



# Isle of Man Office of Fair Trading

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## **APPLICATION FOR A LICENCE UNDER SECTION 1 OF THE NON-RESIDENT TRADERS ACT 1983**

*Please complete this form in **BLOCK CAPITALS** in a dark ink or in typescript. If you need more space to complete any section, continue on a separate sheet of paper putting the appropriate section number against your writing or typing.*

<b>1</b>	<b>Name of applicant (if a partnership or sole trader give full names of each individual)</b>
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<b>2</b>	<b>[a] If a partnership or sole trader give the date and place of birth and current address of each individual</b>
	<b>[b] If a body corporate, list names, date and place of birth and current address of the Company Secretary and Directors</b>

<b>3</b>	<b>If a body corporate, give Registered Office address</b>
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<b>4</b>	<b>[a] Give the full address(es) of all the applicant's places of business outside the Isle of Man</b>
	<b>[b] How long have you operated from the above address(es)</b>
	<b>[c] Describe the type of business carried on from the above address(es), i.e. import, wholesale, retail etc.</b>

**5** Name, date and place of birth and address of any person not already named on this application who can direct or influence the way in which the business is run

**6** If any of the persons named on this form have changed their names by deed poll, marriage or other means or have used other names, give full details in the order - title, full previous name, full current name

**7** [a] Give details of any UK Consumer Credit Licence previously or presently held by any person named on this application

[b] Give details if any person mentioned in this application has ever been refused a licence under the UK Consumer Credit Act or had a licence cancelled or withdrawn

**8** To your knowledge, has the applicant or anyone else named on this application

[a] been convicted of any offence involving fraud or other dishonesty or violence within the last 10 years?

**YES / NO** *(If yes please give full details)*

or

[b] been convicted under any consumer protection legislation such as the Trade Descriptions Act, Consumer Protection Act or Price Marking Act or under orders or regulations made under those Acts?

**YES / NO** *(If yes please give full details)*

**9** Name under which the business is to be carried on in the Isle of Man (if different from that given in Section 1)

**10**

**[a] Full address(es) of the applicant's intended place(s) of business in the Isle of Man**

**(b) Period for which licence is required**

**(c) Hours during which business will be conducted**

**(d) Please provide full name and permanent address of the "authorised representative" who has responsibility for the activities of the applicant whilst trading on the Isle of Man. This must be authorised to speak on behalf of the applicant and to receive documents.**

**[e] Place at which authorised representative will be temporarily resident during licenced period**

**11 Please provide full details of all goods to be offered for sale (use separate sheet if necessary)**

**12**

**In the case of electrical goods please provide details of the method arranged (i.e. local repair agent) for the service or repair of such items under the terms of the warranty**

**13 Please provide a copy of your public liability insurance certificate to cover the period for which the licence is requested**

**14 Please quote your Value Added Tax number**

**15 Please provide a copy of any advertisement likely to be published in connection with the proposed sale**

**16 Please state the full names and addresses of any other person(s) not already named on this form who will be employed by the applicant on the Isle of Man**

**17 Has the applicant or anyone else named on this application previously traded in the Isle of Man? (if so, please give details)**

**DECLARATION:** Please read this section carefully before completing and signing it

**WARNING**

The Non-Resident Traders Act 1983 provides that any person who knowingly or recklessly makes a statement which is false in connection with an application for a licence for either another commits a criminal offence punishable by a fine or imprisonment or both.

I/We hereby give permission for a check of computerised criminal convictions and cautions to be carried out under section 33 of the Data Protection Act 1986 to verify the information given in this application.

I/We hereby apply for a licence under section 1 of the Non-Resident Traders Act 1983 and agree to furnish the Isle of Man Office of Fair Trading with any additional information or document required in connection with this application.

**Signed** .....

**Name in BLOCK LETTERS** .....  
*(of person signing)*

**Position or authority** .....

**Telephone number/ Email address** .....

**Date:** .....

Under the Non-Resident Traders (Licence Fees) Regulations 2015, the fee payable for a licence is £2,310 for the first three days trading, and £350 for each succeeding consecutive day; **OR**

£470 for the period for which the licence is valid in a case where the Office is satisfied that the non-resident trader is providing goods directly connected with an event certified by the Department of Economic Development to be an event calculated to assist the tourist industry.

**NB: THE LICENCE FEE MUST ACCOMPANY THIS APPLICATION.  
CHEQUES SHOULD BE MADE PAYABLE TO "ISLE OF MAN GOVERNMENT".**