

Amendments required if administrating Option 5 or CSV file for an Isle of Man Port or Isle of Man registered Vessel

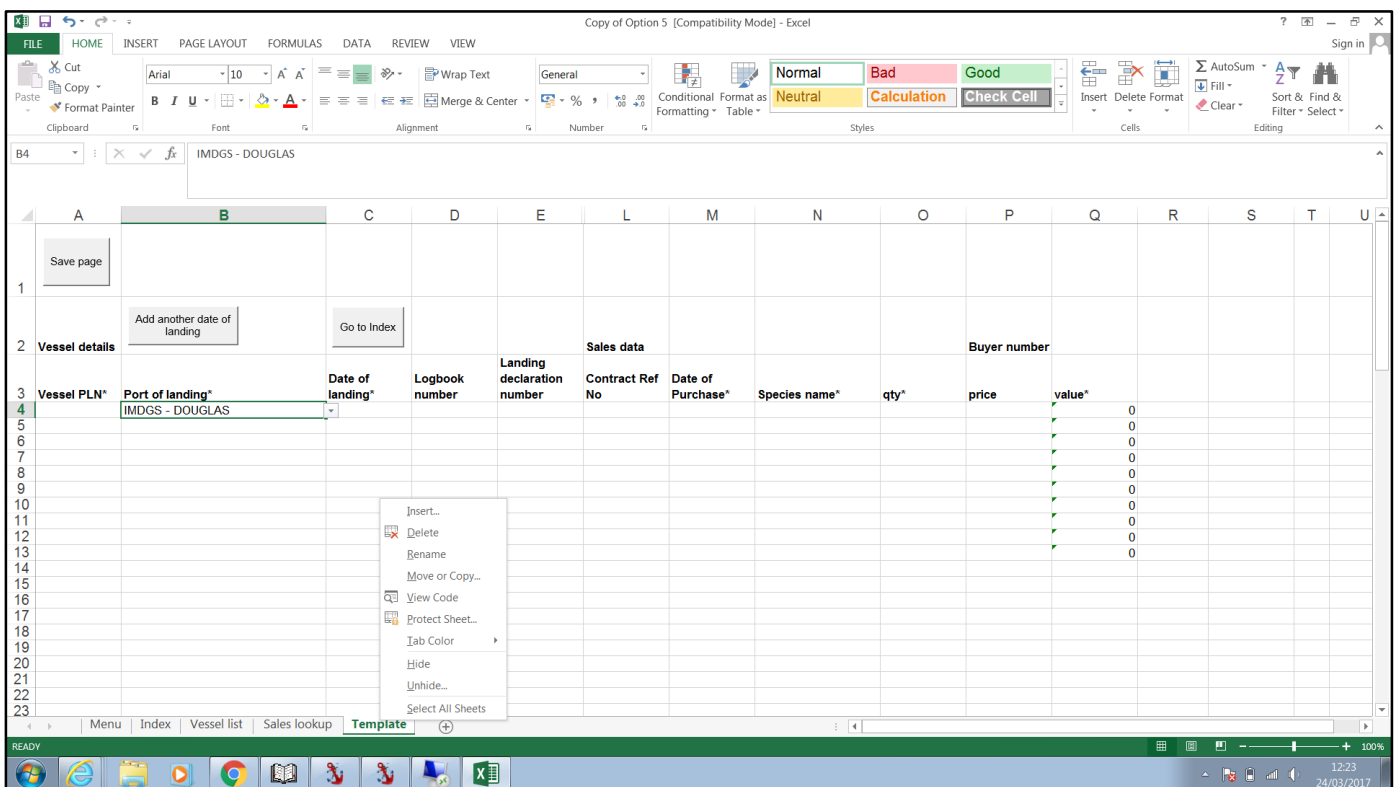
Option 5 Spreadsheet and any CSV submission background:

With the implementation of the new Industry Portal and SFM using the EU MDR Codes all the current Option 5 and CSV submissions will require some manual amendments as the information is not through a live feed unlike the online submission.

