature of Contributor 1

Print Name

**Tax Reference
Number**

Date

Signature of Contributor 2

Print Name

**Tax Reference
Number**

Date

Additional copies of this form and further information regarding student awards may be obtained from the Department at:

Website: www.gov.im/student-awards
Email: studentawards@gov.im

Completed forms must be submitted by **31st July 2020** to:

**Department of Education, Sport and Culture,
Hamilton House,
Peel Road,
Douglas,
Isle of Man
IM1 5EZ**