



Department of Health and Social Care

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*Rheyynn Slaynt as Kiarail y Theay*

**Isle of Man**  
Government

*Reiltys Ellan Vannin*

## **Regulation of Care Act 2013**

### **Childminding**

Catherine Earl

### **Announced Premises Inspection**

Undertaken: 2 June 2021

### **Desk-top inspection**

Undertaken: 26 April 2021

***Registration and Inspection Team  
1st Floor, Belgravia House, 34-44 Circular Road,  
Douglas, Isle of Man IM1 1AE***

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**Part 1 - Service Information for Registered Service**

**Name of Service:**

Catherine Earl

**Telephone No:**

420666

**Care Service Number:**

ROCA/P/0032

**Conditions of Registration:**

The registered person must not look after more than 6 (six) children on the premises at any one time under the age of eight years, including the childminder's own children.

Of these 6 (six) children:

- No more than 2 children must be under the age of one year
- No more than 3 children must be under the age of five

**Date of latest registration certificate:**

1 April 2021

**Date of any additional regulatory action in the last inspection year (ie improvement measures or additional monitoring):**

None

**Date of previous inspection:**

26 June 2019

**Name of Inspector:**

Becci Réa

**Part 2 - Descriptors of Performance against Standards**

Inspection reports will describe how a service has performed in each of the standards inspected. Compliance statements by inspectors will follow the framework as set out below.

**Compliant**

Arrangements for compliance were demonstrated during the inspection. There are appropriate systems in place for regular monitoring, review and any necessary revisions to be undertaken. In most situations this will result in an area of good practice being identified and comment being made.

**Substantially compliant**

Arrangements for compliance were demonstrated during the inspection yet some criteria were not yet in place. In most situations this will result in a requirement being made.

**Partially compliant**

Compliance could not be demonstrated by the date of the inspection. Appropriate systems for regular monitoring, review and revision were not yet in place. However, the service could demonstrate acknowledgement of this and a convincing plan for full compliance. In most situations this will result in requirements being made.

**Non-compliant**

Compliance could not be demonstrated by the date of the inspection. This will result in a requirement being made.

**Not assessed**

Assessment could not be carried out during the inspection due to certain factors not being available.

Recommendations based on best practice, relevant research or recognised sources may be made by the inspector. They promote current good practice and when adopted by the registered person will serve to enhance quality and service delivery.

**Part 3 - Inspection information**

The Inspection report is based on the information provided as part of the pre inspection desk top analysis and the findings of the inspection visit.

The purpose of this inspection is to check the service against the service specific minimum standards – Section 37 of The Regulation of Care Act 2013 and The Regulation of Care (Care Services) Regulations 2013 part 3, regulation 9.

Inspections concentrate on specific areas on a rotational basis and for most services are unannounced.

The inspector is looking to ensure that the service is well led, effective and safe.

**Summary from the last inspection****Number of requirements from last inspection:**

Two

**Number met:**

Two

**Number not met:**

Not applicable

**All requirements not met will be addressed within this inspection report**

**\*Please note that any requirement carried forward for three consecutive inspections will lead to the service being served an improvement notice.\***

## Part 4 - Inspection Outcomes, Evidence and Requirements

### Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 2- Organisation

2.1 - The maximum number of children between 0 years and 7 years the childminder may look after, when working alone, is six; this is dependent upon the required space standards being met. In addition a childminder must have regard to the numbers allowed within the following age bands:

- no more than 2 children under the age of 1 year;
- no more than 3 children, in total, under the age of 5 years.

The numbers within the age bands above can be exceeded to take account of exceptional circumstances; such as to provide for siblings, or other continuity of care issues that are considered to be in the best interests of the child. Each circumstance will be considered on its individual merit and the ability of the childminder to provide evidence to support their request. The maximum number of six children cannot be exceeded at any time.

NB: These ratios may be decreased as well as increased if a childminder's circumstances warrant such a change.

Childminders cannot exceed six children aged 0-16 on the premises at any one time. This includes minded children, childminder's own children and any other children who may visit the home.

