

Public Sector Pensions Authority

**Pensions on Divorce or Dissolution of Civil Partnerships  
Application Form**

Section 1 – Your personal details

Surname	
Other names	
Membership Number (if known)	
Scheme Name	
National Insurance number	

Section 2 – Your declaration: By signing this declaration I declare that:

**Please tick**

- I have read the Guide to Divorce or Dissolution of a Civil Partnership and the Notes on page 2 of this form; and
- I am requesting that the Public Sector Pensions Authority to provide a Cash Equivalent Transfer Value (CETV) for divorce or dissolution of civil partnership purposes; and
- I understand that the CETV will be sent to my home address.

Signature	
Print your name	
Date	

If one of the following applies to you please tick the box and send the form, together with your cheque made payable to the Isle of Man Government.

- I authorise The Public Sector Pensions Authority to provide a CETV for Divorce or dissolution of civil partnership purposes and send it to the address below. This option excludes anyone already in receipt of a pension.
- I need the CETV in less than 6 weeks so I agree to pay the charge\* and enclose a cheque for £ \_\_\_\_\_
- As my pension is in payment I am aware there will be a charge for the CETV\* and enclose a cheque for £ \_\_\_\_\_
- As I have received a CETV within the last 12 months, I agree to pay the charge\* and enclose a cheque £ \_\_\_\_\_

\*See Schedule of Charges for Pensions on Divorce or the Dissolution of a Civil Partnership

<i>Name of recipient</i>	
<i>Address where CETV is to be sent</i>	

**All charges include VAT at the standard rate of 20%.**

Please return the form and your cheque (if applicable) to the Public Sector Pensions Authority:

Public Sector Pensions Authority  
 Third Floor, Prospect House,  
 Prospect Hill, Douglas  
 ISLE OF MAN, IM1 1ET

**Important Notes**

- If you have more than one scheme membership in one scheme or across multiple schemes that are administered by the PSPA and require a CETV for each membership, then please complete a separate form and send a payment (if applicable) for each CETV request.
- If you have concurrent employments in one scheme, these will be classed as separate memberships. Therefore any requests for a CETV, will have to be made on separate forms and you must identify which membership you would like a CETV for. If applicable, then you must send a payment for each CETV request.
- If you are unsure of the membership numbers or if you have multiple memberships, then please refer to your Annual Benefit Statement or contact the pension’s administrators before sending in your request.
- If you are in receipt of your retirement pension prior to the Pension Share Date, or, if your entitlement to receive retirement benefits falls prior to the Pension Share Date there will be an overpayment which you will need to repay on request.
- If there is any difference between the legislation governing your pension scheme and the information in this form, the legislation governing your scheme will apply.

**How we use your information:** The PSPA will use the information that you have provided on this form for administering your Scheme membership and processing payment of any pension benefits you may be entitled to. We may share your information to administer and pay your pension, enable us to prevent and detect fraud and mistakes, or as required by law. For more information about whom we share your information with and how long we keep your personal data and your rights over your data please refer to our Privacy Notice on our website at [www.pspa.im](http://www.pspa.im)

**Where can I find more information?**

You can find more information using the resources on our website at [www.pspa.im](http://www.pspa.im)

Or contact the PSPA direct on [pensions@pspa.im](mailto:pensions@pspa.im) or telephone 01624 685598.