Regulation of Care Act 2013
Child Day Care Centres

Sunshine Nursery

Unannounced Inspection

**Inspection Completed on:** 22 August 2017  
**Time:** 10am – 11.20am & 2.25pm – 3.50pm

**Monitoring Inspection Completed on:** 30 August 2017  
**Time:** 10.05 am

Registration and Inspection Ground Floor,  
St George’s Court  
Douglas, Isle of Man, IM1 1EF
Completing and returning your report

To complete your report form, enter text by clicking on the box see the instructions below. Use the tab key to move to the next box.

Provider’s action plan
Add details of your actions to complete the requirements/recommendations (if applicable)

Provider’s comments/response
Confirm you have read and agree/disagree the contents of the report by clicking on the appropriate box
State any factual inaccuracies found, add comments (if applicable)
Sign (type name when returning electronically) and date

Return your report to randi@gov.im within 4 weeks

Do not use any other method e.g. links to Cloud or other file sharing services

Summary

This report represents our assessment of the quality of the areas of performance which were examined during this inspection under the Child Day Care Centres Minimum Standards. The purpose of the inspection is:

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• to satisfy the Department that services are being provided to an acceptable standard and children are being cared for appropriately;
• to provide reassurance for parents;
• to establish that children are safe and take part in activities that contribute to their development and learning;
• to confirm that the provision is consistent with the information held on the register held by the Department and that the registered person is compliant with their conditions of registration;
• to raise standards and promote high quality in the provision of care and learning.

When making judgements, inspectors have regard as to how well the provider meets the Child Day Care Centres Standards, produced by the Department, August 2014. Service providers are required, as part of their conditions of registration, to comply fully with the standards.

This document summarises the inspection findings. The inspection outcomes relate to the Minimum Standards (MS) for Child Day Care Centres.
The report also identifies strengths and areas for improvement and follows the format of the standards. The numbering shown corresponds to that of the standards.

Care providers are expected to comply fully with the Minimum Standards. The Minimum Standards will form the basis for judgements by the Department regarding registration, the imposition and variation of registration conditions and any enforcement action.

**Part 1: Service information**

**Part 2: Descriptors of performance against standards**

**Part 3: Inspection information**

**Part 4: Inspection Outcomes and Evidence and Requirements**

For this inspection the Unit has decided to inspect:

- Standard 7 - Health
- Standard 13 – Safeguarding
- Standard 14 – Documentation

**In addition the following areas will be considered in each inspection:**

- Standard 2.6 - Organisation
- Standard 3.5 - Care, Learning and Play
- Standard 3.10 - Care, Learning and Play
- Standard 6.4 - Safety
- Standard 6.5 - Safety

**Part 5: Provider’s comments and response**
**Part 1 Service Information**

**Name of Service:** Sunshine Nursery

**Tel No:** (01624) 824427

**Care Service Registration Number** ROCA/P/0152A

**Address:**
Sanctuary Church Hall
Church Lane
Santon

**Conditions of Registration**

**Registered Number of Children:**
The registered person must not look after more than fourteen (14) children in total between 0 - 5 years of age. No more than six (6) children shall be under 2 years of age.

*(Under Section 65 & 107 (1-4) of the Regulation of Care Act 2013.)*

All registered providers of Child Day Care must comply with their conditions of registration as stated on the certificate of registration issued by the Department of Health and Social Care.

**Registered person/company:** Samantha McLoughlin

**Responsible Person:** Samantha McLoughlin

**Name of Registered Manager:** Samantha McLoughlin

**Registration number:** ROCA/M/0072

**Person in charge at the time of the inspection:** Samantha McLoughlin

**Date of latest registration certificate:** 5 February 2014

**Date of any additional regulatory action in the last inspection year (ie improvement measures or additional monitoring):** None

**Date of previous inspection:** 6 January 2017

**Days open:** Monday - Friday

**No of children at the time of the inspection:**
Morning - 12 (4 children aged under two years and, on arrival 9 children aged over two years).
Afternoon – 10 (4 children aged under two years and 6 children aged over two years).

Monitoring inspection- 15 children aged under two years and 10 children aged over two years).
Number of staff present during the inspection:
Morning – two staff and one student on arrival, three at 10am, four staff at 11.10am and five staff at 11.30am. Afternoon – four staff

Monitoring inspection - four staff

Name of Inspector(s): Becci Rea and Jenny Percival.
Trina Bradley, Head of the Registration and Inspection Unit (22 August - afternoon)

Part 2 Descriptors of Performance against Standards

Inspection reports will describe how a service has performed in each of the standards inspected. Compliance statements by inspectors will follow the framework as set out below.