#### Our Decision:

Compliant

#### Reasons for our decision:

The childminder is registered to care for six children at any one time. Evidence was submitted for the desktop inspection that showed the numbers and ages of children attending are adhering to the conditions of registration.

Evidence was seen during the premises inspection to further verify this.

#### Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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#### Requirements:

None

#### Recommendations:

None

### Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9) Standard 3 – Care, Learning and Play

3.2 - The childminder must select resources and provide activities, play opportunities and first-hand experiences which allow children to build on their natural curiosity as learners, develop their language and mathematical thinking, use their imagination and develop social relationships.

#### Our Decision:

Compliant

#### Reasons for our decision:

Although all the play resources were away due to it being nap time, the inspector was able to see a variety of play resources at the setting that were positioned to enable the children to be able to select which toys they would like to play with.

The resources available were observed to be educational and designed to promote development.

Discussion was had with the childminder who outlined the types of activities and outings undertaken with the children.

At the time of the inspection, the garden at the premises was not being used. The inspector was asked to assess the area so the children would have more frequent access to outside play other than just daily outings. The area was assessed and two requirements were made under Standard 4.12 at the end of this report.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 4 – Physical Environment**

4.2 - All exit doors must be secured against unsupervised exit by children but easily accessible in the case of an emergency.

**Our Decision:**

Compliant

**Reasons for our decision:**

Prior to entering the premises, the inspector tried the door and found it to be locked. After entering, the inspector observed the door being locked by the turning of a thumb lock. The childminder explained the door cannot be locked with a key from inside but can be quickly unlocked in an emergency.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 4 - Physical Environment**

4.8 - Rooms must be maintained at a minimum of 18°C. Where children are less active the temperature of the environment must be regulated accordingly.

**Our Decision:**

Compliant

**Reasons for our decision:**

The temperature of the lounge was checked during the premises inspection and found to be above 18°C.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 5 – Safety**

5.28 - The childminder must have a valid driving licence.

**Our Decision:**

Compliant

**Reasons for our decision:**

A photograph of the childminder's driver's licence was submitted as part of the desktop inspection. The details available verified the licence was valid.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 6 – Health**

6.4 - The childminder must ensure that any animals on the premises are safe to be in the proximity of children and do not pose a health risk. Parents must be made aware of all animals kept on the premises and have signed their acknowledgement of this.

**Our Decision:**

Not assessed

**Reasons for our decision:**

There were no animals at the premises, therefore this criteria was not assessed.



**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 6 - Health**

6.6 - Medicines must be stored in their original containers, clearly labelled and inaccessible to children

**Our Decision:**

Compliant

**Reasons for our decision:**

During the premises inspection the inspector was able to confirm that family medication was being stored separately from medication belonging to minded children and that all medicines are stored out of the reach of children. The childminder stated, that when brought in, she ensures all medicines are clearly labelled.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 10 – Behaviour**

10.1 - The childminder and staff must help children to learn about what is right and wrong.

**Our Decision:**

Compliant

**Reasons for our decision:**

Due to arriving at nap time, the inspector was unable to observe the childminder encouraging the children's awareness and understanding of right and wrong but as part of the desktop inspection, a Behaviour Management policy was submitted. The policy outlined clear procedures for managing behaviour that included helping children, through consistency, encouragement and praise, understand what is right and wrong.

**Evidence Source:**

Observation	✓	Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 12 - Safeguarding**

12.2 - The childminder must have attended safeguarding training prior to registration and attend refresher training, as a minimum, every 3 years. The online option can be taken up once the full safeguarding course has been attended.

**Our Decision:**

Compliant

**Reasons for our decision:**

Evidence was available to show that Isle of Man Safeguarding training had been refreshed within the required timescale.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.1 - Individual records of each child must contain:

- their full name and address;
- their date of birth;
- their photograph;
- contacts in the case of an emergency;
- GP contact;
- authorisation for outings and travel in vehicles and other appropriate permissions and parental consents;
- details of who will collect the child, including photographs where appropriate;
- known medical conditions;
- dietary requirements and preferences;
- first language/ additional language;
- any cultural needs;
- any social/emotional and/or behavioural needs;
- permission to seek emergency medical treatment or advice.

