

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP
HELD ON TUESDAY 10 APRIL 2018 AT 10.00 IN THE KING ORRY ROOM, CABINET
OFFICE, GOVERNMENT OFFICE**

Present: Mr W Greenhow, Chief Secretary, Cabinet Office
Mr N Black, Chief Executive, Department of Infrastructure
Dr M Couch, Chief Executive, Department of Health and Social Care
Mr M Kelly, Chief Executive, Department of Home Affairs
Mr M Lewin, Acting Chief Executive, Department for Enterprise
Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture
Mrs S Lowe, Chief Financial Officer, Treasury
Mrs Y Mellor, Director of Strategy and Corporate Services, Department of Education and Children
Miss K Parkinson, Executive Assistant to the Chief Secretary, Cabinet Office

Apologies: Prof R Barr, Chief Executive, Department of Education and Children

027/18 MINUTES OF THE MEETING HELD ON 27 MARCH 2018

Having been previously circulated the minutes of the Chief Officer Group ("the Group") monthly meeting held on 27 March 2018, were agreed and subsequently signed by the Chief Secretary.

028/18 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 27 MARCH 2018

There were no matters arising.

Caldric Randall, Financial Controller, Karen Malone, Programme Director and Dan Davies, Director of Change & Reform and Executive Office, Cabinet Office were in attendance for the following item.

029/18 SAVE PROGRAMME

The Financial Controller provided the Group with an update on the Programme.

The Chief Secretary briefed the Group on the importance of ensuring the SAVE programme provided sufficient savings to meet the target in the Medium Term Financial Strategy.


The Group agreed to carry out further service reviews and report back by Friday 20th April for a meeting on Tuesday 24th April.

It was agreed that the Programme Director would circulate further information to the Group on a standard approach to reviewing services.

030/18 ANY OTHER BUSINESS

There was no other business.

The meeting ended at 11.40am


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Chief Secretary
24 April 2018
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Date