



## Adoption Certificate Application Form

Civil Registry  
Registries Building  
Deemsters Walk  
Bucks Road  
Douglas  
Isle of Man, IM1 3AR  
Reception: (01624) 687039  
[www.gov.im/dfe](http://www.gov.im/dfe)



To apply for a certificate, please complete the following:-

### Certificate Type:

Adoption certificate	Quantity:	£11.00 each
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### Certificate Details:

<b>Full name:</b> (at time of adoption)	
<b>Date of birth:</b>	
<b>If the exact date is not known, specify years to be searched:</b> (see additional fees overleaf)	
<b>Father's or mother's full legal name:</b>	

Applicant's Details (only fill out 'Home address and Postcode' if you require the certificate posted):

<b>Title:</b>	Mr / Mrs / Ms / Miss / Other* (please specify)	
<b>Name:</b>		
<b>Daytime telephone number(s):</b>		
<b>E-mail address:</b>		
<b>Home address:</b>		
<b>Postcode:</b>		

\* delete as applicable

Please see overleaf for further information and payment details

## Adoption certificates

Records of adoptions on the Isle of Man are held by the Registrar General and can only be issued at his discretion under Section 36(3)(b) of the Civil Registration Act 1984.

### Search fees

If the exact date of birth is not known, additional search fees are payable as follows:-

- Where a search is required to be made by Civil Registry staff in respect of records from 1980 to date: £5.50
- Where a search is required to be made by Civil Registry staff in respect of records prior to 1980, for every period of 5 years or part thereof that is required to be searched: £27.00

The application form should specify which years to be searched, e.g. 1920 to 1924 = 5 years.

### How to make a payment

In person:

Cash, cheque, debit or credit card payments are accepted.

Postal applications:

Cheque, postal order, banker's draft or GBP international money order are accepted. Please make these forms of payment payable to 'Isle of Man Government'.

**Please do not send cash, blank cheques or stamped addressed envelopes with your application.**