



Extract of Proceedings of the meeting of the Health and Care Transformation Political Board on Thursday 8 August 2019

Part I

Decisions made by Political Board

No items were brought to Political Board for decision.

Part II

Matters noted by the Political Board

Recruitment of the Transformation Director

The Political Board were advised that interviews for the appointment of the Transformation Director had taken place on 7 August 2019; a formal statement about the recruitment will be issued once the formal appointment process is complete.

Programme Update

The Political Board noted a summary update paper on progress made in relation to the Health and Care Transformation Programme including:

- Resources –
 - The two Limited Term Appointments (LTAs) had formally transferred to work within the Health and Care Transformation Programme Management Office (TPMO) on 5 August 2019 and a further Health and Care Transformation Programme Manager LTA is due for advertisement imminently.
 - The TPMO is continuing to utilise the pool of over 70 individuals interested in contributing towards programme in order to support the preparation of the Project Initiation Documents (PIDs).
- Project updates –
 - It was noted that the TPMO had identified appropriate subject matter expert(s) to lead on the development of the PIDs for the 8 high priority projects with a view to completing the PIDs by the end of summer 2019.
 - In relation to the Legislative Framework project, the Political Board discussed the nature of the law to be introduced.
 - The Risk, Issues and Decisions log for the Programme has been created and provided to the Political Board.

- Work to form a proposal for a Programme and Project Management Tool was progressing and would be submitted to the Board for approval in September 2019.
- The PID production for the Primary Care at Scale project has been reprioritised to ensure the planning of work is aligned to the new GP contract for 2020.
- The TPMO has designed a framework to enable the review of the high priority PIDs by a series of Quality Review Groups (made up of representatives across government and external advisors) to ensure that the linkages between each are suitably identified and catered for across all of the PIDs.
- Communication and engagement –
 - This continued in line with Initial Communications Plan.
 - The TPMO has provided an update on the Transformation Programme to the Hospital Medical Staff Committee and is planning sessions with each of the DHSC Directorates' staff groups.
- Finances – Current, committed and forecast expenditure was outlined in the summary of the programme financials.

The Board noted the positive work being undertaken by the DHSC with regard to workforce and culture.