

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP  
HELD ON TUESDAY 23 OCTOBER 2018 AT 10.00 IN THE KING ORRY ROOM, CABINET  
OFFICE, GOVERNMENT OFFICE**

**Present:** Mr W Greenhow, Chief Secretary, Cabinet Office  
Prof R Barr, Chief Executive, Department of Education and Children  
Mr N Black, Chief Executive, Department of Infrastructure  
Dr M Couch, Chief Executive, Department of Health and Social Care  
Mr D Davies, Chief Executive, Department of Home Affairs  
Mr M Lewin, Chief Executive, Department for Enterprise  
Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture  
Mrs S Lowe, Chief Financial Officer, Treasury  
Miss K Parkinson, Executive Assistant to the Chief Secretary, Cabinet Office

**074/18 MINUTES OF THE MEETING HELD ON 9 OCTOBER 2018**

Having been previously circulated the minutes of the Chief Officer Group ("the Group") monthly meeting held on 9 October 2018, were agreed and subsequently signed by the Chief Secretary.

**075/18 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 9 OCTOBER 2018**

There were no matters arising.

Kirsty Hemsley, Director of Change & Reform and Executive Office, Cabinet Office and Dawn Kinnish, Equality Adviser were in attendance for the following item.

**076/18 PUBLIC SECTOR EQUALITY DUTY PRESENTATION**

The Equality Adviser provided the Group with an overview of the equality act 2017, and a project update.

The Equality Adviser also provided an overview of the public sector equality duty, and what it meant in practice for their Departments.

The Group asked that if the Equality Adviser found that any Departments were not implementing changes on request, then the Equality Adviser should inform the Group.

Jon Callister, Executive Director, OHR and Ruth Hannah, Organisational Design Specialist, OHR were in attendance for the following item.

**077/18 HAVE YOUR SAY SURVEY – ONE YEAR ON**

The Organisational Design Specialist provided the Group with an update on the Have Your Say Employee Survey one year on.

The Organisational Design Specialist asked whether the Group would prefer data to be gathered, tailored actions plans for their individual Departments created, and presented at their individual SMT's.

Following discussion, the Group agreed.

The Chief Executive, DHA asked that the response rate is included within the data provided to each Department.

**078/18 VISION 2020 UPDATE**

The Chief Executive, DFE provided the Group with an update on the progress against Vision 2020.

Following discussion, it was agreed that contingency workshop would be held with the Council of Ministers in due course.

**ACTION:  
Mark  
Lewin**

**079/18 STRATEGIC SEA SERVICES UPDATE**

The Chief Executive, DoI provided the Group with an update on the Strategic Sea Services following workshops held with both Tynwald Members and the general public.

**080/18 PROPOSED CHANGES TO TYNWALD STANDING ORDERS**

The Chief Secretary provided the Group with an overview of the proposed changes to Tynwald Standing Orders, following a recent discussion with the Clerk of Tynwald.

The Chief Secretary asked for the Group to consider the options proposed and agreed that this would be discussed further at their next meeting.

**081/18 TYNWALD DAY 2019 NOMINATIONS**

The Chief Secretary provided an overview of the letter circulated to the Group, which asked for the Council of Ministers to provide guidance to the Chief Executives and the Tynwald Ceremonies Arrangements Committee (TCAC) on areas of the economy that were actively trying to grow or build upon. This information would be useful for the TCAC when making Tynwald Day nominations.

It was agreed that the Chief Executive, DFE would provide a list for the Council of Ministers to consider.

**ACTION:  
Mark  
Lewin**

**082/18 ANY OTHER BUSINESS**

The Executive Assistant to the Chief Secretary asked for the Group to send their Q2 performance reports for the Programme for Government to Jennie Wheeler, Change and Reform Programme Lead as soon as possible.

The meeting ended at 11.20am

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Chief Secretary  
13/11/18  
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Date