

Payment by Bank Transfer

BANK ACCOUNT DETAILS

ACCOUNT NAME	Isle of Man Government - Department for Enterprise
ACCOUNT NUMBER	12658693
NAME OF BANK	Isle of Man Bank
	East Region
SORT CODE	55-91-00
BIC:	RBOSIMD2
IBAN No:	GB83NWBK55910012658693

Please list **the company number in the payment reference** and, if space permits, mention the type of document the company name and that it is for Co Reg This allows us to clearly identify the payment among the many received by DfE.

When the document is submitted you **must attach to it a copy of the instructions given to your bank** to make the payment. The instruction must clearly say **how much** is being forwarded and **the reference** as mentioned above.

Money will only be accepted in GBP, or Euros. The converted Euro amount will only be credited to the document after the bank has confirmed the exchange rate and the amount actually credited to the account. If the amount received is short due to a change in the exchange rate or any commission deducted by the bank, a request to make good the shortfall will be made before we accept the documents or provide the required service.

If a document is received with no payment or notification, it will be rejected. We will not accept any responsibility for associating documents and payments sent in without prior notification.

A document will only be received once we have received the full fee.

NB If **both** document and fees have not been received by any filing deadlines (eg the end of the one month filing period) then late fees will be incurred.

If a payment covers multiple documents we will apportion the money as we consider appropriate if there are insufficient funds unless you provide written instructions otherwise. (If multiple docs are submitted for one company we will allocate the money to the earliest docs, any shortfall will be assigned to the most recent so the earliest docs can be processed).

Nick Cowell
Companies Registry Manager

02/01/2020