**Our Decision:**

Substantially compliant

**Reasons for our decision:**

During the desktop inspection, some required information was not included in the paperwork submitted. During the premises inspection, this was clarified and the paperwork completed by the parents prior to their child commencing at the setting was found to contain all the required information except for medical conditions. This was discussed with the childminder and an amended document was submitted to the inspector the same day.

As the medical information has not been requested from parents already using the service, the inspector requested that the childminder take steps to source this information in writing.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

One

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.4 - Records relating to individual children must be shared with the child's parent/s and regular reviews of information are carried out with parents and records to be amended accordingly. Review dates must be recorded.

**Our Decision:**

Compliant

**Reasons for our decision:**

The childminder stated that parents have access to their child's records on request. It was also explained that records are shared with them if there are concerns and when milestones are reached.

The childminder does not have a set timescale for undertaking reviews and stated the frequency as 'on-going'. When examining the children's records, the inspector was able to confirm that dates of review were varied and had been recorded

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.8 -The Department's Registration & Inspection Team must be informed at the earliest opportunity of those matters required to be notified under Regulations 10 & 12 of the Regulation of Care(Care Services) Regulations 2013.

- Requirement to Notify DHSC of death, illness and other events;
- Notification of Change of Purpose (age ranges and additional needs etc).

**Our Decision:**

Compliant

**Reasons for our decision:**

Through discussion, the childminder explained when and why the Registration and Inspection Team would need to be notified and was aware of where to access the most current version of the form used.

**Evidence Source:**

Observation		Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.11 - The childminder must carry public liability insurance for the provision. The insurance must cover any circumstance of a child/children suffering harm whilst being looked after at the service, including circumstances where an allegation is made against the childminder.

**Our Decision:**

Compliant

**Reasons for our decision:**

As part of the desktop inspection, a copy of the childminder's insurance certificate was submitted. The certificate verified that the appropriate insurance was in place.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.12 - Where the childminder uses their car for transporting children the car insurance must cover this activity.

**Our Decision:**

Compliant

**Reasons for our decision:**

Vehicle insurance documents were submitted for the desktop inspection that confirmed the appropriate insurance was in place.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	
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**Requirements:**

None

**Recommendations:**

None

**Other areas identified during this inspection /or previous requirements which have not been met.**

Standard 4.12

At present, the garden at the setting is not used as part of the childminding business but the childminder asked if the area could be assessed to see what was required in order to make the area fit for purpose and able to be included as part of the registered premises.

The following issues were found:

- Missing panel in the fence
- System required to ensure the rockery is inaccessible to the children. This does not need to be a permanent fixture but must be in place during the times children are using the garden.

The findings were discussed with the childminder and it was agreed that prior to using the area with minded children, evidence to show the issues have been rectified must be submitted to the Registration and Inspection Team for approval and at this time, this will not be a requirement at this time as the area is not yet included in the registration.

A feedback poster was given to the childminder at the end of the inspection to be shared with the parents of the children in her care so they could provide feedback if they wished. Comments received reflected a satisfaction with the service being provided. The feedback stated the 'home is welcoming' and that the children 'have thrived under her care'. Parents also stated that their children were happy and excited to attend.

**Evidence Source:**

Observation	✓	Records	✓	Feedback	✓	Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**The inspector would like to thank the childminder and service users for their co-operation with this inspection.**

**If you would like to discuss any of the issues mentioned in this report or have identified any inaccuracies, please do not hesitate to contact the Registration and Inspection Team.**

**Inspector:** Becci Réa

**Date:** 7 June 2021

**Provider's Response**

**From:** Catherine Earl

I / we have read the inspection report for the inspection carried out on **2 June 2021** and confirm that there are no factual inaccuracies in this report.



I/we agree to comply with the requirements/recommendations within the timescales as stated in this report.



**Or**

I/we am/are unable to confirm that the contents of this report are a fair and accurate representation of the facts relating to the inspection conducted on the above date(s)



**Signed  
Childminder  
Date**

**Catherine Earl  
10/08/2021**