Compliant
Arrangements for compliance were demonstrated during the inspection. There are appropriate systems in place for regular monitoring, review and any necessary revisions to be undertaken. In most situations this will result in an area of good practice being identified and comment being made.

Recommendations based on best practice, relevant research or recognised sources may be made by the inspector. They promote current good practice and when adopted by the registered person will serve to enhance quality and service delivery.

Substantially compliant
Arrangements for compliance were demonstrated during the inspection yet some criteria were not yet in place. In most situations this will result in a requirement being made.

Partially compliant
Compliance could not be demonstrated by the date of the inspection. Appropriate systems for regular monitoring, review and revision were not yet in place. However, the service could demonstrate acknowledgement of this and a convincing plan for full compliance. In most situations this will result in requirements being made.

Non-compliant
Compliance could not be demonstrated by the date of the inspection. This will result in a requirement being made.

Not assessed
Assessment could not be carried out during the inspection due to certain factors not being available.
### Part 3 - Inspection information

The purpose of this inspection is to check:

- Is the care safe?
- Is the care effective?
- Is the care compassionate?
- Is the service well led?

<table>
<thead>
<tr>
<th>No</th>
<th>Standard</th>
<th>Requirements/recommendations from previous inspection</th>
<th>Met/not met</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Standard 4.2</td>
<td>The broken clip on the skirting board must be removed <strong>To be actioned immediately</strong></td>
<td>Met</td>
</tr>
<tr>
<td>2</td>
<td>Standard 4.2</td>
<td>Steps must be taken to improve the condition of the base of the back door frame due to the peeling paint and rotten wood. <strong>To be completed by 30 December 2016</strong></td>
<td>Met</td>
</tr>
<tr>
<td>3</td>
<td>Standard 6.9</td>
<td>All electrical equipment in the nursery must undergo a Portable Appliance Test to ensure they are safe for use. <strong>To be completed immediately</strong></td>
<td>Met</td>
</tr>
<tr>
<td>5</td>
<td>Standard 14.1</td>
<td>Each individual child record must contain a photograph of the child. <strong>To be completed by 1 December 2016</strong></td>
<td>Not met</td>
</tr>
<tr>
<td>6</td>
<td>Standard 7.10</td>
<td>Written parental permission must be in place enabling the setting to seek emergency medical treatment of advice should the need arise. <strong>To be actioned immediately</strong></td>
<td>Met</td>
</tr>
</tbody>
</table>

**Feedback from relevant parties**

Comments made by parents on returned parental questionnaires reflected a satisfaction with the care being provided.
Part 4 Inspection Outcomes and Evidence and Requirements

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9)

Standard 7 - Health

OUTCOME:
The registered person must promote the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

Our decision:
Non-compliant

Reasons for our decision
There was a kitchen at the nursery. The room was cluttered, dis-organised and in need of cleaning and was clearly being used as a place to store resources. The manager must take immediate steps to ensure the room is clean, hygienic and fit for purpose. Once complete, the room must only be used for its intended purpose.

The inspectors noticed a very strong, overpowering smell of damp throughout the nursery and although there were no visual signs in any of the rooms, the air felt damp and this may affect the good health of the children.

There was no lid on the bin in the children’s toilets. This must be rectified to reduce the spread of infection and help ensure the safe health of the children.

During the afternoon, one member of staff was observed changing a child’s nappy. The changing mat was placed inappropriately in the playroom (Standard 4.16) and the child was changed in full view of the inspectors. This action did not take the child’s right to privacy into account nor did it maintain their dignity (Standard 4.17). It was also noticed that the staff member did not wear gloves whilst carrying out the task and once complete, did not place the dirty nappy in a nappy bag (or similar) but proceeded to walk through the playroom with the nappy in her hand. This very poor practice increased the risk of the spread of infections and brought into question the staff member’s awareness of good hygiene procedures.

The nursery administer medicine to a child should the need arise. Prior to any medication being given, parents are asked to complete the relevant form. They are also asked to sign their acknowledgement of the medicine being given when they collect their child. There was no section for parents to confirm they have given the first dose of a medicine or the reason why over the counter medication is being given.

The first aid box was checked and some of the contents were out of date.

