

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP
HELD ON TUESDAY 14 AUGUST 2018 AT 10.00 IN THE KING ORRY ROOM, CABINET
OFFICE, GOVERNMENT OFFICE**

Present: Mr W Greenhow, Chief Secretary, Cabinet Office
Prof R Barr, Chief Executive, Department of Education and Children
Mr N Black, Chief Executive, Department of Infrastructure
Dr M Couch, Chief Executive, Department of Health and Social Care
Mr D Davies, Chief Executive, Department of Home Affairs
Mr C Hawker, Deputy Chief Executive, Department for Enterprise
Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture
Mrs S Lowe, Chief Financial Officer, Treasury
Miss K Parkinson, Executive Assistant to the Chief Secretary, Cabinet Office

Apologies: Mr M Lewin, Chief Executive, Department for Enterprise

056/18 MINUTES OF THE MEETING HELD ON 24 JULY 2018

Having been previously circulated the minutes of the Chief Officer Group ("the Group") monthly meeting held on 24 July 2018, were agreed and subsequently signed by the Chief Secretary.

057/18 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 24 JULY 2018

There were no matters arising.

058/18 COG/COMIN WORKSHOPS

**Paper
017/18**

The Group discussed subjects for future COG/CoMin workshops, it was agreed that the Executive Assistant would update the plan with specific dates for the workshops as discussed.

Simon Kneen, Chief Executive – Isle of Man Post Office and Lucy Webster Thompson, Post Office were in attendance for the following item.

059/18 ISLE OF MAN POST OFFICE

The Chief Executive, IoM Post Office provided the Group with a presentation on the future of the IoM Post Office, the Group discussed the current position and the Tynwald Motion which set out the long-term plan for the Post Office.

The Group discussed the following areas, which required to be discussed further with Departments:

- Competitive and sustainable
- Deliver efficiencies across IoM Government
 - Identify
 - Inspect
 - Index
 - Retain – Physically or Digitally
 - Destroy
- The customer element – mail handling

The Chief Executive, IoM Post Office asked the Group to identify officers from each Department to assist with discussions on the areas above, possible opportunities, and what is common across all Government Departments and confirm details with the Chief Executive by the end of the week.

Della Fletcher, Director of External Relations and David Corlett, Head of Brussels Office were in attendance for the following item.

060/18 BREXIT

The Director of External provided the Group with an update on current Brexit issues, following discussion it was agreed that a workshop would be arranged in due course.

061/18 OHR UPDATE

The Executive Director, OHR provided the Group with an update on the pay negotiations, following rejection from the Union.

The Head of Employment Services provided the Group with an update on the People Information Programme, stating that the August parallel run would be complete by the 17 August.

The Head of Employment Services also stated that there were over 100 quick pays submitted in July, and went onto explain that with August having such tight deadlines Departments would have to understand that additional or quick pays may not be possible this month.

The Director of HR Services and the Director of HR Business provided the group with a list of consolidated actions from each section of the People Strategy which were subsequently agreed by the Group.

The Executive Director, OHR stated that the Retirement Policy had received CoMin approval and would be implemented from 1 December 2018. The Executive Director, OHR asked that if Departments found any areas that could be difficult to implement, Departments should let the Executive Director, OHR know as soon as possible.

062/18 ANY OTHER BUSINESS

There was no other business.

The meeting ended at 12.30pm

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W. Alaw
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Chief Secretary
25-9-18
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Date