Isle of Man Government
Reiltys Ellan Vannin

Department of Health and Social Care
Rheynn Slaynt as Kiarail y Theay

Regulation of Care Act 2013

Child Minder

Name of service
Jennifer Cowin

Announced

Inspection Completed on
16th May 2017

Time
9.30am

Registration and Inspection Unit 3rd Floor,
Murray House, Mount Havelock
Douglas, Isle of Man, IM1 2SF

Contents

Completing and returning your report

To complete your report form, enter text by clicking on the box see the instructions below.

Use the tab key to move to the next box.

1. Provider's action plan
    a. Add details of your actions to complete the requirements/recommendations (if applicable)

2. Provider's comments/response
    a. Confirm you have read and agree/disagree the contents of the report by clicking on the appropriate box
    b. State any factual inaccuracies found, add comments (if applicable)
    c. Sign (type name when returning electronically) and date

3. Return your report to **randi@gov.im** within 4 weeks

4. Do not use any other method e.g. links to Cloud or other file sharing services

Summary

This report represents our assessment of the quality of the areas of performance which were examined during this inspection under the Child Minder Minimum Standards. The purpose of the inspection is:

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- to satisfy the Department that services are being provided to an acceptable standard and children are being cared for appropriately;
- to provide reassurance for parents;
- to establish that children are safe and take part in activities that contribute to their development and learning;
- to confirm that the provision is consistent with the information held on the register held by the Department and that the registered person is compliant with their conditions of registration;
- to raise standards and promote high quality in the provision of care and learning.

When making judgements, inspectors have regard as to how well the provider meets Child Minder Standards, produced by the Department, April 2017. Service providers are required, as part of their conditions of registration, to comply fully with the standards.

This document summarises the inspection findings. The inspection outcomes relate to the Minimum Standards (MS) for Child Minders.

The report also identifies strengths and areas for improvement and follows the format of the standards. The numbering shown corresponds to that of the standards.

Care providers are expected to comply fully with the Minimum Standards. The Minimum Standards will form the basis for judgements by the Department regarding registration, the imposition and variation of registration conditions and any enforcement action.

Part 1: Service information

Part 2: Descriptors of performance against Standards

Part 3: Inspection Information

Part 4: Inspection Outcomes and Evidence and Requirements

For this inspection the Unit has decided to inspect:

Standard 1 Suitable Person
Standard 3 Care Learning and Play
Standard 5 Safety

In addition the following areas will be considered in each inspection:

Standard 2.1 Organisation
Standard 13.1 13.11, 13.12 Documentation
Standard 6.8 Health
Standard 12.2 Safeguarding

Part 5: Provider's comment/response

Part 1 - Service Information

Name of Service **Tel No: (01624) 670107/472971**
Mrs Jennifer Cowin

Care Service Number

ROCA/P/0072

Address
7 Groudle View
Onchan

Conditions of Registration

Registered number of children 6

Under section 65 and 107 (1-4) of the Regulation of Care Act 2013.

All registered providers of Child Day Care must comply with their conditions of registration as stated on the certificate of registration issued by the Department of Health and Social Care.

Date of latest registration certificate: 13/01/2014

Date of any additional regulatory action in the last inspection year (ie improvement measures or additional monitoring). None

Date of previous inspection 11/05.2016

Number of children present at time of the inspection Three (3)

Name of Inspector Maureen Cowbourne

Part 2 - Descriptors of Performance against Standards

Inspection reports will describe how a service has performed in each of the standards inspected. Compliance statements by inspectors will follow the framework as set out below.

Compliant
Arrangements for compliance were demonstrated during the inspection. There are appropriate systems in place for regular monitoring, review and any necessary revisions to be undertaken. In most situations this will result in an area of good practice being identified and comment being made.

Recommendations based on best practice, relevant research or recognised sources may be made by the inspector. They promote current good practice and when adopted by the registered person will serve to enhance quality and service delivery.

Substantially compliant
Arrangements for compliance were demonstrated during the inspection yet some criteria were not yet in place. In most situations this will result in a requirement being made.