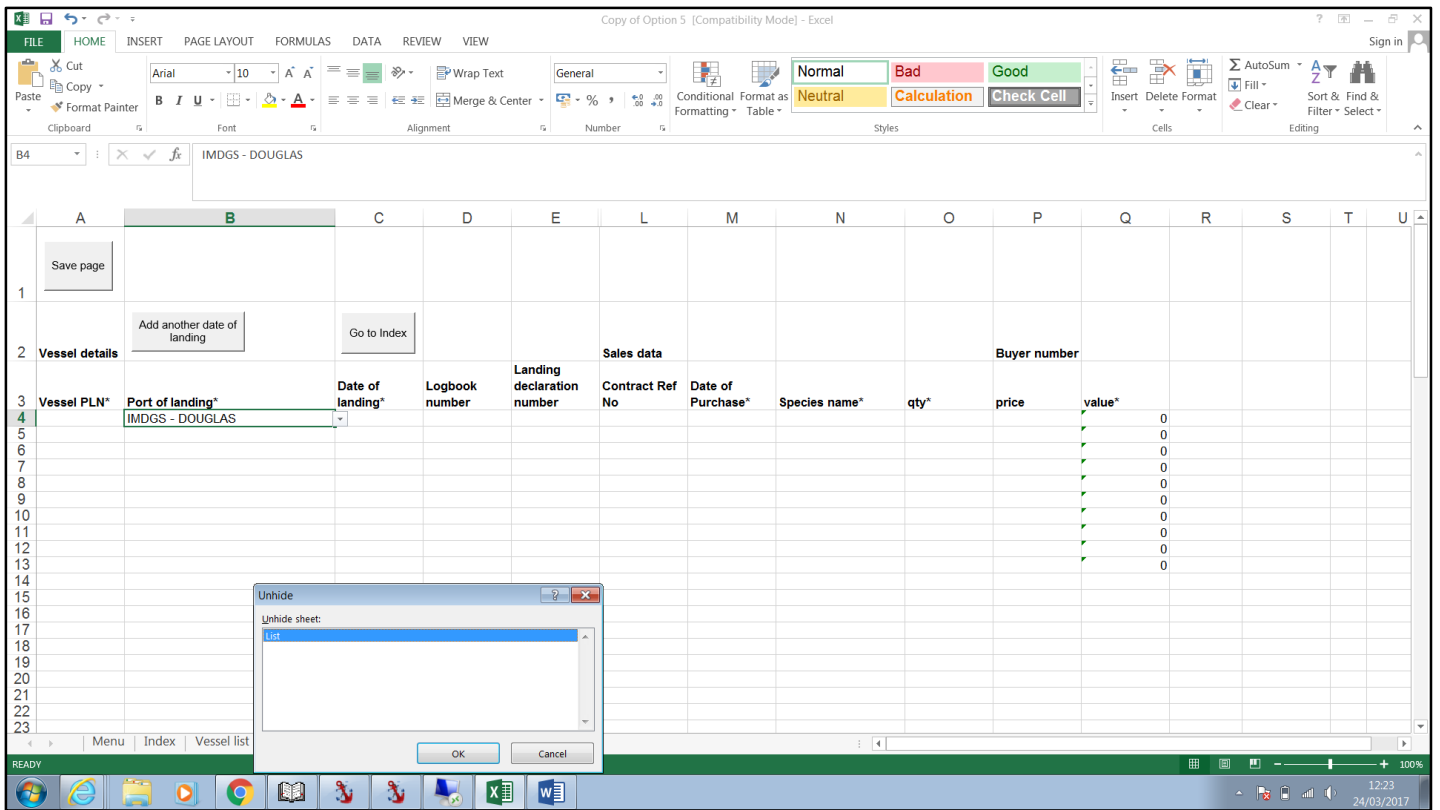
In order to assist in the transition running smoothly if all FA's could update each Buyer or Seller using Option 5 and CSV submissions of the changes that will be required if their CSV files will be accepted without issues or validation errors when using Isle of Man related ports or vessels.

Within the new Portal and SFM changes required to update the Isle of Man port codes for any vessel landing to the Isle of Man. Also use of an additional Isle of Man Country code for all Isle of Man registered fishing vessels.

