



Department of Health and Social Care

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*Rheygn Slaynt as Kiarail y Theay*

**Isle of Man**  
Government

*Reiltys Ellan Vannin*

## **Regulation of Care Act 2013**

### **Childminding**

Samantha Comaish-Coole

### **Announced Premises Inspection**

Undertaken: 3 November 2021

### **Desk-top inspection**

Undertaken: 26 May 2021

***Registration and Inspection Team,  
1<sup>st</sup> Floor Belgravia House,  
34-44 Circular Road,  
Douglas, Isle of Man, IM1 1AE.***

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**Part 1 - Service Information for Registered Service**

**Name of Service:**

Samantha Comaish-Coole

**Telephone No:**

01624 823777

**Care Service Number:**

ROCA/P/0028

**Conditions of Registration:**

The registered person must not look after more than 6 (six) children at any one time under the age of 8 (eight) years, including the childminder's own children

Of these 6 (six) children:

No more than 2 (two) children must be under the age of 1 (one) year

No more than 3 (three) children must be under the age of 5 (five) years

**Date of latest registration certificate:**

1 April 2021

**Date of any additional regulatory action in the last inspection year (ie improvement measures or additional monitoring):**

None

**Date of previous inspection:**

4 December 2019

**Name of Inspector:**

Becci Réa

**Part 2 - Descriptors of Performance against Standards**

Inspection reports will describe how a service has performed in each of the standards inspected. Compliance statements by inspectors will follow the framework as set out below.

**Compliant**

Arrangements for compliance were demonstrated during the inspection. There are appropriate systems in place for regular monitoring, review and any necessary revisions to be undertaken. In most situations this will result in an area of good practice being identified and comment being made.

**Substantially compliant**

Arrangements for compliance were demonstrated during the inspection yet some criteria were not yet in place. In most situations this will result in a requirement being made.

**Partially compliant**

Compliance could not be demonstrated by the date of the inspection. Appropriate systems for regular monitoring, review and revision were not yet in place. However, the service could demonstrate acknowledgement of this and a convincing plan for full compliance. In most situations this will result in requirements being made.

**Non-compliant**

Compliance could not be demonstrated by the date of the inspection. This will result in a requirement being made.

**Not assessed**

Assessment could not be carried out during the inspection due to certain factors not being available.

Recommendations based on best practice, relevant research or recognised sources may be made by the inspector. They promote current good practice and when adopted by the registered person will serve to enhance quality and service delivery.

**Part 3 - Inspection information**

The Inspection report is based on the information provided as part of the pre inspection desk top analysis and the findings of the inspection visit.

The purpose of this inspection is to check the service against the service specific minimum standards – Section 37 of The Regulation of Care Act 2013 and The Regulation of Care (Care Services) Regulations 2013 part 3, regulation 9.

Inspections concentrate on specific areas on a rotational basis and for most services are unannounced.

The inspector is looking to ensure that the service is well led, effective and safe.

**Summary from the last inspection****Number of requirements from last inspection:**

None

**Number met:**

Not applicable

**Number not met:**

Not applicable

**All requirements not met will be addressed within this inspection report**

**\*Please note that any requirement carried forward for three consecutive inspections will lead to the service being served an improvement notice.\***

## Part 4 - Inspection Outcomes, Evidence and Requirements

### Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 2- Organisation

2.1 - The maximum number of children between 0 years and 7 years the childminder may look after, when working alone, is six; this is dependent upon the required space standards being met. In addition a childminder must have regard to the numbers allowed within the following age bands:

- no more than 2 children under the age of 1 year;
- no more than 3 children, in total, under the age of 5 years.

The numbers within the age bands above can be exceeded to take account of exceptional circumstances; such as to provide for siblings, or other continuity of care issues that are considered to be in the best interests of the child. Each circumstance will be considered on its individual merit and the ability of the childminder to provide evidence to support their request. The maximum number of six children cannot be exceeded at any time.

NB: These ratios may be decreased as well as increased if a childminder's circumstances warrant such a change.

Childminders cannot exceed six children aged 0-16 on the premises at any one time. This includes minded children, childminder's own children and any other children who may visit the home.

#### Our Decision:

Compliant

#### Reasons for our decision:

Evidence was available to show that the number and ages of the children being cared for at any one time does not exceed the conditions of registration. This was also verified at the time of the premises inspection.

#### Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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#### Requirements:

None

#### Recommendations:

None

### Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9) Standard 3 – Care, Learning and Play

3.2 - The childminder must select resources and provide activities, play opportunities and first-hand experiences which allow children to build on their natural curiosity as learners, develop their language and mathematical thinking, use their imagination and develop social relationships.

#### Our Decision:

Compliant

**Reasons for our decision:**

Childminding takes place from a well-resourced, dedicated playroom. The resources had been placed to ensure they were easily accessible to the children in order to encourage them to select and become involved in their own activities. All play resources were observed to be appropriate for the ages of the children attending.

On the day of inspection the children were participating in a craft activity that promoted their awareness of bonfire night and keeping themselves safe.

The childminder explained that children are taken on outings and described the activities carried out with the children to ensure all areas of learning and development were promoted.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 4 – Physical Environment**

4.2 - All exit doors must be secured against unsupervised exit by children but easily accessible in the case of an emergency.

**Our Decision:**

Compliant

**Reasons for our decision:**

Prior to entering the premises, the inspector was able to confirm that the front door was locked. After entering, the inspector observed the door being locked and the key being placed out of the reach of children but accessible to the childminder.

The door to the playroom was kept closed which further ensured that the children could not leave the premises unsupervised.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 4 - Physical Environment**

4.8 - Rooms must be maintained at a minimum of 18°C. Where children are less active the temperature of the environment must be regulated accordingly.

**Our Decision:**

Compliant

**Reasons for our decision:**

The temperature of the playroom was checked during the premises inspection and found to be above the minimum requirement.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 5 – Safety**

5.28 - The childminder must have a valid driving licence.

**Our Decision:**

Compliant

**Reasons for our decision:**

Evidence was submitted as part of the desktop inspection that showed a valid driver's licence is held by the childminder.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 6 – Health**

6.4 - The childminder must ensure that any animals on the premises are safe to be in the proximity of children and do not pose a health risk. Parents must be made aware of all animals kept on the premises and have signed their acknowledgement of this.

**Our Decision:**

Compliant



**Reasons for our decision:**

The childminder and her family have a dog but it does not spend time with the children as it is a working dog and spends the day with the childminder's husband.

There was written evidence available to show that parents have been made aware of the dog and have signed their acknowledgement.

**Evidence Source:**

Observation	✓	Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 6 - Health**

6.6 - Medicines must be stored in their original containers, clearly labelled and inaccessible to children

**Our Decision:**

Compliant

**Reasons for our decision:**

There were no children currently requiring medication but the childminder explained that should any medicines be brought into the setting, she would ensure they were clearly labelled with the child's name and would only accept medicines in their original containers.

Satisfactory arrangements were in place to ensure family medicines would be stored separately from those belonging to minded children.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 10 – Behaviour**

10.1 - The childminder and staff must help children to learn about what is right and wrong.

**Our Decision:**

Compliant

**Reasons for our decision:**

The childminder was observed to be a positive role model who had clear boundaries in place and was seen to be consistent and fair in her approach.

There was no reason for the childminder to deal with any unwanted behaviour and throughout the inspection there was constant conversation between the children and the childminder, who offered positive guidance that promoted their awareness as they played.

**Evidence Source:**

Observation	✓	Records		Feedback		Discussion	
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 12 - Safeguarding**

12.2 - The childminder must have attended safeguarding training prior to registration and attend refresher training, as a minimum, every 3 years. The online option can be taken up once the full safeguarding course has been attended.

**Our Decision:**

Compliant

**Reasons for our decision:**

Evidence was available to show that Safeguarding training had been refreshed in May 2021.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.1 - Individual records of each child must contain:

- their full name and address;
- their date of birth;
- their photograph;
- contacts in the case of an emergency;
- GP contact;
- authorisation for outings and travel in vehicles and other appropriate permissions and parental consents;
- details of who will collect the child, including photographs where appropriate;
- known medical conditions;
- dietary requirements and preferences;
- first language/ additional language;
- any cultural needs;
- any social/emotional and/or behavioural needs;
- permission to seek emergency medical treatment or advice.

