

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP
HELD ON THURSDAY 14 APRIL 2016 AT 14.00 IN THE KING ORRY ROOM, CABINET
OFFICE, GOVERNMENT OFFICE**

Present: Mr W Greenhow, Chief Secretary, Cabinet Office
Prof R Barr, Chief Executive, Department of Education and Children
Mr N Black, Chief Executive, Department of Infrastructure
Mr C Corlett, Chief Executive, Department of Economic Development
Dr M Couch, Chief Executive, Department of Health and Social Care
Mr M Kelly, Chief Executive, Department of Home Affairs
Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture
Miss K Parkinson, Executive Assistant to the Chief Secretary, CO

Apologies: Mrs S Lowe, Chief Financial Officer, Treasury

026/16 MINUTES OF THE MEETING HELD ON 22 MARCH 2016

Having been previously circulated the minutes of the Chief Officer Group ("the Group") monthly meeting held on 22 March 2016, were agreed and signed by the Chief Secretary.

027/16 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 22 MARCH 2016

There were no matters arising.

Mr D Davies, Director of Change and Reform, Ms C Hunter, Head of Communications, Ms K Hemsley, Mr R Slee, Mr M Blackburn, and David Smith, Marketing Director, Manx Telecom were in attendance for the following item.

028/16 SLDP GROUP 3 – INTERNAL COMMUNICATIONS WORKSHOP

The SLDP Group provided an overview of the Group's initial report and recommendations.

David Smith the Marketing Director from Manx Telecom gave a presentation providing an overview of Manx Telecom and provided the Group with an insight into how Manx Telecom communicates internally.

It was agreed, that the SLDP Group would take away the conversations from the group exercises that were held during the meeting and come back to the Group with further recommendations.

The Chief Secretary confirmed that a STEP Student would work on some of the initial projects for internal communication.

Mr D Davies, Director of Change and Reform, Mrs D Fletcher, Executive Director of External Relations, Mr M Lewin, Director of Government Technology Services ("Director, GTS") were in attendance for the following item.

029/16 SINGLE NAME AND ADDRESS RECORD PROPOSAL

The Director, GTS provided an update on the paper seeking approval to prompt a discussion ahead of a x-Government working party to consider the proposals in

respect of a central record of names and addresses database to be used for supporting increased citizenship, improving public services and supporting evidence based policy information.

The Director, GTS stated that in supporting the Digital Strategy in June 2015, Tynwald supported the idea of researching the "Names & Addresses Act" as a means to improve public services under the Digital principles.

It was agreed that the Director of Change and Reform would work with the Director, GTS to arrange workshops to identify areas of Government which would benefit from such an approach. The outcomes of these workshops would be brought to the Group for further discussion on next steps at the end of May.

030/16 CHIEF OFFICER GROUP ROADSHOWS

Miss Parkinson provided an update, and will provide more information to the Group with regards to the Roadshows in due course.

031/16 COMIN UPDATE

The Chief Secretary provided an update on various Council of Ministers matters.

It was agreed that the Single Legal Entity paper including consultation responses, would be circulated to the Group.


032/16 ANY OTHER BUSINESS

The Chief Executive, Department of Environment, Food and Agriculture provided an update with regards to various matters.

The Chief Executive, Department of Home Affairs stated that the first draft of the Scottish Inspectorate Report should be received by the end of April.

The Chief Executive, Department of Infrastructure provided an update on various matters.

The meeting ended at 16.30.


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Chief Secretary
10/5/16
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Date