

# DEFA P&BC Property Search Request

Please complete in BLOCK CAPITALS and in black ink.

**All relevant questions on this form must be answered.**

**For Office Use Only**

Receipt Number:

**PLEASE NOTE** that the Building Control function for the Parishes of Douglas and Onchan is administered by the appropriate Local Authority

**Search Type**

Planning

Building Control

Both

**With effect from 1/1/20 £90 per search**

**Total Fees Enclosed**

£

**Your Ref:**

Advocate/Name

Address

Telephone number

Email Address

**Please note that any search result will be issued to the abovementioned email address**

**Subject Property/Site**

Address (Please include any known, former property names)

Known Planning Application Number(s)/  
Building Control Reference(s)

**Site plans attached :**

The site plan must demarcate the search area required in **red** with the specific property on or near the centre.

A planning search will encompass the data within the red line.

Where a building control search is required only the data in relation to the specific property will be provided.

**Contact name**

**Date**

**Full Name (PRINT)**

# Requirements

## Site Location Plan

A current up to date plan identifying the property can be purchased from the Planning and Building Control Division. Please indicate the site of the subject of the search in **Red**.



The Department of Environment, Food & Agriculture is a controller for the purposes of the Data Protection Act 2018 and related legislation, and will use the information provided on this form to search data held in our Registers. The Registers are maintained in the public interest under the Town and Country Planning Act 1999 and the Building Control Act 1991, along with their subordinate legislation.

The information within this form will be held by the DEFA only for the purposes of processing this application. We will only keep these details for up to 12 months after completion and issue of the search result.

Full details of how and why the DEFA P&BC processes any personal information are contained in our P&BC Privacy Notice available on our website [www.gov.im](http://www.gov.im)

If you would like further information on how your personal information is processed and your rights please contact the Department's Data Protection Officer on 686781 or by email at [DPO-DEFA@gov.im](mailto:DPO-DEFA@gov.im)

Should this application be unsupported by adequate and clear site plan outlining area to be searched, along with the appropriate fee the Department retains the right to return the application.

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