**Our Decision:**

Substantially compliant

**Reasons for our decision:**

A copy of the blank form given to parents to complete prior to their child starting at the setting was submitted as part of the desktop inspection and found not to contain first language, additional languages or social, emotional and behavioural needs

During the premises inspection, the completed forms were checked and the inspector found that a request asking about the child's first language was handwritten on the completed forms but that additional languages and social, emotional and behavioural needs was still missing.

In order to assist the childminder ensure all required information is included on the child registration form, a template form was given during the inspection.

The childminder will also need to request the outstanding information from the existing parents and this was discussed during the inspection.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

One

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.4 - Records relating to individual children must be shared with the child's parent/s and regular reviews of information are carried out with parents and records to be amended accordingly. Review dates must be recorded.

**Our Decision:**

Compliant

**Reasons for our decision:**

The inspector was informed that parents have access to their own child's records on request. Parent are requested to inform the childminder whenever a change occurs and there was evidence available to show that annual reviews are being undertaken.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.8 -The Department's Registration & Inspection Team must be informed at the earliest opportunity of those matters required to be notified under Regulations 10 & 12 of the Regulation of Care(Care Services) Regulations 2013.

- Requirement to Notify DHSC of death, illness and other events;
- Notification of Change of Purpose (age ranges and additional needs etc).

**Our Decision:**

Compliant

**Reasons for our decision:**

The childminder explained that she was aware of the need to notify the Registration and Inspection Team in regards to communicable illnesses or when serious incidents occur.

Discussion was had in regards to completing the Notification of Events form available on-line to ensure the most current version of the form is used.

**Evidence Source:**

Observation		Records		Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.11 - The childminder must carry public liability insurance for the provision. The insurance must cover any circumstance of a child/children suffering harm whilst being looked after at the service, including circumstances where an allegation is made against the childminder.

**Our Decision:**

Compliant

**Reasons for our decision:**

Evidence was submitted as part of the desktop inspection to show that the appropriate Public Liability insurance was in place.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	
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**Requirements:**

None

**Recommendations:**

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)  
Standard 13 – Documentation**

13.12 - Where the childminder uses their car for transporting children the car insurance must cover this activity.

**Our Decision:**

Compliant

**Reasons for our decision:**

The childminder takes children out in her vehicle and evidence was submitted to show that the appropriate vehicle insurance was in place.

During the premises inspection evidence was available to show that the policy had been renewed in May 2021.

**Evidence Source:**

Observation		Records	✓	Feedback		Discussion	✓
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**Requirements:**

None

**Recommendations:**

None

**Other areas identified during this inspection /or previous requirements which have not been met.**

**Standard 5.23**

Examination of the record of fire alarm tests showed that the childminder is currently carrying out monthly tests and the need for these to be undertaken on a weekly basis was discussed.

**Standard 11.1**

The childminder submitted a copy of her Statement of Purpose and it was found not to contain all the information specified in Schedule 3 of the Regulation of Care (Registration) Regulations 2013. The required content was discussed with the childminder and a copy of the guidance produced by the Registration and Inspection Team was given in order to assist with reviewing the document.

**Standard 13.14**

The childminder's policies were included in the Statement of Purpose. It was noted that not all the required policies were in place. The policies that were in place require more detail as they did not include clear procedures to show how the policy will be implemented.

After the inspection, a feedback poster was sent to the childminder via email and post to share with the parents so they could give their views about the service being provided. No feedback was received.

**Evidence Source:**

Observation	✓	Records	✓	Feedback		Discussion	✓
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**Requirements:**

Three

**Recommendations:**

None

**The inspector would like to thank the childminder and service users for their co-operation with this inspection.**

**If you would like to discuss any of the issues mentioned in this report or have identified any inaccuracies, please do not hesitate to contact the Registration and Inspection Team.**

**Inspector:** Becci Réa

**Date:** 5 November 2021

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**Provider's Response**

**From:** Samantha Comaish-Coole

I / we have read the inspection report for the inspection carried out on **3 November 2021** and confirm that there are no factual inaccuracies in this report.

I/we agree to comply with the requirements/recommendations within the timescales as stated in this report.

**Or**

I/we am/are unable to confirm that the contents of this report are a fair and accurate representation of the facts relating to the inspection conducted on the above date(s)

**Signed**  
**Childminder**  
**Date**

**Samantha Comaish-Coole**  
**21/12/2021**