

# The Town and Country Planning Act 1999

## The Town and Country Planning (Telecommunications) Development Order 2019

Please complete in BLOCK CAPITALS and in black ink.

The below named applicant is responsible for payment of the appropriate fee.

For Office Use Only
Validated by:
Ref allocated:
Date:

**1. Address of works**

*(Please give full address supported by a location plan/drawing of the site)*

A plan must accompany this application to identify the land and the site should be outlined in **red**.

**2. Applicant Name.**

**Address**

Contact details including telephone and email addresses

Telephone		E-Mail	
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**3. Agent Name (if any).**

**Address**

Contact details including telephone and email addresses

Telephone		E-Mail	
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**4. Details of the works proposed.** See overleaf for information to be included,

Please provide appropriate plans to scale as failure to do so may result in your application being returned

**5. Have you consulted the Department prior to making this submission?**

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If yes, please state the Officer's name and the date of the consultation.

Date	
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The Department of Environment, Food & Agriculture is a data controller for the purposes of the General Data Protection legislation and requires the information on this form to comply with its legal obligations under the Town and Country Planning Act 1999 and subordinate Town and Country Planning (Telecommunications) Development Order 2019.

Any personal information will be held by the DEFA for the purposes of processing this application and may be used to ensure compliance with the provisions of the Town & Country Planning Acts and in particular Part 4 Enforcement of Control.

Some of the information you provide, such as your name, address and contact detail will be shared at our public counter, with the Local Authority and as part of the application image via our online service. We will only keep these details for as long as we require them, and in accordance with the General Data Protection legislation.

You may withdraw your details at any time if you no longer wish us to process your application.

Full details of how and why DEFA processes your personal information are contained in our [P&BC Privacy Notice](#)

The Department's Data Protection Officer can be contacted on 686781 or by email at [DPO-DEFA@gov.im](mailto:DPO-DEFA@gov.im)

**Signature of Applicant or Agent**

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**Dated**

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If signing on behalf of a company, please clearly state your relationship.

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Should this application be unsupported by adequate and clear site maps and plans outlining all the works proposed, the Department retains the right to reject acceptance and return the application.

## **GUIDANCE NOTES**

### **The Town and Country Planning (Telecommunications) Development Order 2019**

Schedule 4 Article 6 of the Order states

This form shall be accompanied by the following:

- (a) a written description of the proposed development;
  - (b) a written statement of the reasons for the choice of design of the proposed development;
  - (c) an accurate and up-to-date location plan to a scale of 1:500 or 1:1250 on which —
    - (i) there is a clearly marked north point;
    - (ii) the site that is the subject of the application is clearly defined with a red line; and
    - (iii) there is illustrated the relationship of the site to adjoining land and buildings, to any highway servicing the site, and to the nearest settlement or other familiar point of reference;
  - (d) an illustration showing the relationship of the site to adjoining land and buildings, to any highway servicing the site, and to the nearest settlement or other familiar point of reference, which may either be contained in the location plan referred to in paragraph (c) or in a separate plan not exceeding a scale of 1:10000;
  - (e) a site plan to a scale of not less than 1:500 on which there are indicated accurately —
    - (i) the position of all existing buildings, structures, including, but not limited to, telecommunications structures, trees and other relevant features;
    - (ii) the position of any existing driveways and vehicular access; and
    - (iii) the position of all development proposed as part of the application; and
  - (f) plans, elevations and sections of all development proposed as part of the application to a scale of not less than 1:100, fully dimensional using metric units and annotated to specify floor or base levels relative to a fixed datum point outside the site plan.
- (4) An application must be accompanied by a signed declaration that the equipment and installation —
- (a) has been designed to be in full compliance with; or
  - (b) falls outside the scope of, the requirements of the radio frequency public exposure guidelines of the ICNIRP.
- (5) An application must be accompanied by any fee required to be paid in respect of the application.