

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP
HELD ON TUESDAY 14 JUNE 2016 AT 10.00 IN THE KING ORRY ROOM, CABINET
OFFICE, GOVERNMENT OFFICE**

Present: Mr W Greenhow, Chief Secretary, Cabinet Office
Prof R Barr, Chief Executive, Department of Education and Children
Mr N Black, Chief Executive, Department of Infrastructure
Mr C Corlett, Chief Executive, Department of Economic Development
Dr M Couch, Chief Executive, Department of Health and Social Care
Mr M Kelly, Chief Executive, Department of Home Affairs
Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture
Mrs S Lowe, Chief Financial Officer, Treasury
Miss K Parkinson, Executive Assistant to the Chief Secretary, CO

040/16 REVIEW OF ACTIONS FROM THE COG QPM HELD ON 24 MAY 2016

It was agreed that a number of items would be removed from the list as they were now complete, and an updated list would be sent to the Group by email.

It was also agreed that dates would be put into the Chief Officers diaries for discussions on various matters on the list.

041/16 CHIEF OFFICER GROUP EMPLOYEE ROADSHOWS

Miss Parkinson provided an update on the Chief Officer Group Employee Roadshows.

The Group had a discussion on matters to be discussed for future Roadshows:

- Themed Roadshows for different Departments
- Individual SMT's from Departments to lead at Roadshows to concentrate discussion on particular issues
- Each Chief Officer to hold different smaller group sessions focusing on different areas and providing an individual presentation
- How the Chief Officers are positioned at future Roadshows

It was agreed that the Group would hold a review session at the end of all the Roadshows once the report from the feedback had been collated.

There was a discussion with regards to Pensions.

042/16 TYNWALD POLICY DECISIONS REPORT

The Chief Secretary provided the Group with an overview of the Report. Following discussion it was agreed that the Chief Secretary would follow up with a conversation with the Head of the Executive Office, Cabinet Office in relation to a generic response from the Group to the Council of Ministers.

Mr D Davies, Director of Change and Reform and Ms K Ward, Change and Reform Project Manager were in attendance for the following item

043/16 DIGITAL INCLUSION STRATEGY

The Director of Change and Reform provided the group with an overview of the paper on the development of a digital inclusion strategy and asked the Group to sign up to both the digital inclusion charter and principles.

Following discussion the Group agreed to the recommendations as set out in the paper subject to minor amendments to both the digital inclusion strategy charter and principles.

The Change and Reform Project Manager left the meeting.

044/16 WORKSHOP FOR THE NEW ADMINISTRATION

The Director of Change and Reform led a workshop with the Group for the new administration.

045/16 ANY OTHER BUSINESS

The Group had a discussion on the TT.

The meeting ended at 13.15.

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W. Alow
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Chief Secretary
27/9/16
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Date