Not all staff members have undertaken appropriate first aid training and to ensure the safe well-being of the children, this must be rectified immediately.
### Requirements and recommendations

**Standard 7**
The manager must take steps to eradicate the smell and feel of damp in the nursery. **To be actioned immediately**

**Standard 7.2**
The registered person must ensure that staff are aware of and kept up to date with current hygiene procedures. **To be actioned immediately**

**Standard 7.2**
Dirty nappies must be disposed of appropriately and hygienically. **To be actioned immediately**

**Standard 7.2**
The bin in the children’s toilet must either be replaced or have a lid fitted. **To be actioned immediately**

**Standard 7.6**
The manager must ensure the medicine forms include all the required information **To be actioned immediately**

**Standard 7.7**
The contents of the first aid box must be replenished to ensure they are all in date. **To be actioned immediately**

**Standard 7.8**
All staff must hold a current, relevant first aid certificate. **To be actioned immediately**

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### Provider’s action plan

We contacted DEFA who came down to do an inspection and found no problem with Damp, we have purchased a dehumidifier as a precaution and this runs throughout the day.

Nappies are put into a nappy sack and placed in the nappy bin

All staff have been made aware of appropriate hygiene procedure

Medicine form has been updated

All staff hold a first aid certificate and first aid box fully stocked

*Action plan does not cover all the requirements made. This will be monitored with the provider*
## Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9)

**Standard 13 - Safeguarding**

### OUTCOME:
The protection of the child must be the registered person’s first priority.

### Our decision:
Partially compliant

### Reasons for our decision
The outcome for this standard was not evidenced during the inspection. When the inspectors arrived there were only two members of staff on duty which meant the minimum staffing ratio requirements were not being adhered to. By operating the nursery with insufficient numbers of staff the manager had placed the children at risk and demonstrated that her first priority was not the safe welfare of the children in her care.

Not all staff members have attended Safeguarding Children training and this must be rectified immediately to ensure the team are aware of the signs and symptoms of abuse as well as their responsibility to report any concerns they may have to the manager.

The manager had devised a Safeguarding policy in place but it referred to out of date procedures. This meant neither the manager or staff team had an awareness of current Safeguarding procedures.

### Requirements and recommendations

#### Standard 13
The manager must take steps to demonstrate that the protection of the children is the nursery’s first priority. **To be actioned immediately**

#### Standard 13.1
The registered person must have an awareness of the Isle of Man safeguarding Children Board Procedures. They must ensure that all staff have read these, understand them and are knowledgeable about them and have easy access to them. **To be actioned immediately**

#### Standard 13.2
The registered person must ensure all staff attend and keep up to date, Safeguarding Children training. **To be completed immediately**

### Provider’s action plan
All staff have attended Safeguarding courses

*Action plan does not cover all the requirements made. This will be monitored with the provider*
### Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9)
#### Standard 14 - Documentation

<table>
<thead>
<tr>
<th>OUTCOME:</th>
<th>Robust records, policies and procedures which are required for the efficient and safe management of the provision must be in place and be maintained.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Our decision:</strong></td>
<td>Non-compliant</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reasons for our decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>The setting’s Statement of Purpose was available in the policy folder but some of the information was out of date.</td>
</tr>
</tbody>
</table>

During the setting’s last inspection, a requirement was made in regards to the manager ensuring that each child record contained a photograph of the relevant child. The inspector was informed at the time that some parents were on holiday. It was agreed that if all photographs had not been received by 30 November 2016, the nursery would take their own photographs of the children and place them in their files. This has still not been completed.

The manager must also carry out regular dated reviews of children’s records to ensure all information is up to date and current.

The setting’s visitor’s book did not include a section for visitors to be able to include the purpose of their visit.

During the inspection, the attendance records for staff and children were examined by the inspectors. It was noticed that the arrival and departure times for children and staff not been filled in for 21 and 22 August 2017. The manager stated she had not had time to complete the register. Discussion was had in regards to the importance of the attendance record for fire evacuation and knowing who is in the building as well as evidencing who was in the nursery at certain times should a safeguarding concern be raised.

As the inspectors left the nursery at 11.20am, a staff member was observed sitting on the floor in the baby room filling in the attendance record. When the inspectors returned at 2.20pm with the Head of Registration and Inspection Unit, the record was examined and arrival and departure times had been entered into the columns for the 21 and 22 August, that were previously empty.

