

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP  
HELD ON TUESDAY 25 SEPTEMBER 2018 AT 10.00 IN THE KING ORRY ROOM,  
CABINET OFFICE, GOVERNMENT OFFICE**

**Present:** Mr W Greenhow, Chief Secretary, Cabinet Office  
Prof R Barr, Chief Executive, Department of Education and Children  
Mr N Black, Chief Executive, Department of Infrastructure  
Dr M Couch, Chief Executive, Department of Health and Social Care  
Mr D Davies, Chief Executive, Department of Home Affairs  
Mr M Lewin, Chief Executive, Department for Enterprise  
Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture  
Mrs S Lowe, Chief Financial Officer, Treasury  
Miss K Parkinson, Executive Assistant to the Chief Secretary, Cabinet Office

**063/18 MINUTES OF THE MEETING HELD ON 14 AUGUST 2018**

Having been previously circulated the minutes of the Chief Officer Group ("the Group") monthly meeting held on 14 August 2018, were agreed and subsequently signed by the Chief Secretary.

**064/18 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 14 AUGUST 2018**

There were no matters arising.

Henrietta Ewatt, Director of Public Health, Madeline Sayle, Senior Public Health Intelligence Analyst and Michelle Poyzer, Senior Health Improvement Officer were in attendance for the following item.

**065/18 DIRECTOR OF PUBLIC HEALTH'S 2018 ANNUAL REPORT**

**Paper  
019/18**

The Director of Public Health provided the Group with an overview of the Annual Report 'Childhood Healthy Weight – The road to a better future'. The Director of Public Health outlined the two broad areas for action which included:

- Transforming the environment to make healthy choices about food and physical activity the easy choices; and
- Encouraging and enabling people to live healthier lives – including supporting behaviour change for both prevention and management of overweight and obesity.

The Group asked how we would know that in 12 months we had made a difference. The Director of Public Health stated that the following actions were required:

- Realistic timeframe;
- A strategy to be drafted within the next 12 months which looked at improving the quality and assurance; and
- Consultation on the strategy and bring back to the Group for sign off

The Chief Secretary stated that the Public Health should come back to the Group every quarter to provide a regular update.

The Director of Public Health asked that a small project group be created that included some officers from the key departments which would assist Public Health in delivering and writing the strategy. The Group agreed.

The Chief Executive, DoI stated that all Departments were currently looking at wellbeing, it would be useful to see how this links into the Health and Wellbeing section in the IOMG People Strategy.

**066/18 PEOPLE INFORMATION PROGRAMME ROLL OUT DATES**

The Head of Employment Services provided the Group with an update on the People Information Programme, and the dates for the roll out of Phase 1 the Employee and Manager Self Service throughout all Departments.

**067/18 COMPLAINTS PROCEDURES – RECOMMENDATIONS BY THE  
TYNWALD COMMISSIONER FOR ADMINISTRATION**

**Paper  
018/18**

The Chief Executive, DHA provided the Group with an update of the paper and an overview of the options.

Following discussion the Group agreed to option 1 as set out in the paper:

1. Acceptance of the Commissioner's recommendations, with incorporation into Departments' complaints procedures after a decision on suitable time limitations.

**068/18 ANY OTHER BUSINESS**

There was no other business.

The meeting ended at 12.30pm

.....  
W. Alow  
.....  
Chief Secretary  
9-10-18  
.....  
Date