

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP
HELD ON TUESDAY 22 JANUARY 2018 AT 10.00 AM IN THE KING ORRY ROOM,
CABINET OFFICE, GOVERNMENT OFFICE**

Present: Mr W Greenhow, Chief Secretary, Cabinet Office
Prof R Barr, Chief Executive, Department of Education and Children
Mr N Black, Chief Executive, Department of Infrastructure
Dr M Couch, Chief Executive, Department of Health and Social Care
Mr D Davies, Chief Executive, Department of Home Affairs
Mr M Lewin, Chief Executive, Department for Enterprise
Mr C Randall, Interim Chief Financial Officer, Treasury
Miss K Parkinson, Acting Executive Assistant to the Chief Secretary, CO

Apologies: Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture

006/19 MINUTES OF THE MEETING HELD ON THE 8 JANUARY 2019

Having been previously circulated the minutes of the Chief Officer Group ("the Group") monthly meeting held on 8 January 2019, were agreed and subsequently signed by the Chief Secretary.

007/19 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THE 8 JANUARY 2019

Following the paper on the IOM Public Service Recruitment and Equality Act which was discussed at the last meeting, it was agreed that the Executive Assistant to the Chief Secretary would discuss a date with OHR for them to come back with further clarification for the Group.

Steven Stanley, Jennie Wheeler, Steve Maddocks, Cameron Mitchell and Theresa Faragher were in attendance for the following item.

008/19 INVESTIGATE ALTERNATIVES OF THE LEGISLATIVE PROCESS FOR THE ISLE OF MAN

The Chief Executive, DoI as sponsor for the Group introduced the Group and the broad range of alternative options they had investigated with regards to the legislative process for the Isle of Man. The Chief Executive, DoI stated that the Group were now looking for support from the Group for the next phase of the work.

Steven Stanley provided the Group with an overview of the work undertaken by the Group, and presented the scope of the current position, the options for change and the next steps.

The Chief Secretary asked whether the SLDP Group intended on interviewing any further Stakeholders, and suggested that they interview the Minister for Policy and Reform, the Attorney General and the Clerk of Tynwald.

It was agreed that the paper on centralising secondary legislation which the Group would be considering during the meeting, and the outcome of that discussion would be forwarded to the SLDP Group to help formulate their thinking.

The Chief Executive, DfE asked how engaged the SLDP Group were with the other SLDP Group looking at the Department of the Future. The Chief Executive, DfE advised that that SLDP Group had chosen to look at policy, so it would be good for them both to share their ideas particularly around the policy element.

The Chief Executive, DESC asked that the SLDP Group bench-mark the legislative process, taking into consideration cost efficiency, quick turnaround, demographic models. To help identify if our system is cost effective, the quickest compared to other jurisdictions. It was agreed that the Group would discuss these points at their next meeting.

It was agreed that the SLDP Group would work with the Chief Executive, DoI to focus on the issues raised and refine and merge some of the options within the paper, I was also agreed that the report should consider the structure of the final report which should include the following:

- Evidence
- GAP analysis
- Opportunity for change

The Group thanked the SLDP Group for their presentation.

Kirsty Hemsley, James Mayles and Julia Davis were in attendance for the following item.

009/19 SMART SERVICE PROGRAMME

The Group considered the Council of Ministers paper submitted by Richard Wild, Executive Director – Government Technology Services on the Smart Services Programme Business Case.

The Group discussed that the programme will help to manage the core data held by Government and the interactions between the citizen and Government, with regards to:

- Virtual electric register
- Jury List
- Demographic/statistical Data (population stats to help support policy development)

It was agreed that the paper would be amended with technological translation, to help Departments and CoMin understand what the system will help to achieve. It was further agreed that the paper would be re-submitted to the Group and a presentation prepared before submission to the Council of Ministers.

John Quinn, Attorney General and Sheila Lowe, Executive Director, Programme Manager were in attendance for the following item.

010/19 CENTRALISATION OF SECONDARY LEGISLATION RESOURCE

The Group considered a paper submitted by the Executive Director, Programme Manager, Cabinet Office which sought consideration from the Group on the proposal of centralising secondary legislation drafting as and when appropriate.

The Executive Director, Programme Manager provided the Group with an overview of the paper stating that when considering centralisation of a resource it would be considered case by case. Explaining that in time this would create resilience within the team, and create shadowing and learning opportunities of that particular subject, the Executive Director, Programme Manager also stated that there is realisation within the paper about specialist requirements.

The Group discussed the proposal of a sub-group of CoG to prioritise Secondary Legislation, which would then feed into the Sub-Committee of CoMin, if required to help understand the legislative priorities within Departments.

The Group supported the paper and the way forward, but it was agreed that this matter would be brought back to the Group for further discussion in due course.

011/19 ANY OTHER BUSINESS

There was no other business.

The meeting ended at 11.30am.

W. Alaw
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Chief Secretary
26/02/19
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Date