The staff member had filled the register in incorrectly as one child who was in nursery that day had not been accounted for and incorrect arrival times had been recorded for two staff members (the inspectors had recorded their arrival times due to the setting being under-staffed on arrival). This meant the attendance record gave a false account of all persons present at the nursery and the times they were actually in the building. The serious implication of this action was discussed with the manager, who took responsibility for the actions of the staff member. This action has brought into question the validity of all other records kept at the setting as the Inspection Unit cannot be confident they are factual.
30 August 2017 – The inspectors returned to carry out a monitoring visit and examined the setting’s attendance record. There were 15 children at the nursery but only 12 children had been recorded as being present. This meant the record was not an accurate account of the number of children attending. During the inspectors’ visit, a member of staff took two babies out for a walk and neither the staff member nor children were recorded as having left the building. This is concerning should there be a fire as the attendance record would help identify whether people were still in the building.

Staff files were examined and showed that not all the required pre-employment checks were in place for all staff members (Standard 1.7), incomplete staff inductions and that not all mandatory training such as first aid, safeguarding and fire awareness was up to date.

Since April 2017, it became a requirement for staff to be made aware that they have a responsibility to inform their employer if they commit an offence or receive a caution. The manager stated that she had not made her team aware of this.

One member of staff was asked whether they had been given one to one supervisions and they confirmed they had received at least three during the year. In discussion with the manager it was stated no other staff have been given supervisions.

The manager informed the inspectors that team meetings are being held every two months but there were no written records of the meetings available to evidence this.

Policies and procedures were in place and were available to the parents but the manager must ensure the following actions are taken:

Devise, write and implement the following policies:-

- Bullying
- Mobile phone
- Photographs
- Access to service by non-staff members
- Policy for under 2’s (inc induction and parental agreement)
- Monitoring of sleeping babies
- Retention of records – inc disposal

Amendments must be made to the following policies: –

- Complaints – incorrect contact details for the Registration and Inspection Unit
- Special needs – must be changed to reflect changes in reviewed Child Day Care Centre Minimum Standards
- Parent access to records – refers to an out of date Data Protection Act
- Social Media (inc parental permission/staff agreement)

Safeguarding policy must include:

- protocols for reporting concerns and on-going safeguarding,
- staff responsibilities to report,
- procedures to be followed should an allegation be made against a staff member and,
- procedures to be followed should an allegation be made against the responsible person.
The manager must also ensure the policy reflects current procedures as the policy refers to out of date agencies.

**Requirements and recommendations**

**Standard 14.1**
The registered person must review, and keep under dated review, the setting’s Statement of Purpose to ensure all information is up to date. **To be actioned immediately**

**Standard 14.2**
Each individual child record must contain a photograph of the child. **To be completed immediately as carried over from previous inspection**

**Standard 14.6**
There must be a maintained, accurate system of recording each staff members and child’s attendance at the service. The arrival and departure times must be included. **To be actioned immediately**

**Standard 14.6**
The manager must ensure all the children attending the nursery are recorded on the attendance record **To be actioned immediately**

**Standard 14.7**
A visitor’s book must identify the purpose of visit. **To be actioned immediately**

**Standard 14.9**
The manager must carry out regular dated reviews of children’s records and amendments made if needed. **To be actioned immediately**

**Standard 14.15**
The registered person must implement the necessary actions to the policies listed above and ensure they are kept under regular review in line with current legislation. **To be actioned immediately**

**Standard 14.17**
Staff folders must contain information about recruitment, training and qualifications. All staff must have induction training which includes health and safety and child safeguarding/protection policies and procedures in their first week of employment. The total period of induction will be a minimum of 4 weeks, will be recorded and be part of the employee’s on-going training program. **To be actioned immediately**

**Standard 14.17**
All staff members must receive regular one to one supervisions and take part in regular team meetings. Written records of these meetings must be taken. **To be actioned immediately**

**Standard 14.17**
The manager must ensure the staff team are aware of their responsibility to inform her of any new criminal offences they may have committed, including motoring offences. **To be actioned immediately**
Provider’s action plan
They Nurseries statement of purpose has been reviewed and updated

All childrens records now have a photo, as well as been updated and recorded and the register is kept on the side and done as soon as a child comes in and leaves rather than at circle time and end of the day.

One to one supervisions are now recorded

Staff have been made aware they need to let the manager know off any criminal offences

All staff had induction training and are now recorded in their staff file with a training matrix, one to one supervisions and regular inhouse/internet training they have taken part in.

