



**Isle of Man
Government**

Reilrys Eilan Vannin

The Treasury *Yn Tashtey*

Assessor of Income Tax
Nicola Guffogg

National Insurance
Income Tax Division
2nd Floor, Government Office
Bucks Road
Douglas, Isle of Man IM1 3TX
Telephone (01624) 685400
Fax (01624) 685351
E-mail nationalinsurance.itd@gov.im

Guidance notes for deferring self-employed National Insurance contributions (NICs) for 6th April 2018 to 5th April 2019

Introduction

The law states that you must meet all National Insurance contribution (NIC) liabilities as an employee and as a self-employed person in all of your employments.

However, if you are employed and self-employed and expect to pay Class 1 NICs as an employee and Class 2 and Class 4 NICs for your self-employment you can ask to defer some of your Class 2 and/or Class 4 NICs, until we can calculate the true amount of NICs due after the end of the tax year.

You may defer your Class 2 and 4 NICs if you are likely to pay Class 1 (employed) NICs on earnings of at least £784 each week (or £3,398 each month) in the Isle of Man for the whole tax year.

Please note: With effect from 6th April 2010, even if we allow you Class 4 deferment, you will still have to pay Class 4 NICs at a rate of 1% on all profits and gains above the Lower Profit Limit.

Newly self-employed?

You must notify the Division of your commencement of self-employment from the outset. We must approve the self-employment by speaking with you, approval can be obtained by phoning 01624 685400 and asking to speak to a categorisation officer regarding registering for self-employment.

When to apply

You must send us your deferment application form as soon as possible before 6 April 2018, but we will accept it up to 5 April 2019. If we get your application after 5 April 2019, we will only consider allowing you deferment of Class 4 NICs, and only if your Class 4 assessment is not fully paid or is under enquiry. This is because you should have paid Class 2 NICs during the year in which you carried out self-employed work. We cannot allow deferment of Class 2 NICs after the end of the relevant tax year.

After you apply

When we consider your application we may ask you to send us some of your payslips. If we can allow you to defer, we will write and tell you what class(s) of NICs have been deferred. If we cannot allow you to defer we will write and tell you why.

After the end of the tax year

We will look at your NI account to check that you have paid enough NICs in the tax year. If you have, there is no further action and a renewal application will be sent to you for the new tax year. If you have not paid enough NICs we will write to you to ask for payment within 28 days and you may not be invited to renew your application for deferment.

Too late to apply?

If you did not apply for deferment in time and have paid Class 1 and Class 4 NICs, or Class 1, Class 2 and Class 4 NICs you may be able to get a refund of overpaid NICs. To make a claim for a refund, please write to:

National Insurance
Income Tax Division
2nd Floor, Government Office
Bucks Road
Douglas, Isle of Man IM1 3TX or email us at nationalinsurance.itd@gov.im

We cannot give you a refund until your Tax Return for the year has been finalised and fully paid.

Earnings from employment which are included in profits for self-employment

In some professions such as entertainer, sub-postmaster or doctor, there may be occasions where income from employment could also be considered as profits for self-employment purposes.

However if you have already paid Class 1 National Insurance on earnings through employment you cannot be charged again on these earnings for self-employed National Insurance. Therefore these earnings from employment (where Class 1 NICs have been paid) should not be included in the profits figure from self-employment shown on your Tax Return. They should be included in the earnings from employment section.

Getting advice

If you have any questions about deferring Class 2 and/or Class 4 NICs, phone the National Insurance section on 01624 685400.



The Treasury *Yn Tashtey*

Assessor of Income Tax
Nicola Guffogg

National Insurance
Income Tax Division
2nd Floor, Government Office
Bucks Road
Douglas, Isle of Man IM1 3TX
Telephone (01624) 685400
Fax (01624) 685351
E-mail nationalinsurance.itd@gov.im

Application for deferment of Class 4 (and Class 2) National Insurance contributions for the tax year 6th April 2018 to 5th April 2019

1. National Insurance Number

--	--	--	--	--	--	--	--	--	--

2. Name and Address (Block capitals please):-

Mr/Mrs/Miss/Ms

3. Telephone Numbers :-

Home		Mobile	
------	--	--------	--

4. E-mail address:-

If you change any of the above contact details, please tell us.

5. If you want your correspondence on this subject to be sent direct to your agent, please give their name and address:-

6. Tax Reference Number:-

7. Full business address (if different from 2 above)

8. Please give details of your earnings or estimated income under the following headings.

8a. **Earnings as an employee** - Class 1 contributions will normally be paid on this income.

Enter all earnings (actual or estimated) as an employee.

(If your earnings are more than £40,768, you need only insert £40,768)

£	
---	--

8b. **Earnings from self-employment** - these are separate to earnings as an employee quoted above and Class 2 and Class 4 contributions would normally be due on this income.

Enter all earnings (actual or estimated) from self-employment.

(If your earnings are more than £40,768, you need only insert £40,768)

£	
---	--

Continued overleaf.....

DECLARATION

- I hereby apply for deferment of payment for Class 4 (and Class 2) contributions for the 2018/19 year only, under the Social Security (Contributions and Benefits) Act 1992 (as applied to the Island).

- **I understand that where part of my Class 4 liability has been deferred, I will still be required to pay Class 4 NICs at a rate of 1% on all my profits and gains above the Lower Profits Limit.**

- I will provide any necessary information for the calculation of any outstanding contributions.

- I further undertake to pay any contributions that may be due following review of my National Insurance paid in 2018/2019 within 28 days of the date of the notification. I accept that consideration will not be given to further deferment applications if a liability remains unpaid.

Signature of applicant _____ Date _____

Please note that personal details on this form will be shared between the Income Tax and Social Security Divisions of the Treasury for the purposes of maintaining your Income Tax, National Insurance and Social Security records.