

# Department of Education, Sport and Culture

## Preparing for the Student Award Application Process 2019-20

Things that you can do now:

Make sure you have your National Insurance number. If you don't have it or have forgotten it you should contact the Tax and National Insurance team.

You can find contact details for them by following this link <https://www.gov.im/categories/tax-vat-and-your-money/income-tax-and-national-insurance/>

You will need your National Insurance number to log on to the IOM Online Services.

You can set up your online services account now by following this link <https://services.gov.im/> (Please be aware that you are not making a Student Award application at this time. You are just registering for an online services account. We will announce when the 2019-20 applications are ready to go live. Any applications made before that date will be not be processed)

If you intend to apply for a Maintenance Grant you will need to have a Bank Account. If you do not have a Bank Account you should set one up now so your Maintenance Grant can be paid on time to you. This Bank Account should be in your name. If Bank Account details are not supplied before you go to University/College then Maintenance payments to you will be delayed.

Make sure that you and your Parents/Guardian/Contributors read through ALL of the guidance that is provided on our website [www.gov.im/student-grants](http://www.gov.im/student-grants)



# Timeline 2019

## June 2019

It's time to start your University/College journey. Go to our main webpage <https://www.gov.im/student-grants/> and click on the Big Green Button to start your application. Remember applications must be submitted before **31<sup>st</sup> July 2019** or your funding will be delayed.

## August 2019

Good luck! Exam results are in and you should now have received your UCAS AS12 Unconditional Offer letter/email. You should send copies of both to [SAresults@gov.im](mailto:SAresults@gov.im). You can also send copies of your results to Student Awards, DESC, Hamilton House, Peel Road, Douglas IM1 5EZ.

## Anything Changed?

If any of your Details have changed, you should update these by emailing [studentgrants@doe.gov.im](mailto:studentgrants@doe.gov.im) with the changes before you start your course. We can't pay your tuition in time if you don't!

## September 2019

Courses start now! Remember to register at your University or College – make sure you supply them with a copy of your Award email/letter. If you don't we can't pay for your tuition until you do.

Remember to send [studentgrants@doe.gov.im](mailto:studentgrants@doe.gov.im) your new University/College email address and any other contact details that may have changed