

Tender Plan 2020/21

<i>Activity to start</i>	<i>Business Area</i>	<i>Goods / Services</i>	<i>Status</i>
2019/20	IT	Multiple Lots: <ul style="list-style-type: none"> • WAN /Firewall • LAN • Broadband Services • Internet provision • DDoS Mitigation • IP Telephony • Managed Exchange • Managed Platform / Infrastructure as a Service / Private Cloud - VDI / Desktop as a Service • Data Centre Hosting 	Evaluation
Q2	Commercial and IMS	Commercial – paper, envelope and printing suppliers	Planning
Q2	Marketing and PR	Multiple Lots: <ul style="list-style-type: none"> • Marketing • Public Relation • Signage • Market Research 	Planning
Q3	Retail Network	Card payment services (including IT hardware)	Not Started
Q3	HR	Provision of cleaning materials and products	Not Started
Q3	Marketing and IT	Support and development services for IOMPO website	Not Started
Q4	HR	Provision of vending machines, water filters and consumables	Not Started
Q4	Stamps and Coins	Framework for specialist stamp production services (also includes year books, packs and covers)	Not Started
Q4	Ops	Container transfers and storage container onsite	Planning

Request for Quotation

<i>Activity to start</i>	<i>Business Area</i>	<i>Goods / Services</i>	<i>Status</i>
2019/20	Properties	Provision of high bay lighting for Sorting Hall	Complete
2019/20	Corporate	Provision of statutory auditing of IOMPO Superannuation Scheme	Complete
2019/20	Retail Network	Provision of assisted Postal Services in the Ballasalla Community	Complete
Q2	Retail Network	Consultancy Services for a review of IOMPO Customer Services	Evaluation
Q2	HR	Provision of confidential waste services (paper and cardboard)	Planning
Q3	IT	Provision of Pentest services	Not Started
Q3	Ops	Purchase of fixed and hand-held barcode scanners	Not Started

Status Key:

- **Not Started** – Awaiting instruction from the business area to start the tender process.
- **Planning** – Procurement strategy and project plan are still to be agreed and/or the specification is being developed and the tender documents are being prepared.
- **EOI** (Expressions of Interest) – the project is currently being advertised.
- **PQQ** (Pre-Qualification Questionnaire) – the project is subject to a short listing exercise (in advance of ITT being issued).
- **ITT** (Invitation to Tender) – the tender documents have been issued and are being completed by the bidders or have been returned.
- **Evaluation** – The bids are in the process of being evaluated.
- **Contract** – The winning bid has been selected, agreement is being prepared for or awaiting signature.
- **Complete** – Agreements have been signed by all parties.
- **On Hold** – Project has been suspended by the business area.
- **Cancelled** – IOMPO has cancelled the project.