

# Social Security Funeral Payment

# FP1

We're sorry to hear about your bereavement.

You may be able to get a Funeral Payment to help with funeral expenses if you or your partner are getting either income support, income-based jobseeker's allowance or employed person's allowance.

You won't be able to get a Funeral Payment if neither you or your partner is getting one of these benefits.

Use this form to claim a Funeral Payment.

We're sorry if some of the questions in this form upset you. All the questions are necessary, and your answers will help us deal with your claim as quickly as possible.

You must claim a Funeral Payment within 12 months from the date of the person's death. If you don't claim within this period you won't be entitled to a Funeral Payment.

## Part 1 About you

<b>Title</b>	<input type="text" value="Mr / Mrs / Miss / Ms"/>	Other	<input type="text" value="Please specify"/>
<b>Your surname</b>	<input type="text"/>		
<b>Other names</b>	<input type="text"/>		
<b>Your address</b>	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text" value="Postcode"/>		
<b>Date of birth</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>National Insurance (NI) Number</b>	Letters	Numbers	Letter
	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
<b>Daytime telephone number</b>	<input type="text"/>		
<b>Email address</b>	<input type="text"/>		



Isle of Man  
Government  
*Reilrys Eilan Vannin*

The Treasury

## Part 2 About the person who has died

Please tell us about the person who has died.

**Title**  Other

**Their surname**

**Other names**

**Address**

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text" value="Postcode"/>

**Date of birth**

**National Insurance (NI) Number**

Letters	Numbers			Letter
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Date of death**

**Date of funeral**

**Did or will the funeral take place in the Isle of Man?** **Yes**  **No**  Please tell us where the funeral will or did take place in the space below

**Has anyone else claimed a Funeral Payment for this person?** **No**  **Yes**  Please tell us about them

**Title**  Other

**Their full name**

**Their address**

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text" value="Postcode"/>

The questions in this part of the form will tell us which benefits you or your partner, if you have one, are getting or have claimed. We use the term partner to mean your spouse or civil partner or someone who isn't your spouse or civil partner but who lives with you as if you're married to them. If your partner is the person who has died, you don't have to tell us about them.

Do you have a partner?

No

Yes

Please tell us about them

Title

Mr / Mrs / Miss / Ms

Other

Please specify

Their surname

Other names

Date of birth

National Insurance (NI) Number

Letters

Numbers

Letter

Do you or your partner get or are you waiting to hear about a claim for Income Support?

No

Yes

Please go to Part 4

Do you or your partner get or are you waiting to hear about a claim for income-based Jobseeker's Allowance?

No

Yes

Please go to Part 4

Do you or your partner get or are you waiting to hear about a claim for Employed Person's Allowance?

No

Yes

Please go to Part 4

Have you taken responsibility for the funeral expenses?

Yes

No

If you ticked No, please tell us about the person who has taken responsibility for paying the funeral expenses.

Title

Mr / Mrs / Miss / Ms

Other

Please specify

Their full name

Their address

Postcode









Is the bill for the funeral in someone else's name?

No

Yes

If the bill is not in your name or your partner's name please tell us why you are responsible for paying the bill below. For example, someone may have made arrangements on your behalf because you were ill

Please tell us the name and address of the funeral director

Their name

Their address

Postcode

Telephone number

Form **FP2 - Information about funeral expenses** is included with this claim. Please give it to the funeral director who may need to complete it. They'll only be able to do this after the funeral has taken place.

Send the final funeral bill, and the form FP2 if appropriate, to us as soon as you get them from the funeral director. But don't delay sending this claim form to us while you're waiting for them.

**We'll get in touch with the funeral director if we need more information.**

Do you have any other bills for things not included on the funeral bill?

No

Yes

Please send us the bill or receipt with this form.

For example, for flowers or a wreath, or for an obituary in a local newspaper or on a local radio station.

Did you have to pay any travel costs within the Isle of Man to arrange or to attend the funeral?

No

Yes

Please tick **one** of the boxes to tell us why you are claiming travel expenses

We may be able to pay for either

- one return journey to arrange the funeral, **or**
- one return journey to attend the funeral.

To arrange the funeral

To attend the funeral

How did you travel? e.g. by car, bus.

