

Student Awards Application Form 2020/21

For Continuing Students - Full-time Courses

Please complete in black ink.

1. Student details

Name and Address

Student's email**

***This must be the student's personal email address, not a shared one. If the student does not possess a personal email address, please leave blank.*

Telephone

Date of Birth

National insurance No.

Tax Reference No.

Independent status

Married / Co-habiting

2. Course details

University/College

Qualification (MA, MSc etc)

Course title

Course commenced

Course year

 Year of

3. Students who are required to spend part or all of their 2020/2021 Academic Year away from their University / College

Please complete this section if you will be away from your university/college for all or part of the 2020/2021 academic year.

Reason

Placement / work experience

Study abroad

Other (please state)

During which terms

Autumn

Spring

Summer

All Year

Dates (if known)

From

 / /

To

 / /

Will the placement be paid?

Yes

No

If studying abroad, please specify country

4. Student Income (details of paid employment are not required)

Will you be in receipt of any income, other than from paid employment, during the 2020/21 academic year? If yes, please provide details below:

Yes No

Type of Income	Source	Estimated Amount 01-Sep-20 to 31-Aug-21

(Note: this includes income from scholarship, sponsorship, bank interest, pensions, trusts and other unearned income, but doesn't include income from paid employment, direct financial support provided by your family or maintenance grants payable by Student Awards).

5. Bank Details / Maintenance Grants

If you are applying for a maintenance award, you should complete the section below, only if your details have changed since last year, so that payment can be made directly into your bank account.

Bank Name

Bank Sort Code

Account Number

Account Name

6. Student Loan Application

All full-time, off-Island degree courses commenced in, or after, the 2013/14 academic year require students to make a universal contribution of £2,500 towards their annual tuition fees. Students may choose to pay this contribution directly to their university or may take out a tuition fees loan from the Department, in which case the contribution will be paid in conjunction with your tuition fees grant.

Do you wish to apply for a student loan to fund your fees contribution?

Yes No

Please note: loans are only available for the tuition fee contribution and are not available to cover any other fees or expenses.

7. Data Release Consent

The Department occasionally receives requests for student contact details from companies on the Island regarding employment opportunities. It also receives similar requests from the Job Centre and the Careers Office. Please tick the appropriate box(es) to indicate your preference as to the release of your personal contact details.

- I would like my personal contact details to be released to companies on the Island.
- I would like my personal contact details to be released to the Job Centre/Careers Office for more general release.
- I would like my personal email address to be shared with the employed.im website so that I can take advantage of the services that they offer (www.employed.im).
- I do not wish my personal contact details to be released at all.

8. Declaration of Student (Please read carefully before signing)

I, the undersigned, declare that:

- To the best of my knowledge and belief, the information given in this form is correct and complete.
- I have read the official guidance to student finance and understand the conditions of this award.
- I agree to provide any corroborative evidence the Department of Education, Sport and Culture may think necessary in processing this application.
- I agree that the Department of Education, Sport and Culture may approach my Institute directly to obtain any relevant information relating to my studies for which I received financial support.
- I agree to inform the Department of Education, Sport and Culture of my final result once I have completed the course.
- I authorise the Department of Education, Sport and Culture to validate my income, or other information relevant to this Student Awards application for the 2020/2021 academic year, with the Treasury.
- If the Department of Education, Sport and Culture makes an award to me, I undertake that if the award or any part of the award becomes repayable, I shall repay to the Department such part of the award as the Department may determine under the Education (Student Awards) Regulations in force at the time, if and when called upon to do so.
- I hereby agree and accept that, in order to provide a Loan the Department may need to verify my identification and/or credit history and that the Department may use third parties in order to carry out credit reference and/or identification checks or carry out such checks itself and/or that the Department may refer any unpaid debts to a

If you are an Independent student, the Department needs to verify your income details. You must submit a copy of your 2019/2020 'Resident Assessment Notice' to this office as soon as possible.

Signature of Student

Print Name

**Tax Reference
Number**

Date

PART 2 - CONTRIBUTORS' FINANCIAL ASSESSMENT AND DECLARATION

To be completed and signed by each of the contributors to this application.

9. Contributors

The contributors to this application should be identified below.

The 'Guide to Student Finance' clarifies who is classed as a contributors but, in general, for dependent students, this will normally be their parents (but may include step-parents, parents' partners, etc.) or, for independent students who are married or co-habiting, their partner/spouse is considered to be a contributor. Independent students who are not married or co-habiting are considered to have no contributor and part 2 of the form can be left blank.