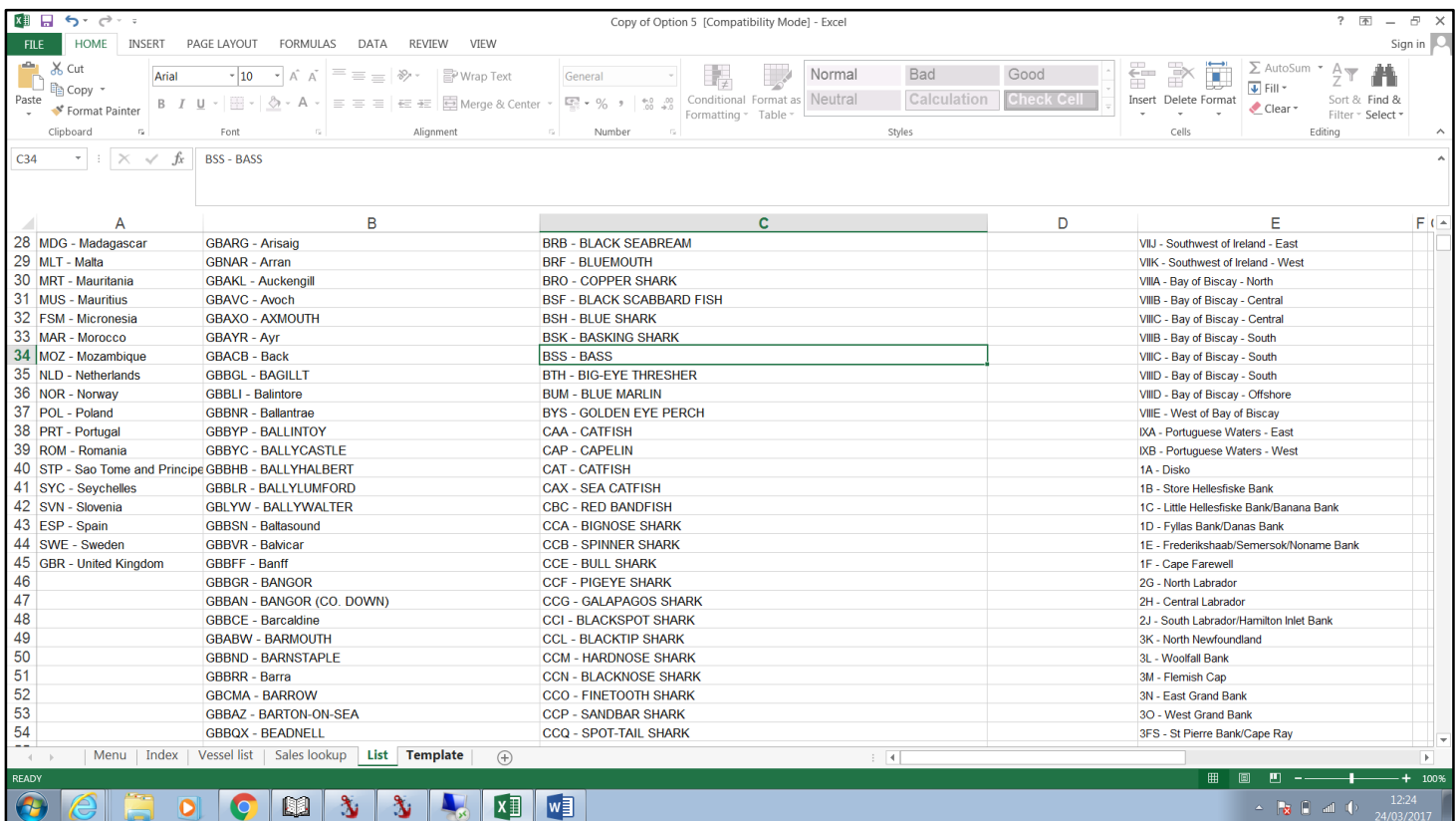
Screen shots below show were to find the hidden "List" to amend and add the additional information.



Right click on the "Template" tab and select unhide.



Click OK and the tab labelled "List" will appear along the bottom.



Ensure you have the List sheet unprotected so entries can be amended.

You need to ADD an entry:

In column “A” Insert “IMN – Isle of Man” in the correct order for country codes:

A	
5	CAN - Canada
6	CPV - Cape Verde
7	COM - Comoros
8	CIV - Côte d'Ivoire
9	HRV - Croatia
10	CYP - Cyprus
11	DNK - Denmark
12	EST - Estonia
13	FIN - Finland
14	FRA - France
15	GAB - Gabon
16	DEU - Germany
17	GRC - Greece
18	GRL - Greenland
19	GIN - Guinea
20	GNB - Guineea-Bissau
21	IMN - Isle of Man
22	ISL - Iceland
23	IRL - Ireland
24	ITA - Italy
25	LVA - Latvia
26	LTU - Lithuania
27	KIR - Kiribati
28	MDG - Madagascar

You need to AMEND and add:

In column “B” find each of the Isle of Man Ports (see table below). Amend Douglas, Peel, Port St Mary but **ADD** the Ramsey Port as this is an addition to the MDR:

Isle of Man Port OLD		Isle of Man Port NEW
GBDGL	Douglas	IMDGS
GBPEL	Peel	IMPEL
GBPSM	Port St Mary	IMPSM
	Ramsey	IMRAM – Ramsey Isle of Man

These changes will make the port codes available on the dropdown lists on the relevant tabs.

Vessel List – important to note:

For the fishing vessels contained in the vessel list tab further work is required, they will need to delete and replace each Isle of Man registered vessel ensuring that the country code is chosen is the new **IMN** code and no longer GBR.

These amendments will be required before a CSV is submitted through to the new email address if the Buyer or Seller uses any Isle of Man ports or vessels, if not updated it will result in the record failing validation and returning to the submitter.

REMEMBER TO “HIDE” THE LIST TAB WHEN AMENDMENTS COMPLETE.