Action plan does not cover all the requirements made. This will be monitored with the provider

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### Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9)

#### Standard 2.6 – Organisation

**Criteria:**
Providers must take account of the differences between school age and pre-school children and must accommodate each group in separate activity rooms.

**Our decision:**
Not assessed

**Reasons for our decision**
The setting does not operate an out of school provision therefore this criteria was not assessed.

**Requirements and recommendations**
None

**Provider’s action plan**
Not applicable
### ANY OTHER AREAS EXAMINED

<table>
<thead>
<tr>
<th>Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 3.5 – Care, Learning and Play</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Criteria:</strong></td>
</tr>
<tr>
<td>The registered person and their staff must observe and record what children do and use their observations to plan the next steps for the children’s play, learning and development.</td>
</tr>
<tr>
<td><strong>Our decision:</strong></td>
</tr>
<tr>
<td>Partially compliant</td>
</tr>
<tr>
<td><strong>Reasons for our decision</strong></td>
</tr>
<tr>
<td>Each child had a tracking book and a Learning Journal that contained samples of work and observations respectively.</td>
</tr>
<tr>
<td>The tracking information was not up to date and did not reflect the current stage of learning and development of individual children. Examination of an older child’s tracking book showed that the child was not at the expected stage of development for their age but through discussion with the manager, the inspector was informed that the child had achieved milestones but they had not been recorded. This meant the records did not give an accurate account of the child's progress and raised the question as to how the setting was able to plan for the children's next steps in their learning.</td>
</tr>
<tr>
<td>The observations in the Learning Journals were not linked to learning goals; more general descriptions of the photographs or work the children had done. The setting's Statement of Purpose states they follow the Early Years Foundation Stage curriculum but evidence seen on the day of inspection did not support this statement (standard 14.1)</td>
</tr>
<tr>
<td><strong>Requirements and recommendations</strong></td>
</tr>
<tr>
<td><strong>Standard 3.5</strong></td>
</tr>
<tr>
<td>The registered person and their staff must use their observations to plan for the next steps in the children's development and learning. Information recorded on each child must be kept up to date in order to reflect an accurate record of each child's overall progress. To be actioned immediately.</td>
</tr>
<tr>
<td><strong>Provider’s action plan</strong></td>
</tr>
<tr>
<td>We send each child’s progress according the the EYFS via email every month with news letter, planning and activities for next month. This will now be printed out and placed in individual folders for each child.</td>
</tr>
<tr>
<td>Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9)</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Standard 3.10 – Care, Learning and Play</td>
</tr>
<tr>
<td><strong>Criteria:</strong></td>
</tr>
<tr>
<td>The registered person and their staff must implement a system to ensure they meet the pre-school aged children’s individual needs in order to support their readiness for school.</td>
</tr>
<tr>
<td><strong>Our decision:</strong></td>
</tr>
<tr>
<td>Substantially compliant</td>
</tr>
<tr>
<td><strong>Reasons for our decision</strong></td>
</tr>
<tr>
<td>During the inspection, the children were observed to be independent and confident. The older children were able to toilet themselves, tidy up and put their coats on without support from the staff team.</td>
</tr>
<tr>
<td>The setting had not yet had visits from any of the primary schools nor taken the children to visit the schools.</td>
</tr>
<tr>
<td><strong>Requirements and recommendations</strong></td>
</tr>
<tr>
<td><strong>Standard 3.10</strong></td>
</tr>
<tr>
<td>The registered person must take steps to develop relationships with the reception classes that will be attended by the nursery children in order to ensure the transition to school goes smoothly. <strong>To be actioned immediately</strong></td>
</tr>
<tr>
<td><strong>Provider’s action plan</strong></td>
</tr>
<tr>
<td>This has now been done</td>
</tr>
</tbody>
</table>
### Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 6.4 & 6.5 - Safety

<table>
<thead>
<tr>
<th>Criteria:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Children must not be exposed to water temperatures above 43°C.</td>
<td>The surface temperature of radiators and pipes which are accessible to children must not exceed 43°C.</td>
</tr>
</tbody>
</table>

| Our decision:               | Substantially compliant |

| Reasons for our decision | The hot water temperatures were checked and found to be safe for use by the children. |
|                          | The hot water pipes in the children’s toilets were accessible to the children and were very hot to the touch. |

