

**Southern Agricultural Show - Saturday 28<sup>th</sup> July and Sunday 29<sup>th</sup> July 2018**

**Application Form: DEFA Manx Produce marquee**

Name .....

Business .....

Address .....

.....Post code .....

Phone: ..... Mobile: ..... Email: .....

I have a Registration number with DEFA Environmental Health

Description of your product and/or service: .....

.....

I wish to attend the: **Southern Agricultural Show** – Saturday 28th July and Sunday 29th July 10.00am to 5pm (Both days)

Please do **not** send any money now; we will confirm your space allocation together with your total fee which is required to be paid in advance of the event.

Area to include walkway	Electric	Charge for both days – Excluding VAT	VAT	Total	Please tick
Single space - 10ft (3m) frontage x 8ft (2.4m) depth	To include electric	£130	£26	£156	
	No electric	£60	£12	£72	
Double space - 20ft (6m) frontage x 8ft (2.4m) depth	To include electric	£260	£52	£312	
	No electric	£110	£22	£132	
Triple space - 30ft (9m) frontage x 8ft (2.4m) depth	To include electric	£390	£78	£468	
	No electric	£160	£32	£192	
Vegetable growers		£30	£6	£36	

**Eco friendly** - Plastics pollute our environment. Organisers would like to make the DEFA Manx Produce marquee as environmentally friendly as possible and reduce the use of plastics. An alternative to plastic bags is to be encouraged.

Pledge – could you state any changes that you have made or are going to make to becoming more environmentally friendly, whether this is by decreasing the amount of plastic packaging or decreasing your carbon footprint?

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To view alternative products, visit:

MannVend - can supply products on [www.vegware.com](http://www.vegware.com) and Isle of Man MannVend prices are cheaper than Vegware web prices. They can provide a wide range of eco-friendly products to include straws and water cups. Please contact [orders@mannvend.co.im](mailto:orders@mannvend.co.im)

Gellings has a wide selection of biodegradable and compostable products please see the following link [http://www.gellings.im/news\\_story\\_512076.html](http://www.gellings.im/news_story_512076.html) For more information please contact John O'Brien email: [johno@gellings.im](mailto:johno@gellings.im)

Robinson's are the agents for Tri-Star and can source most of the following lines which are recyclable, compostable and biodegradable please see <https://www.tri-star.co.uk/product/?specs=17,18>. If you require pricing for minimum orders then please contact [janna@robinsons.im](mailto:janna@robinsons.im)

Please state appliance/s being used e.g. fridge, microwave, TV/DVD etc.:

..... Number of sockets: .....

If using a microwave please state if it is standard  or combi with grill/oven

Please note that these costs include: marquee cover, site charges, electric supply (domestic rating only) and sockets (any number). The costs are subsidised by DEFA.

Stand holders are responsible for ensuring that all electrical equipment brought on to the Show field is safe to use, in compliance with Health and Safety requirements.

Signed .....

Date .....

### INFORMATION

**INSURANCE:** Please forward a copy of your Products and Public Liability insurance valid for the Show dates. It is recommended that you have an insurance cover for loss (theft) of high value items.

**PAYMENT** – Once you have completed and returned this form, we will then confirm your space allocation together with your invoice which is required to be paid in advance of the event. But please do not send any money now, please wait until you receive the invoice.

Cheques should be made payable to Isle of Man Government, Department of Environment, Food and Agriculture, Thie Slieau Whallian, Foxdale Road, St John's, IM4 3AS

### Cancellations or change of site size

Any cancellations or change in site pitch will need to be made 4 weeks before the event date. We are unable to alter invoices once they have been sent out two weeks before the event. We are only able to cancel invoices in very exceptional circumstances.

Please return this application form by **28th April 2018** to: Mrs Audrey Fowler, Department of Environment, Food and Agriculture, Thie Slieau Whallian, Foxdale Road, St John's, IM4 3AS

For further information please telephone: 685856 or email [audrey.fowler@gov.im](mailto:audrey.fowler@gov.im)

### CRITEREA

To book a place in a Manx Produce Marquee, you need to meet the following criteria:

- All produce sold must be grown, reared, caught, brewed, pickled, baked or smoked on Island or, where processed, this must contain local produce. Local means produce from the Isle of Man.
- You will need to have a valid P.A.T certificate within the last 12 months, for any electrical equipment brought with you and used during the Festival. This will help to minimise tripping of electric supply.
- All stallholders must comply with current Trading Standards and Environmental Health requirements. All stallholders selling food/drink should be registered with Environmental Health and provide their registration number. Sales of alcohol are not possible as the marquee will not be licensed.
- All stallholders should identify any hazards that their stall could present to people at the show and take steps to remove or reduce the risk that these might cause damage, injury or illness.

### SHOW COMMITTEE REQUIREMENTS

Please note that the rules of the Southern Agricultural Show are set by their Show Committee and not by DEFA. Anyone wishing to submit a bid for a catering contract or who wish to purchase a trade stand should respond directly

to the Show Secretary email: [sdas@manx.net](mailto:sdas@manx.net). All enquiries as to application dates and forms should also be directed to the Show Secretary.

This application form is for an area within the DEFA Manx Produce marquee only. Please be aware that restrictions apply to the sales of sandwiches and similar products for which there are approved suppliers, appointed by the Show Committee. However, cakes or pies can be sold provided that they are large or sold in containers and drinks can be sold in bottles: in other words, produce presented for consumption away from the Show is acceptable as it is not deemed to be in competition with the approved catering contractors.

If you are unsure as to whether your goods or services might contravene Show Committee rules, please discuss this with Audrey Fowler, details as above, in the first instance.

**DISCLAIMER:**

In the preparation of these Events, we have relied on information which we believe to be accurate and reliable. However, the Isle of Man Government does not accept any form of liability whatsoever for its contents, including opinions, advice or information or for any consequences that may arise.