How much did you have to pay?

£

Please send your tickets or receipt with this form, if you have them.





- If there is any money available to help pay for the funeral, depending on where it comes from we may have to take it into account when we work out how much we can pay you.
- **Legally, any assets of the person who has died must be used to pay the funeral bill before any other bills are paid.**
- We won't take into account:
  - any arrears of state pension or other benefits payable to the deceased when they died;
  - any lump sum Bereavement Support Payment that you may have received from Social Security;
  - any money received from a charity or from family or friends towards the funeral expenses .
- Remember, money belonging to the person who has died will sometimes be released immediately if you apply for it. This can even apply before probate or letters of administration have been granted.

**Please give details of any money that is available to you or your family to pay for the funeral**

Money or savings belonging to the person who has died	£
Money from insurance policies	£
Money from an occupational pension scheme	£
Money from a burial club	£
Money from a prepaid funeral plan	£
Any other money available to pay for the funeral	£

**Has anyone claimed a War Pension Funeral Grant for the person who has died?**

No

Yes

If a payment has been made, please tell us how much this was for below

£

**Do you, or if have a partner do you and you partner together, have savings or assets which are worth more than £6,000 ?**

No

Yes

**Have you completed this form for someone else?**

No

Yes

Please tell us about them below

**Title**

Mr / Mrs / Miss / Ms

Other

**Their full name**

**Their address**

Postcode

**Telephone number**

**Please tell us why you are completing and signing this form for someone else**

- I am their appointee  Now sign this form in **Part 9**
- I have the power of attorney  Now sign this form in **Part 9**
- I am sending a letter signed by the customer with this form. The letter tells you that they agree to me making the claim for them.  Now sign this form in **Part 9**

**Part 9** Declaration

**I understand** that if I give information that is incorrect or incomplete, action may be taken against me.

**I declare** that the information I have given on this form is correct and complete

**This is my claim for a Funeral Payment**

**Your signature**  **Date**

**Part 10** What to do now

- Look through this form and check that you have done everything you need to do.
  - Make sure you have answered all the questions that apply to you.
  - Make sure you have signed and dated this form.
  - Make sure you have given the funeral director form **FP2 - Information about funeral expenses**.
  - Please send us form **FP2** if the funeral director sends it back to you.
  - If you're not sending the funeral bill with this claim form, please send it to us later.
- **Then send or take this form and anything else we have asked for to the Income Support (Pensioners) Team, Social Security Division, Markwell House, Market Street, Douglas, IM1 2RZ or to our office at Ramsey Town Hall.**

**Part 11** What happens next

- When we have all the information we need, we'll will decide if we can pay you a Funeral Payment.
- If we can pay you a Funeral Payment, we'll send you a cheque. This will normally be made payable to the funeral director if their bill hasn't already been paid.
- We'll also write to you or to the person who is looking after the financial affairs of the person who has died. We'll ask if the person who has died left any estate from which the Funeral Payment can be repaid. This is because money is not always immediately available to pay for the funeral, but may become available later. For example, money may be released later or you may find an insurance policy you didn't know about.

**Remember that, legally, a Funeral Payment and any other funeral expenses must be repaid before any other bills are paid and before any money is distributed. We do not count the home occupied by the partner of the person who has died, or personal possessions left to relatives.**

- If we can't pay you a Funeral Payment, we'll write to tell you why.

**Address:** Income Support (Pensioners) Team  
Social Security Division  
Markwell House, Market Street  
Douglas, Isle of Man IM1 2RZ

**Telephone:** 01624 687020

**Website:** [www.gov.im](http://www.gov.im)

**Email:** [ISP@gov.im](mailto:ISP@gov.im)

When we collect information about you we may use it for any of our purposes, including dealing with benefits and allowances, employment and training and occupational and personal pension schemes.

We may get information about you from others for any of our purposes if the law allows us to do so.

We may also share information with certain other organisations if the law allows us to.

To find out more about how we use information, contact any of our offices or visit our website at <https://www.gov.im/about-the-government/departments/treasury/privacy-notice/>

All calls to and from Social Security are recorded for quality purposes, to prevent crime or misuse, to ensure staff act in compliance with required procedures and standards and assist in the provision of training, monitoring and service improvement.