### Requirements and recommendations

**Standard 6.5**
The hot water pipes in the children’s toilets must be made inaccessible to children **To be actioned immediately**

| Provider’s action plan  | Pipes have been covered |

### Other areas identified during this inspection / Or previous requirements which have not been met

**Standard 2.4 and Annex A**
When the inspectors arrived there were:
8 children aged 2-5 years of age with one qualified member of staff and
4 children aged 0-2 years of age with one unqualified member of staff

This meant the setting was under-staffed and in breach of the conditions of their registration as there must be one adult for every three children aged 0-2 and one adult for every eight children being cared for. **This must be rectified immediately**

As well as being under-staffed in the baby room, the person in charge of the babies’ room must hold a relevant Level 3 Diploma in childcare but on the day of inspection the babies were being cared for by an unqualified person. **This must be rectified immediately**

The inspectors highlighted the fact that the setting was under-staffed to the manager and were informed that a staff member had called in sick first thing that morning but other staff had been called in.

**30 August 2017 (monitoring visit)** – When the inspectors arrived there were sufficient numbers of staff on duty. Two qualified and two unqualified. The manager, who holds a level 3 in childcare, was supervising the baby room.
Regulation 105 of the Regulation of Care Act 2013 - A registered person must not contravene a registration condition

A head count was carried out on the children and there were 15 present; five aged 0-2 years and 10 aged 2 years and above. The setting is registered to care for 14 children in total and cannot have more than that number on the premises at any one time. By having 15 children in the nursery, the manager was in breach of the conditions of her registration. To be actioned immediately

Standard 1.7

The registered person must carry out enquiries to establish the qualifications, experience and overall suitability of the staff that employ. Robust recruitment and selection processes and procedures must be in place which meets the requirements of employment legislation. This must include:

- Social services suitability check
- Social services ‘out of area check’ (if the prospective employee has been off island for anytime in the last 5 years, including study the local social services department needs to be contact to ensure suitability)
- Medical opinion
- Two references
- DBS (or evidence that on-line service checked)
- ID

To be actioned immediately

Standard 4.12 and Standard 5.2

The playrooms were observed to be very untidy and cluttered with furniture, toys and resources. It was clear there was not enough storage available as books, toys and resources were stacked precariously on top of each other on shelves and the storage containers in situ were over-flowing with toys. There were toys placed on all available surfaces as well as behind fixed furniture. As a result a number of toys were observed to be damaged and unsafe for the children to play with.

There was a large play rug in the room that must be removed as one corner was damaged and had begun to unravel.

There was a large selection of outdoor toys in the garden but on inspection many were observed to be in poor condition. Bikes and scooters were rusty, the wooden bench was weather damaged and had split slats, and some of the plastic equipment looked brittle. The manager must sort through all the equipment and toys and discard all that are not safe for the children.

Once all the resources, equipment and toys have been sorted, the manager and her team must ensure they are maintained in a good condition and cleaned and checked regularly.

The manager must ensure there is adequate storage for all the equipment in the nursery To be actioned immediately

Furniture, resources (including toys) and equipment on the premises must be in good repair and conform to British Standard and European Standard (BS EN) safety standards To be
Standard 4.2
The condition of the premises was observed to be in poor condition and immediate attention is needed in order to rectify the following:

- Walls throughout the whole premises were marked and dirty and there was chipped paint and plaster on some sections.
- The paint on some skirting boards and door frames was chipped.
- One section of the vinyl flooring in the children’s toilets was split and another section was loose and had come away from the carpet strip.

The manager must ensure the premises are clean, suitably ventilated and maintained in a suitable state of repair and decoration. **To be actioned immediately.**

Standard 4.16
Nappy changing must take place in the toilet area and not in the playroom. **To be actioned immediately.**

Standard 4.17
Children’s privacy and dignity must be maintained at all times during toileting/nappy changing regimes **To be actioned immediately.**

Standard 4.19
There was a staff toilet at the setting. It is situated outside in a shed and this arrangement was approved many years ago by the relevant bodies. When the shed was inspected it was found to be full with children’s toys and the toilet could not be accessed. When this was discussed with the manager, the inspectors were informed that the staff were not using the area but using one of the children’s toilets inside the building because they only accommodated eight children and this meant they only needed one toilet for the children. This was reasonable as settings are only required to have one toilet for eight children but the manager must a) have a designated toilet for staff use that is clearly signed so that staff do not use the children’s toilet and b) store the toys in a more appropriate place. The manager was also told that the toys must be cleaned before the children could use them.