Partially compliant
Compliance could not be demonstrated by the date of the inspection. Appropriate systems for regular monitoring, review and revision were not yet in place. However, the service could demonstrate acknowledgement of this and a convincing plan for full compliance. In most situations this will result in requirements being made.

Non-compliant
Compliance could not be demonstrated by the date of the inspection. This will result in a requirement being made.

Not assessed
Assessment could not be carried out during the inspection due to certain factors not being available.

Part 3 - Inspection information

The purpose of this inspection was to:

- Check the service's levels of compliance with standards and regulations as set out in Part 2.

No	Standard	Requirements/recommendations from previous inspection	Met/not met
		None	

Feedback from relevant parties
Quotes from Parents
'it is a very happy relaxed environment which my child loves to go to'

Part 4 - Inspection Outcomes and Evidence and Requirements

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 1 - Suitable Person
OUTCOME: **All adults looking after children or having unsupervised access to them must be suitable to do so.**
Our decision: **Compliant**
Reasons for our decision There have been no changes to the childminding arrangements. Mrs Cowin had a current DBS check which expires in 2019 Mrs Cowin has attended all the required induction talks for childminders.
Requirements and recommendations None
Provider's action plan Not applicable

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 3 - Care Learning and Play
OUTCOME: **The childminder must meet the children's individual needs and promote their holistic development.**
Our decision: **Compliant**
Reasons for our decision There were ample resources available for the children to play with which would allow them to use their imagination. The childminder was observed listening to the children and responding appropriately. Mrs Cowin carried out observations and recorded these in order to plan the next stage of the children's development. There was a quiet area if children need to relax. All the resources for the children were accessible. Mrs Cowin provided play materials and activities which provided the children with stimulating learning activities. Mrs Cowin was observed actively involved in the children's play. There was a safe area for the children to play outside in the garden.
Requirements and recommendations None
Provider's action plan Not applicable

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 5 - Safety
OUTCOME: **The childminder must take positive steps to promote safety within the setting and on outings and ensure proper precautions are taken to prevent accidents.**
Our decision: **Compliant**
Reasons for our decision Mrs Cowin carries out a daily risk assessment on the play areas. Mrs Cowin informed the inspector that the children do not have unsupervised access to the kitchen so are not exposed to hazardous items and substances. There was enough equipment for the minded children there was buggies, buggy board, high chairs they looked in a clean condition. Parents are asked to supply some baby seats for the car but she provides all other equipment needed. Mrs Cowin always gives park equipment a visual check before the minded children use it. The parents have agreed in writing the method of control used when the children are walking with Mrs Cowin.

Mrs Cowin had a Pat test carried out in 2016 this will need doing again in 2018. All the exit doors were locked and secure,
There was a fire blanket in the kitchen and Mrs Cowin had recorded smoke alarm and Carbon Monoxide detector tests she had carried out.
Mrs Cowin had an emergency escape plan in place and had carried out a fire drill at the end of 2016.
The general safety of the premises looked secure,
Mrs Cowin had parental permission to take the children on outings and had parental agreement in place regarding the method of control when walking with the children.

Requirements and recommendations
None

Provider's action plan
Not applicable

ANY OTHER AREAS EXAMINED

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 2.1 -Organisation

Criteria

The maximum number of children between 0 years and 7 years the childminder may look after, when working alone, is six; this is dependent upon the required space standards being met. In addition a childminder must have regard to the numbers allowed within the following age bands:

- **no more than 2 children under the age of 1 year;**
- **no more than 3 children, in total, under the age of 5 years.**

The numbers within the age bands above can be exceeded to take account of exceptional circumstances; such as to provide for siblings, or other continuity of care issues that are considered to be in the best interests of the child. Each circumstance will be considered on its individual merit and the ability of the childminder to provide evidence to support their request. The maximum number of six children cannot be exceeded at any time.

NB: These ratios may be decreased as well as increased if a childminder's circumstances warrant such a change.

