Tender Plan 2022/23

Tender Plan

Activity to start	Business Area	Goods / Services	Status
Q1	HR	Provision of vending machines, water filters and consumables	Evaluation
-	Retail Network	Postal/Parcel Services – Ramsey	Exemption
-	Retail Network	Postal/Parcel Services – Douglas	Exemption
Q3	Ops	Lot 1 - Vehicle servicing, repairs, tyres and exhausts Lot 2 – Vehicle bodywork and accident repairs	Not started
Q3	Ops	Electric and diesel vehicles	Not started
Q3	Stamps and Coins	Select List for specialist stamp production services (also includes year books, packs and covers)	Not started
Q3	IOMPO	Building work and solar panels on IOMPO HQ	Not started
Q4	Ops	Building work and canopy over yard/collection area	Not started
tba	Mails	Use of commercial aircraft	Not started
tba	Retail Network	Card payment services (including IT hardware)	On-hold
tba	Marketing and IT	Support and development services for IOMPO website	Not started
RFI - Q2	IOMPO	Business software for: - Accounting - CRM - Inventory Management - HR and Payroll	Planning
tba	IOMPO	Navision decoupling for: - Accounting - CRM - Inventory Management	Not started

Request for Quotation

Activity to start	Business Area	Goods / Services	Status
Started	Ops	Haulage and Trailer Rotation services *(Port to/from IOMPO)*	Completed
Started	HR	Provision of cleaning materials and products	Completed
Q1	HR	Provision of e-learning package	Not started
Q2	Retail Network	Hardware (label & receipt printer), scales and handheld android device with card reader/scanner) per site to work on light footprint PUDO solution trial.	Cancelled
Q2	IT Support	Provision of Intrusion Detection Services	Planning
Q2	IT Support	Provision of Mobile Device Management system	Not started
-	Retail Network	Postal/Parcel Services – Port St. Mary	Exemption
New	Ops	Painting of Post boxes across Island	Not started
Q3	Commercial and IMS	External Auditing of ISO accreditations	Not started
Q3	IT Support	Replacement of BoardPad	Not started
Q3	Retail Network	Alarm maintenance and monitoring of SPOs SDO/NDO	Not started
Q3	IOMPO	Internal Audit Services	Not started
tba	HR	HR and Payroll System	Not started
tba	Ops	Building work on Parcel hall floor	On-hold
tba	Ops	Building and counter works – Northern Delivery Office	On-hold
tba	IMS	Document management system and services	Cancelled

Status Key:
- **Not Started** – Awaiting instruction from the business area to proceed with the procurement.
- **Planning** – Procurement strategy and project plan are still to be agreed and/or the specification is being developed and the tender documents are being prepared.
- **RFI** – IOMPO is running a Request for Information to better understand the market prior to proceeding.
- **EOI** (Expressions of Interest) – the project is currently being advertised.
- **PQQ** (Pre-Qualification Questionnaire) – the project is subject to a short listing exercise (in advance of ITT being issued).
- **ITT** (Invitation to Tender) – the tender documents have been issued and are being completed by the bidders or have been returned.
- **Mini Competition** – Approved suppliers on the Framework have been invited to submit responses against one or more Lots
- **AFA** – Application for Admission has been published
- **Evaluation** – The bids are in the process of being evaluated.
- **Exemption** – IOMPO has requested/obtained Exemption from Financial Regulations.

- **Contract** – The winning bid has been selected, bidders have been notified. Agreement is being prepared for or awaiting signature.
- **Completed** – Agreements have been signed by all parties.
- **On Hold** – Project has been suspended by the business area.
- **Cancelled** – IOMPO has cancelled the project.
- **Priority** – IOMPO's prioritisation of a project i.e. **H** (high), **M** (medium) or **L** (low)