Note: if the contributors wish to complete their financial details independently, a separate financial assessment form can be provided by the Department upon request.

Contributor 1

Title	<input type="text"/>
Surname	<input type="text"/>
Forenames	<input type="text"/>
Relationship to Student	<input type="text"/>
Address	<input type="text"/>
Telephone	<input type="text"/>
Email	<input type="text"/>

Contributor 2

Title	<input type="text"/>
Surname	<input type="text"/>
Forenames	<input type="text"/>
Relationship to Student	<input type="text"/>
Address	<input type="text"/>
Telephone	<input type="text"/>
Email	<input type="text"/>

If only one parent or guardian is listed, please explain why.

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10. Dependent Children

Please provide details of any other children who will be dependent upon you as at 1st Sept 2020

Full names	D.O.B.	School/College	If receiving a grant, name of awarding Authority

11. Total Income from all sources for the year ended 5 April 2020

a) Employment Are you employed? **Yes** **No**

If **Yes**, please complete the following including overtime, commission and bonuses.

Relationship to Student	Occupation	Employers name	Gross Income
Total Gross Income			£

b) Self-employment

Have you received income from a business/partnership or self-employment? **Yes** **No**

If **Yes**, please enclose a copy of your **accounts, balance sheet and tax computation**, and complete the following.

Relationship to Student	Trade/Profession/Vocation	Business name	Net Profit/Loss
Total Net Profit/Loss			£

c) Business Income

Do you have a part or controlling interest in a company or trust? **Yes** **No**

If **Yes**, please enclose a copy of your **accounts, balance sheet and tax computation**, and complete the following.

Relationship to Student	Company/Trust Name and Address	% of Interest in Company/Trust	Company/Trust Profit/Loss
Total Net Profit/Loss			£

d) Other Sources of Income

Unearned i.e. income from a bank, building society or dividends.

Relationship to Student	State Source of Income	Income Received
		£
		£
		£

Pension i.e. retirement, widows etc, but **excluding** disability.

		£
		£
		£

Maintenance received

		£
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Other: Please detail any other income not stated elsewhere **including child benefit** and other taxable benefits.

		£
		£
		£
		£

12. Charges on Income during year ended 5 April 2020

Superannuation / pension fund contributions
Mortgage interest (on owner occupied property only)
Interest on loans
Domestic assistance (due to incapacity of both parents)
Maintenance paid (please provide copy of Court Order)
Charitable donations
Professional subscriptions / tool or clothing allowance

Father/Guardian/etc	Mother/Guardian/etc
£	£
£	£
£	£
£	£
£	£
£	£
£	£

13. Declaration of Contributors (Please read carefully and sign)

I, the undersigned, declare that:

- To the best of my knowledge and belief, the information given in this form is correct and complete.
- I have read the official guidance to student finance and understand the conditions of the award.
- I agree to provide any corroborative evidence that the Department of Education, Sport and Culture may think necessary in processing this application.
- I authorise the Department of Education, Sport and Culture to approach The Treasury to validate my income, or other information relevant to this Student Awards application for the 2020/2021 academic year, or at any time during which a student award granted pursuant to this application may be repayable.
- If the Department of Education, Sport and Culture makes an award in respect of the student to whom this application relates, I undertake that if the award or any part of it becomes repayable, I and the student shall be jointly and severally liable to repay to the Department such part of the award as the Department may determine under the Education (Student Awards) Regulations at the time in force, if and when called upon to do so.

Important: All applications require the Department to verify the income details of all contributors prior to paying any grants awarded as a result of this application. To avoid delays in payment, please ensure a copy of the 2019/2020 'Resident Assessment Notice' for each contributor is forwarded to the Student Awards office as soon as possible.

Signature of Contributor 1

Print Name

**Tax Reference
Number**

Date

Signature of Contributor 2

Print Name

**Tax Reference
Number**

Date

Additional copies of this form and further information regarding student awards may be obtained from the Department at:

Website: <http://www.gov.im/student-awards/>
Email: studentawards@gov.im
Telephone: 01624 685822

Completed forms should be submitted no later than **31st July 2020** to:
**Department of Education, Sport and Culture,
Hamilton House,
Peel Road,
Douglas,
Isle of Man
IM1 5EZ**