Childminders cannot exceed six children aged 0-16 on the premises at any one time. This includes minded children, childminder's own children and any other children who may visit the home.

Our decision:

Compliant

Reasons for our decision

Mrs Cowin was working within the restrictions of her registration regarding the number and ages of the children she was minding.

Requirements and recommendations None
Provider's action plan Not applicable

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 13.1 - Documentation
Criteria **Individual records of each child must contain:** • **their full name and address;** • **their date of birth;** • **their photograph;** • **contacts in the case of an emergency;** • **GP contact;** • **authorisation for outings and travel in vehicles and other appropriate permissions and parental consents;** • **details of who will collect the child, including photographs where appropriate;** • **known medical conditions;** • **dietary requirements and preferences;** • **first language/ additional language;** • **any cultural needs;** • **any social/emotional and/or behavioural needs;** • **permission to seek emergency medical treatment or advice.**
Our decision **Compliant**
Reasons for our decision Each of the minded children had an individual record that contained all the required information.
Requirements and recommendations None
Provider's action plan Not applicable

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 13.11 - Documentation
Criteria **The childminder must carry public liability insurance for the provision. The insurance must cover any circumstance of a child/children suffering harm whilst being looked after at the service, including circumstances where an allegation is made against the childminder.**

Our decision **Compliant**
Reasons for our decision Mrs Cowin had public liability Insurance which expires on 28/02/2018
Requirements and recommendations None
Provider's action plan Not applicable

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 13.12 - Documentation
Criteria **Where the childminder uses their car for transporting children the car insurance must cover this activity.**
Our decision **Compliant**
Reasons for our decision Mrs Cowin had appropriate vehicle insurance which will expire on 8/10/17
Requirements and recommendations None
Provider's action plan Not applicable

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 6.8 Health
Criteria **The childminder must maintain an appropriate first aid qualification, which is renewed as a minimum of every 3 years, and keep the certificate.**
Our decision **Compliant**
Reason for our decision Mrs Cowin had undertaken first aid training. There was a first aid certificate which expires on the 10/02/2020
Requirements and recommendations None
Provider's action plan Not applicable

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 12.2 Safeguarding Children
Criteria **The childminder must have attended safeguarding training prior to registration and attend refresher training, as a minimum, every 3 years. The online option can be taken up once the full safeguarding course has been attended.**
Our decision **Compliant**
Reason for our decision Mrs Cowin had undertaken safeguarding training, this will need refreshing in 2018
Requirements and recommendations None
Provider's action plan Not applicable

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Other Areas Identified during this inspection
Our decision **Compliant**
Reasons for our decision None
Requirements and recommendations None
Provider's action plan Not applicable

Please complete the provider action plan sections beneath each requirements and recommendations providing details of action taken (or to be taken) with timescale for each.

The inspector would like to thank the childminder and service users for their co-operation with this inspection.

If you would like to discuss any of the issues mentioned in this report please do not hesitate to contact the Registration and Inspection Unit.

Inspector: **Maureen Cowbourne** **Date:** **25th May 2017**

Part 5 - Provider's comments/response

To: The Registration and Inspection Unit, 3rd Floor, Murray House, Mount Havelock, Douglas IM1 2SF

From: Mrs J Cowin

I / we have read the inspection report for the unannounced inspection carried out on 16th May 2017, and confirm that the contents of this report are a fair and accurate representation of the facts relating to the inspection conducted on the above date. ☐

I/we agree to comply with the requirements/recommendations within the timescales as stated in this report. ☐

Please return the whole report which includes the completed action sections to the Registration and Inspection Unit within 4 weeks from receiving the report. Failure to do so will result in your report going on line without your comments.

Or

I/we am/are unable to confirm that the contents of this report are a fair and accurate representation of the facts relating to the inspection conducted on the above date(s) ☐

Click here to enter text.

Signed
Childminder Click here to enter text.
Date Click here to enter text

The provider did not return their response within the specified timescale and consequently it has been placed on the website without their comments.

Action plan/provider's response noted and approved by Inspector:
Date: **Signature/initials**