**30 August 2017 (monitoring visit)** – When the inspectors returned for a monitoring visit, the toilet could now be accessed by the staff but there were pictures stored in the cubicle and the toys were still stored in the area. There were ten children aged over two attending the nursery so both children’s toilets were needed for their sole use.

The manager stated that the toys had not been cleaned but would be before being used by the children. The inspectors observed the staff members taking toys from the shed and giving them to the children to play with; without cleaning them first. This poor practice increase to risk to the spreading of illness and disease and must stop immediately.

Due to the issues found, the inspector has contacted the Department of Environment, Food and Agriculture (DEFA) and asked them to visit the premises. The manager must implement any recommendations/requirements made by them.
The manager must ensure that there are paper towels and a rubbish bin available in the staff toilet. **To be actioned immediately**

**Standard 6.29**
There were overgrown brambles and foliage across one of fire escapes which meant the escape route was blocked and couldn't be used.

When this was brought to the manager’s attention, she did not seem to understand the importance of ensuring all exits needed to be clear as she told the inspectors there was another exit on the other side of the room. The inspectors explained that if the fire was by the 'other fire exit the children would need to be evacuated through the blocked exit.

The manager must ensure all fire exits are kept clear at all times. **To be actioned immediately**

**Standard 8.6**
When the kitchen was inspected, it was noticed that a selection of perishable foods such as yoghurts and cut fruit were not stored safely as they were left on the worktop. The setting does not use their fridge to store lunch-boxes, instead they ask parents to provide an ice-pack in with their child’s lunch. This was discussed with the manager who stated that the staff team check the boxes each morning to ensure they all have ice-packs in. The inspector examined five lunch boxes and none contained an ice-pack.

The manager must ensure all packed lunches and snacks are stored appropriately and in accordance with food safety regulations **To be actioned immediately**

**Standard 8.6**
Those responsible for preparing and handling food must register as a food business with Department of Environment, Food and Agriculture (DEFA). The manager’s response on the returned pre-inspection questionnaire indicated that this requirement had not been implemented and there was no evidence available during the inspection to show that the manager had met this requirement. The manager must register with DEFA and forward evidence to the Registration and Inspection Unit. **To be completed by 29 September 2017**

**Standard 8.6**
The manager attended food hygiene training in 2012 but must refresh the training to ensure it is current. Other staff members handling food must also attend food hygiene training. **To be actioned immediately**

**Provider’s action plan**
Toilet in shed now conforms to DEFA’s requirements and the kitchen has been cleared of art materials. Staff have attended health and hygiene course. Fire exit has been cleared. All area’s of the nursery have been redecorated and outdoor toys that had rust on have been removed.

Nappies are being changed in the toilet area

The person incharge off the baby room has now passed the level 3 CACHE in child care
Action plan does not cover all the requirements made. This will be monitored with the provider.

Please complete the provider action plan sections beneath each requirements and recommendation sections providing details of action taken (or to be taken) with timescale for each.

The inspectors would like to thank the management, staff and service users for their co-operation with this inspection.

If you would like to discuss any of the issues mentioned in this report please do not hesitate to contact the Registration and Inspection Unit.

Inspector  Becci Rea  Date:  31 August 2017
Part 5 Provider’s comments/response

To: The Registration and Inspection Unit, 3rd Floor, Murray House, Mount Havelock, Douglas IM1 2SF

From: Samantha McLoughlin

I / we have read the inspection report for the unannounced inspection carried out on 22 August 2017 and 30 August 2017 at the establishment known as Sunshine Nursery, and confirm that the contents of this report are a fair and accurate representation of the facts relating to the inspection conducted on the above date(s).

☐ I/we agree to comply with the requirements/recommendations within the timescales as stated in this report.

☒ Please return the whole report which includes the completed action sections to the Registration and Inspection Unit within 4 weeks from the receiving the report.

Or

☐ I/we am/are unable to confirm that the contents of this report are a fair and accurate representation of the facts relating to the inspection conducted on the above date(s)

State any factual inaccuracies found :
Click here to enter text.

Signed: S Mcloughlin
Manager
Print name
Date
Signed:
Responsible person
Date

Action plan/provider’s response noted. Action plans do not cover all the requirements made. This will be monitored with the provider

Date: 13/11/17 Signature/initials: BR