

SUGGESTED FORMAT FOR COMMENTS ON PLANNING APPLICATIONS

Note: This form is provided to help those wishing to comment on planning applications. You do not have to use it, and you should ensure that you include such information/comments as you feel are relevant. For more information see www.gov.im/planningcontributors

1. The Planning Application you wish to comment on

Please confirm which application your comments relate to.

Planning Application Number	
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Site of Proposed Development	
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2. Your Details

Please provide your details (including the date you completed this form). If you are responding on behalf of an organisation please indicate which one. Please note anonymous submissions will not normally be considered as part of the planning determination. Any comment submitted in response to a planning application is publically available and would be revealed in response to a request under the freedom of information or general data protection regulations. However, names, phone numbers and email addresses are normally redacted.

Your Name	
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Date	
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The Organisation you represent (if relevant)	
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Your Postal Address	
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Email address (optional)	
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Phone Number (optional)	
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3. Your Relationship to the Application Site

On what basis are you commenting	
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Details of your relationship to the application site	
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If you have indicated that your (or your organisation's) property/land will be impacted on by the proposal, please clarify the relationship between your property and the application site (e.g. I live 10 metres from the site). If you have indicated 'other' please clarify the basis of your comments.

Please note that all submissions are assessed for Interested Person Status against the Department's Operational Policy. Whether or not you are afforded Interested Person Status does not change your right to comment on the application or the weight attached to your comments. For more information please see:

www.gov.im/interestedperson

4. The Scope of Your Comments

Are you supporting or objecting to the proposal?	
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Please complete the table on the next page.

- In **column A** clarify the topics that your comments relate to (an illustrative list is below). Please note that this is not an exhaustive list and it is open to you to include other matters which are of concern to you. For information on material considerations please see www.gov.im/materialconsiderations
- In **column B** please provide details your detailed comments about the topic you have listed in column A (without a detailed explanation of your views, it will be difficult to place much weight on your comments).
- In **column C** (optional) set out any suggestions you may have for how your concerns could be addressed. Sometimes, concerns can be addressed by amendments to a scheme (for example moving the position of windows) or by the imposition of conditions to any approval (for example requiring parking areas to be laid out before a development is brought into use).

Example Topics

Unneighbourly Development - Examples include:

- Loss of light to the detriment of residential amenity
- Overshadowing
- Loss of outlook (though not loss of view as such)
- Overlooking and loss of privacy
- Overbearing nature
- Highway issues such as traffic generation, vehicular access or highway safety
- Other issues – please elaborate below

Design - Examples include:

- Layout and density of building design, visual appearance and finishing materials
- Inadequate or inappropriate landscaping or means of enclosure
- Highway issues such as traffic generation, vehicular access or highway safety
- Other issues – please elaborate below

Infrastructure – Examples include:

- Capacity of sewerage and water system etc.
- Shortfalls in social facilities, e.g. school places
- Highway issues such as traffic generation, vehicular access or highway safety
- Other issues – please elaborate below

Environmental Issues – Examples include:

- Noise or disturbance resulting from use including proposed hours of operation
- Smells and fumes
- Storage & handling of hazardous materials and development of contaminated land (except as covered by other legislation)
- Loss or effect on trees
- Adverse impact on nature conservation interests & biodiversity opportunities
- Other issues – please elaborate below

Registered Buildings / Conservation Areas – Examples include:

- Layout and density of building design, visual appearance and finishing materials
- Inadequate or inappropriate landscaping or means of enclosure
- Proposed materials
- Other issues – please elaborate below

Policy – Examples include:

- Planning policies which are in the development plan e.g. Strategic Plan, Area Plans, Local Plans
- Previous appeal decisions and Planning Inquiry reports
- Principles of Case Law held through the Courts
- Other issues – please elaborate below

Other Matters

Please use this space to provide details of any other issues, comments in support or suggestions for alterations to the scheme, which you would like to bring to the decision makers attention.

Column A Topic	Column B Detailed Comment	Column C Suggested Amendment or Condition

If you would like to include attachments to you representation (Such as drawings or photographs) please add them to your email which will be presented you after you hit the submit.