Department for Enterprise

**COMPANIES REGISTRY**

**Requisition for a Certificate of Good Standing**

**A Standard Service Certificate costs £50 (48 hours) per certificate**

Standard Service Certificates will be e-mailed and posted so please provide e-mail & address details below

**Or**

**A Priority Service Certificate costs £100 (3 hours) & must be ordered before 2.30pm**

Priority Certificates will be e-mailed and posted – unless asked to collect – please circle YES below for collection

**Priority Service Certificate Payment MUST be made by card, cash or cheque (not bank transfer)**

Where a request is received for a certificate to be dated on a particular day, this will be classed as a Special request & will require the same payment as a Priority request (£100)

Companies Registry, Registries Building, Deemsters Walk, Bucks Road, Douglas, Isle of Man, IM1 3AR Tel: +44 (0) 1624 689389 Email: companies@gov.im

Company Name & Number……..…………………………………………………………………….……

Ordered By...:……………………………………………………………………………………………….

Address Cert to be Posted to:…..…….……………………………………………………………………

……………………………………………………………………………………………………………… Cert to be collected from Office – (**Priority Service Only**) YES/NO

E-Mail Address…..…………………………………………………………………………………………...

Phone Number: …………………………..………….….. Date: …...…………………………………….

The summary will ALWAYS contain the following information:

1. The date of incorporation of the Company/Re-Registration/Continuance;
2. The Registered Office Address of the Company;
3. The last annual return date of the company (if filed);
4. The name of the Registered Agent;
5. The company is on the register of companies and is in Good Standing with this office;
6. There are no documents on the company file relating to winding up or dissolution of the company or the appointment of a receiver in respect of any of its assets;
7. No proceedings to strike the name of the company off the register of companies have been instituted.

For official use only:

Order Received/Completed by…………………………….. Date……………………………………

**A Standard Service Certificate of Fact costs £50.00 per certificate (48 Hours) Or**

**A Priority Service Certificate of Fact cost £100 per certificate (3 Hours) – must be ordered before 2.30pm**

Payment methods:

Cheques must be drawn on a UK clearing bank and made payable to the Isle of Man Government. Alternatively, please complete the following instruction to debit your credit/debit card: -

**If this request is being sent by post, e-mail or fax, the following section must be completed.**

Please debit my account with the total amount shown: £ …………………….………………

Mastercard

Switch

Visa Credit/Debit \* (\* delete which doesn’t apply)

Other, please specify **Please note we cannot accept American Express**

The name of the card issuer: ………………………………………………………………….

Start date (debit cards only) / / / Expiry Date (all cards) / / / Signature

Card issue number (if present) for Switch and Solo Cards: ……………………………………………

Card Number

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Security Code (This is the Last 3 digits on the back of your card)

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Cardholder’s name and initial as they appear on the card:

…………………………………………………………………………………………………………. Cardholder’s full postal address/statement address (if different to delivery address):

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